

**CITY OF CLEVELAND – DEPARTMENT OF PUBLIC UTILITIES**

**REQUEST FOR PROPOSAL – IT GENERAL SERVICES**

**ADDENDUM No. 2**

**November 16, 2021**

**Proposals are due Friday, December 3, 2021 by 12:00 p.m.**

The last day for questions is Tuesday, November 23, 2021 by 12:00 p.m.

**Answers to questions received:**

1. Could you please provide us with the list of incumbents for each group?

Answer: Please submit public records request.

2. What has been the annual spend for each of the group during the past 3 years?

Answer: Please submit public records request.

3. How many vendors do you intend to award for each group?

Answer: TBD

4. For response to Section 4, do you expect the vendor to provide three similar projects for each group or is it 3 projects overall?

Answer: Speaking directly to RFP, proposers should respond in a way that best presents their expertise and experience.

5. Section 3-B requires vendor to demonstrate "technical strength in at least five of the items listed in the Scope of Services section" – Does this mean at least five of the six groups or subset of each group? Please elaborate.

Answer: Speaking directly to RFP, proposers should respond in a way that best presents their expertise and experience.

6. Can the Department provide an excel format to submit Pricing?

Answer: Proposers should utilize the version format provided in the RFP.

7. Can the Department please provide the RFP that would allow copying of the text? Presently it does not allow copying.

Answer: No.

8. We strongly recommend the City to allow electronic submittals via email. Electronic submittals will go a long way to support the City's initiative to minimize waste. Additionally, with the current delays experienced by the post office and couriers,

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electronic submittals will minimize risk of on-time delivery of competitive proposals.  
Could this please be accommodated?

Answer: See Addendum No. 1 on submittal of proposals.