



## DIVISION OF POLICE

Calvin Williams, Chief

**Mission Statement**

*The mission of the Cleveland Division of Police is to serve as guardians of the Cleveland community. Guided by the Constitution, we shall enforce the law, maintain order, and protect the lives, property, and rights of all people. We shall carry out our duties with a reverence for human life and in partnership with members of the community through professionalism, respect, integrity, dedication and excellence in policing.*

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The highest priority of the Division of Police is providing basic police services to the community. The Division is organized into three main functional operations in order to deliver these services in the most efficient and cost effective manner possible.

Administrative Operations provides the necessary support services that enable Field Operations and Homeland Special Operations to function as effectively as possible. Administrative Operations provides warrant, subpoena, and property processing; radio and telephone communications; management of information and human resources. Additional functions include the reporting and recording of crimes and incidents and the continued development of the Division through planning and training of all personnel.

Field Operations provides response to citizen calls for assistance through uniformed patrol activities in five districts and interacts with citizens via community programs, Community Relations, and the Auxiliary Police. The District support sections assist uniformed patrol efforts through the investigation of major offenses, concentrated enforcement action on specific complaints and crime pattern analysis. The Bureau of Traffic provides crowd control and traffic control at major events and investigates serious traffic accidents. Quality of life issues are addressed by the Community Services Unit.

Homeland Special Operations is composed of three main sections which provide a variety of investigative, technical, and preventive services along with establishing security initiatives. Investigations are completed by detective bureaus that specialize in specific crimes such as homicides, sex crimes, and domestic violence crimes. Support units such as SWAT handle volatile situations where specialized training is required. Technical support provides forensic and crime scene analysis as well as photographic and lab services. Homeland Services prevents, responds, and investigates terror activities in our City and the Greater Cleveland area by securing our airports, analyzing crime data for future preventive crime and terrorist trends. Homeland Services coordinates and shares law enforcement intelligence with local, state, and federal law enforcement agencies.

**PROGRAM NAME: ADMINISTRATIVE OPERATIONS**

**OBJECTIVES:** Provide all necessary support activities for the Field Operations and Homeland Security Operations

**ACTIVITIES:** Establish operating policies and procedures for the Division of Police. Prepare and manage the operating and capital budgets for the Division of Police. Recruit, hire and train both uniform and civilian employees. Record and maintain payroll and personnel records. Collect and record all criminal incident reports. Handle open record requests. Operate and maintain radio and telephone communications. Oversee the storage of recovered, confiscated, and forfeited property and vehicles.

**PROGRAM NAME: FIELD OPERATIONS**

**OBJECTIVES:** To provide protection against loss of life, bodily injury, and property loss, and to empower the community and Divisional personnel in their combined efforts to reduce crime and the fear of crime with an emphasis on joint planning, evaluation and operations. To reduce traffic



DIVISION OF POLICE

accidents in the community and provide safer conditions for motorists, pedestrians, and citizens using public streets within The City of Cleveland.

**ACTIVITIES:** Investigate all major offenses against persons and property. Provide Patrol and Community Based Policing activities. Participate with citizens on Community Relations Committees, the Auxiliary Police Program, crime prevention fairs, Night Out Against Crime, the Task Force on Violent Crime and similar projects in response to community needs. Develop close working relationships with residents by interacting while on patrol and attending community functions.

Provide neighborhood patrols to areas that could benefit from close on-going interaction between the Police and the community. Participate in Community Services program which aggressively investigates and focuses on deterring crimes that occur on the streets in highly populated, distressed neighborhoods. Conduct DARE programs, Child Accident Prevention Programs, Crime Watch Training, and other programs in response to the needs of the community. Alleviate traffic congestion, restore normal traffic flow, and provide traffic and crowd control at special events. Respond to scenes of traffic accidents and prepare traffic reports.

**PROGRAM NAME: HOMELAND SPECIAL OPERATIONS**

**OBJECTIVES:** To target the perpetrators of specific crimes such as financial crimes, homicides, sexual assaults, drug trafficking, threats and criminal actions against the security of our City for arrest and prosecution.

**ACTIVITIES:** Aggressively investigate crimes that occur in the City of Cleveland. Conduct enforcement activities against specific crimes within a target neighborhood using decoy surveillance or search operations based upon crime analysis and trends.

Maintain contact with and enlist the assistance of community leaders and residents to identify those responsible for neighborhood criminal activity. Perform crisis intervention; handle hostage negotiations and other highly dangerous and volatile situations where specialized training or equipment is required. Provide support to district operations in improving the quality of life in neighborhoods through the enforcement of drug laws and by suppressing juvenile crime. Detect offenders through crime processing and the use of the Automated Fingerprint Identification System (AFIS) and the use of firearms through the National Integrated Ballistic Imaging Network (NIBIN).

Establish homeland security initiatives within the City of Cleveland and the Greater Cleveland area. Prevent, respond, and investigate terrorist activities in our City and the Greater Cleveland area. Provide security and patrols of Cleveland Hopkins Airport, City Hall, and the borders of the City. Participate in Law Enforcement Partnerships with Federal Agencies in an effort to combat drugs, arrest violent fugitives, identify sexual predators, and control illegal firearms.



DIVISION OF POLICE

**Expenditures**

	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Unaudited</b>	<b>2021 Budget</b>
<b>Salaries and Wages</b>				
Full Time Permanent	\$ 8,660,559	\$ 9,669,864	\$ 9,857,167	\$ 10,970,383
Military Leave	88,865	144,431	175,629	100,000
Part-Time Permanent	239,970	330,059	338,036	581,520
Student Trainees	2,340,238	2,247,721	1,326,685	2,800,000
School Guards	1,152,729	1,234,489	714,412	712,500
Uniformed Personnel	96,098,910	100,448,768	105,393,696	108,091,651
Uniformed Overtime	17,294,061	16,661,834	14,675,031	13,000,000
Longevity	812,425	806,700	791,000	788,600
Wage Settlements	183,255	—	113,233	—
Vacation Conversion	—	2,767	—	—
Separation Payments	3,635,086	4,581,919	5,033,420	5,000,000
Bonus Incentive	25,500	2,500	—	—
Overtime	1,985,674	1,925,661	1,665,301	1,700,000
Deferred Overtime Payments	448,737	455,381	567,519	550,000
	<b>\$ 132,966,009</b>	<b>\$ 138,512,094</b>	<b>\$ 140,651,129</b>	<b>\$ 144,294,654</b>
<b>Benefits</b>				
Hospitalization	\$ 18,151,116	\$ 19,729,852	\$ 20,003,544	\$ 19,325,436
Prescription	2,753,405	3,380,758	4,156,894	3,933,336
Dental	910,077	909,555	1,059,923	1,062,111
Vision Care	95,962	97,253	155,298	179,136
Public Employees Retire System	1,683,741	1,845,578	1,838,212	1,955,361
Police & Firemens Disab & Pens	22,494,824	23,457,300	24,661,698	24,215,115
Fica-Medicare	1,854,979	1,948,154	2,002,370	2,113,784
Workers' Compensation	3,064,338	2,730,814	1,376,415	3,628,007
Life Insurance	57,355	60,109	80,261	99,408
Unemployment Compensation	21,065	22,502	53,793	60,000
Clothing Allowance	812,361	762,316	710,034	684,855
Clothing Maintenance	1,131,988	1,180,675	1,250,492	1,331,285
	<b>\$ 53,031,210</b>	<b>\$ 56,124,865</b>	<b>\$ 57,348,934</b>	<b>\$ 58,587,834</b>
<b>Other Training &amp; Professional Dues</b>				
Travel	\$ 17,260	\$ 32,551	\$ 9,501	\$ 20,000
Tuition & Registration Fees	11,033	8,848	11,581	20,000
Professional Dues & Subscript	6,674	11,784	4,429	5,000
	<b>\$ 34,967</b>	<b>\$ 53,183</b>	<b>\$ 25,511</b>	<b>\$ 45,000</b>



DIVISION OF POLICE

Expenditures (Continued)

	2018 Actual	2019 Actual	2020 Unaudited	2021 Budget
<b>Utilities</b>				
Brokered Gas Supply	\$ 52,958	\$ 76,889	\$ 44,431	\$ 79,361
Gas	32,805	35,384	31,994	49,501
Electricity - Cpp	1,170,805	1,214,278	1,250,057	1,304,217
Electricity - Other	65,500	94,243	75,723	144,144
Steam	739,154	52,691	124,434	207,694
	<b>\$ 2,061,221</b>	<b>\$ 1,473,485</b>	<b>\$ 1,526,639</b>	<b>\$ 1,784,917</b>
<b>Contractual Services</b>				
Professional Services	\$ 660,505	\$ 828,171	\$ 608,837	\$ 776,000
Court Reporter	—	3,404	5,268	30,000
Referee Services	49,849	49,501	49,869	45,000
Mileage (Private Auto)	1,427	473	—	5,000
Janitorial Services	—	—	575	—
Medical Services	1,250	3,125	2,723	10,000
Advertising And Public Notice	4,291	1,130	899	12,000
Parking In City Facilities	108,106	137,775	67,167	120,000
Insurance And Official Bonds	—	—	1,758	—
Property Rental	44,358	43,895	66,158	46,000
Towing	241,540	217,324	290,000	250,000
Subgrantees	—	335	—	—
Other Contractual	179,830	104,632	30,743	100,000
Local Match-Grant Programs	—	45,627	517,962	—
	<b>\$ 1,291,156</b>	<b>\$ 1,435,392</b>	<b>\$ 1,641,960</b>	<b>\$ 1,394,000</b>
<b>Materials &amp; Supplies</b>				
Office Supplies	\$ 25,071	\$ 589	\$ 8,997	\$ 10,000
Postage	3,072	2,595	813	6,000
Computer Supplies	1,615	1,001	2,118	—
Computer Hardware	999	1,402	—	—
Computer Software	3,490	8,831	47,217	30,000
Fuel	46,585	86,078	20,037	75,000
Clothing	15,484	103,831	59,255	285,000
Hardware & Small Tools	—	—	1,815	—
Small Equipment	77,391	70,315	146,182	85,000
Office Furniture & Equipment	6,703	4,626	4,332	10,000
Ammunition	174,892	199,227	164,700	200,000
Hygiene And Cleaning Supplies	4,529	4,979	7,866	8,000
Lumber, Glass, And Drywall	—	—	996	2,000
Medical Supplies	3,631	—	12,899	8,000
Food	—	15,007	10,706	15,000

## DIVISION OF POLICE

## Expenditures (Continued)

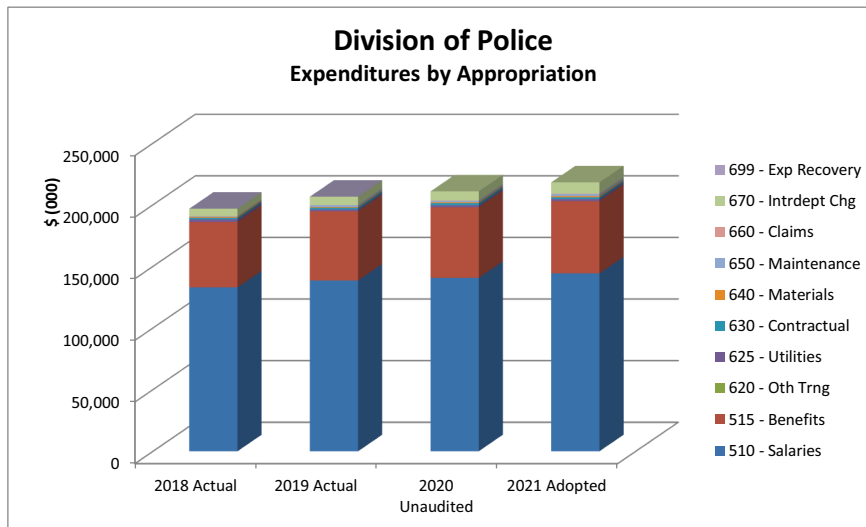
	2018 Actual	2019 Actual	2020 Unaudited	2021 Budget
Laboratory Supplies	11,116	10,511	47,092	10,000
Photographic Supplies	5,000	—	27,808	40,000
Medical Equipment	—	—	1,598	—
Printed Materials	27,042	40,110	12,240	15,000
Shop Tools	—	387	—	—
Other Supplies	227,866	88,948	142,085	110,000
Safety Equipment	75,000	—	23,986	—
Batteries	—	—	—	1,000
Just In Time Office Supplies	58,943	40,948	63,766	55,000
Misc Maintenance Supplies	1,927	1,634	314	3,000
	<b>\$ 770,354</b>	<b>\$ 681,019</b>	<b>\$ 806,819</b>	<b>\$ 968,000</b>
<b>Maintenance</b>				
Maintenance Office Equipment	\$ —	\$ —	\$ 320	\$ 2,000
Maintenance Contracts	201,857	1,223,251	1,009,646	1,454,756
Computer Hardware Maintenance	—	—	12,620	—
Computer Software Maintenance	—	—	39,840	—
Maintenance Machinery & Tools	338	—	—	2,000
Car Washes	45,290	28,844	22,000	45,000
Maintenance Misc. Equipment	22,500	16,582	32,155	20,000
Maintenance Building	63,195	84,644	75,597	76,000
Repair Of Overhead Doors	—	—	3,326	24,000
	<b>\$ 333,180</b>	<b>\$ 1,353,322</b>	<b>\$ 1,195,504</b>	<b>\$ 1,623,756</b>
<b>Claims, Refunds, Maintenance</b>				
Judgments, Damages, & Claims	\$ 109,984	\$ —	\$ 100,500	\$ —
Police Chief Expense Fund	200,000	150,000	105,000	250,000
	<b>\$ 309,984</b>	<b>\$ 150,000</b>	<b>\$ 205,500</b>	<b>\$ 250,000</b>
<b>Interdepart Service Charges</b>				
Charges From Telephone Exch	\$ 2,136,967	\$ 2,517,497	\$ 3,067,274	\$ 3,098,873
Charges From Radio Comm System	1,119,526	1,290,377	1,030,945	2,600,674
Charges From W.P.C.	1,522	3,369	1,267	—
Charges From Print & Repro	327,797	367,328	407,563	621,586
Charges From Central Storeroom	78,477	86,788	80,837	99,978
Charges From M.V.M.	2,329,760	2,518,083	2,847,268	2,833,888
	<b>\$ 5,994,049</b>	<b>\$ 6,783,441</b>	<b>\$ 7,435,154</b>	<b>\$ 9,254,999</b>
	<b>\$ 196,792,131</b>	<b>\$ 206,566,801</b>	<b>\$ 210,837,151</b>	<b>\$ 218,203,160</b>



DIVISION OF POLICE

Revenues

	2018 Actual	2019 Actual	2020 Unaudited	2021 Budget
Charges For Services	\$ 464,010	\$ 467,685	\$ 485,126	\$ 524,688
Fines, Forfeitures & Settlements	578	200	70	—
Grant Revenue	620,915	912,538	630,141	416,666
Miscellaneous	11,420,037	13,612,100	10,404,313	10,679,077
	<b>\$ 12,505,540</b>	<b>\$ 14,992,523</b>	<b>\$ 11,519,649</b>	<b>\$ 11,620,431</b>





DIVISION OF POLICE

COMPARISON OF STAFFING LEVEL

Budget 2020	No. of Employees		Position	Salary Schedule	
	December 2020	Budget 2021		Minimum	Maximum
<b><u>ADMINISTRATORS &amp; OFFICIALS</u></b>					
1	1	1	Chief of Police	69,682.20	184,847.09
17	17	17	Captain of Police	105,046.98	105,546.98
12	12	12	Commander of Police	121,934.50	122,434.50
1	1	1	Commissioner of Traffic Control	121,934.50	122,434.50
4	4	4	Deputy Chief of Police	63,966.00	155,730.30
57	57	57	Lieutenant of Police	90,488.78	90,988.78
211	205	211	Sergeant of Police	77,938.60	78,438.60
1	0	0	Project Manager 1	31,200.00	75,077.49
<b>304</b>	<b>297</b>	<b>303</b>			
<b><u>ADMINISTRATIVE SUPPORT</u></b>					
1	1	1	Accountant Clerk I	15.00	19.00
1	1	1	Accountant Clerk II	15.00	20.51
4	3	3	Chief Clerk	31,200.00	55,207.64
1	0	0	Messenger	15.61	17.68
14	11	12	Principal Clerk	17.27	23.32
2	1	1	Private Secretary	19.49	24.59
4	3	3	Secretary	15.61	20.52
1	1	1	Stock Clerk	15.61	21.15
2	2	2	Telephone Operator	17.27	19.78
2	1	1	Typist	15.61	17.85
<b>32</b>	<b>24</b>	<b>25</b>			
<b><u>PARA-PROFESSIONALS</u></b>					
2	2	2	Docket Clerk	31,200.00	42,143.25
<b>2</b>	<b>2</b>	<b>2</b>			
<b><u>PROFESSIONALS</u></b>					
1	1	1	Accountant I	16.69	23.43
1	0	0	Administrative Manager	31,200.00	124,875.04
2	2	2	Administrative Officer	31,200.00	59,620.36
0	1	1	Assistant Administrator	31,200.00	78,389.94
1	1	1	Aviation Unit Manager	88,000.00	108,000.00
4	4	4	Crime Analyst I	38,000.00	57,986.08



DIVISION OF POLICE

COMPARISON OF STAFFING LEVEL

Budget 2020	No. of Employees		Position	Salary Schedule	
	December 2020	Budget 2021		Minimum	Maximum
1	1	1	Crime Analyst III	66,000.00	84,064.32
1	1	1	Mounted Unit Train Instr-Hndlr	38,000.00	54,641.81
1	1	1	Personnel Assistant	31,200.00	52,381.41
1	0	0	Photographer	15.00	25.73
2	1	1	Project Coordinator	31,200.00	99,702.63
2	1	1	Project Director	31,200.00	88,646.98
1	1	1	Systems Analyst	31,200.00	70,429.91
18	15	15			
<b><u>PROTECTIVE SERVICES</u></b>					
972	918	950	Patrol Officer I	65,815.43	67,619.48
58	142	93	Patrol Officer II	59,062.31	60,243.56
186	141	189	Patrol Officer III	57,071.89	58,213.33
91	37	105	Patrol Officer IV	53,779.43	54,855.02
4	1	2	Police Safety Aide	31,200.00	35,139.29
180	42	210	Police Trainee*	15.00	15.00
25	21	23	Traffic Controller	17.51	17.86
1,336	1,260	1,362			
<b><u>SERVICE &amp; MAINTENANCE</u></b>					
8	6	7	Guard	19.47	20.18
8	6	7			
<b><u>TECHNICIANS</u></b>					
10	10	10	Chief Radio Dispatcher	56,629.65	59,203.73
7	4	7	Communication Specialist - Bilingual	31,200.00	47,200.52
1	0	0	Computer Operator	15.00	27.05
3	3	3	Data Conversion Supervisor	23.51	23.98
4	1	3	Fingerprint Examiner	46,950.87	50,889.89
2	1	1	Forensic Video Specialist	50,000.00	78,810.30
85	79	85	Police Radio Dispatcher	31,200.00	51,481.50
23	20	23	Safety Telephone Operator	31,200.00	40,965.03
1	1	1	Scientific Examiner	68,261.85	69,627.09
44	36	36	Senior Data Conversion Operator	15.92	21.39
180	155	169			





DIVISION OF POLICE

COMPARISON OF STAFFING LEVEL

Budget 2020	No. of Employees		Position	Salary Schedule	
	December 2020	Budget 2021		Minimum	Maximum
<b><u>NON EEO REPORTING</u></b>					
1	1	1	Intelligence Analyst I	38,000.00	55,677.58
1	1	1			
<u>1,881</u>	<u>1,760</u>	<u>1,884</u>	<b>TOTAL FULL TIME</b>		
<b><u>PART TIME</u></b>					
4	4	4	Helicopter Pilot	60,000.00	75,741.12
1	0	0	Hostler	17.64	17.99
355	300	355	School Crossing Guard	20.50	31.09
44	14	34	Traffic Controller	17.51	17.86
<u>404</u>	<u>318</u>	<u>393</u>	<b>TOTAL PART TIME</b>		
<u><b>2,285</b></u>	<u><b>2,078</b></u>	<u><b>2,277</b></u>	<b>TOTAL DIVISION</b>		

\* Denotes amount not included in Total Headcount