

**CITY OF CLEVELAND – DEPARTMENT OF PUBLIC UTILITIES**

**REQUEST FOR PROPOSAL – IT GENERAL SERVICES**

**ADDENDUM No. 1**

**November 12, 2021**

**Proposals are due December 3, 2021 by 12:00 p.m.**

The last day for questions is November 23, 2021 by 12:00 p.m.

A copy of the sign-in sheet from the non-mandatory pre-proposal conference is attached.

**Non-Competitive Bid Contract Statement for Calendar Year 2021**

Please submit the attached Non-Competitive Bid Contract Statement for Calendar Year 2021.

**Submittal of Proposal**

- One original and two copies of your technical proposal; and one original and two copies of your fee proposal are required.
- A separate PDF copy of the technical proposal and fee proposal combined on one CD, DVD, or flash drive is required.

**OEO Requirements**

1. There is goal of 10% CSB participation. It is a goal, but you must make a good faith effort to meet the goal.
2. The link to OEO's certified registry is as follows:  
  
<https://cleveland.diversitycompliance.com/Default.asp?>
3. Any questions regarding OEO can be directed to Hank Swager at hswager@clevelandohio.gov.

**Clarifications to the RFP:**

1. Resumes (live not samples) are to be included as an appendix, and are not included in the 50 page limit of your technical proposal.
2. The RFP is for services, not any materials.
3. Any awarded vendor must be registered with State of Ohio to conduct business.
4. Proposers can propose for any group that they desire. They need to be able to cover all services requested within each group to be considered.

**Additional questions already received will be answered in a second addendum.**

**Department of Public Utilities**  
**Non-Mandatory Pre-Proposal Conference**  
**Thursday, November 11, 2021**  
**11:00 a.m.**

**IT General Services**

<b>SIGN-IN SHEET - PLEASE PRINT</b>			
<b>Name</b>	<b>Company Representing</b>	<b>Telephone Number</b>	<b>Email Address</b>
1 Janice Cabral	Infojini, Inc.		janice.cabral@infojiniconsulting.com
2 Shikha Sharma	22nd Century Technologies	804-372-0704	sledbids@tscti.com
3 Abhilash Mishra	Compunnel, Inc.	609-779-2006 ext 5135	abhilshah.mishra@compunnel.com
4 Brian Wopershall	Arcadis	216-225-8858	brian.wopershall@arcadis.com
5 Prateek Srivastava	SoftSages	470-749-2023	prateek.srivastava@softsages.com
6 Ken Fanger	On Technology Partners	216-920-3101	kfanger@ontechpartners.com
7 Pawan Tripathi	V Group Inc.	609-371-5400	pawant@vgroupinc.com
8 Vineeta Wadhvani	V Group Inc.	609-371-5400 ext 319	vineetaw@vgroupinc.com
9 Shawn Salyers	CAI	239-980-8234	shawn.salyers@cai.io
10 Chris Shelton	Estrada Consulting		chris@estradaconsultinginc.com
11 Dennis Readon	Ernst & Young, LLC	234-567-8901	dennis.reardon@ey.com
12 Aaron Knight	Gray Matter	724-900-2276	aknight@graymattersystems.com
13 Alan Hinchman	Gray Matter	724-900-2276	ahinchman@graymattersystems.com
14 Cindy Spain	Gray Matter	804-687-2510	cspain@graymattersystems.com
15 Ed Singer	Woolpert	804-380-3079	ed.singer@woolpert.com
16 Lattice Spann	Woolpert	720-279-3721	lattice.spann@woolpert.com
17 Faron Golden	Heptagon	334-603-8004 ext 1007	fgolden@heptagonit.com
18 Tami Menssen	United Training	216-332-7988	tami.menssen@unitedtraining.com
19 Khanh To	Lancesoft	770-361-8025	kvt@lancesoft.com
20 Jason Gartland	Kent State University	330-672-3262	jgartla1@kent.edu
21 Paul Allwes	Advizex	216-901-1818	pallwes@advizex.com
22 Doug Mackie	Sigma Associates	216-322-2985	dmackie@sigmaassociates.com
23 Paul Sharma	Abacus Service Corporation		parul@abacuservice.com
24 Andrew Welker	CAI	717-756-1223	andrew.welker@cai.io

Department of Public Utilities  
Non-Mandatory Pre-Proposal Conference  
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IT General Services

SIGN-IN SHEET - PLEASE PRINT

	Name	Company Representing	Telephone Number	Email Address
25	Joshua Stepp	New Era Technology	304-757-6542 ext 315	joshua.stepp@neweratech.com
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**NON-COMPETITIVE BID CONTRACT  
STATEMENT FOR CALENDAR YEAR 2021  
(ALL DEPARTMENTS/OFFICES)**

This statement, properly executed and containing all required information must be completed. **IF YOU FAIL TO COMPLY, YOUR PROPOSAL WILL NOT BE CONSIDERED.**

Entity Name: \_\_\_\_\_

Entity's Mailing Address: \_\_\_\_\_

**COMPLETE SECTION I, II, OR III BELOW, WHICHEVER IS APPROPRIATE, AND SECTION IV.**

**NOTE:** For purposes of this Statement, the "Mayor" and "Mayor's Committee" means Frank G. Jackson and the Frank G. Jackson For A Better Cleveland Committee, respectively.

**SECTION I. TO BE COMPLETED BY NON-PROFIT CORPORATIONS AND GOVERNMENTAL ENTITIES.**

If you are recognized by the IRS as a non-profit corporation or are a governmental entity, mark the appropriate designation below and proceed to the indicated section(s).

\_\_\_\_\_ NON-PROFIT CORPORATION **GO TO SECTIONS III and IV.**

\_\_\_\_\_ GOVERNMENTAL ENTITY **GO TO SECTION IV.**

**SECTION II. TO BE COMPLETED BY INDIVIDUALS, SOLE PROPRIETORSHIPS, PARTNERSHIPS, INCORPORATED PROFESSIONAL ASSOCIATIONS, UNINCORPORATED ASSOCIATIONS, ESTATES AND TRUSTS.**

The above-named entity is a (Please mark appropriate designation):

\_\_\_\_\_ SOLE PROPRIETORSHIP

\_\_\_\_\_ TRUST

\_\_\_\_\_ INCORPORATED PROFESSIONAL ASSOCIATION

\_\_\_\_\_ ESTATE

\_\_\_\_\_ UNINCORPORATED ASSOCIATION

\_\_\_\_\_ PARTNERSHIP

\_\_\_\_\_ LIMITED LIABILITY COMPANY

\_\_\_\_\_ JOINT VENTURE

For purposes of Section II, a "principal" means an individual, an owner, a partner, a shareholder, a member, an administrator, an executor or trustee connected with the above-named entity, or the spouse of any of them.

**PLEASE READ PARAGRAPHS ( A ) and ( B ) and mark the appropriate paragraph. If paragraph ( B ) is checked, the City of Cleveland is prohibited by Section 3517.13 of the Revised Code from awarding a non-competitively bid contract over \$500.00 to the entity during calendar year 2021 unless Council makes a direct award.**

\_\_\_\_\_ ( A ) NO ONE PRINCIPAL of the above named entity made one or more contributions to the Mayor or the Mayor's Committee between January 1, 2019 and December 31, 2020 that totaled in excess of \$1,000.00 per individual. (This paragraph also applies if no principal of the above-named entity made any contributions to the Mayor or the Mayor's Committee).

\_\_\_\_\_ ( B ) ONE OR MORE PRINCIPALS of the above named entity made, as individual(s), one or more contributions to the Mayor or the Mayor's Committee between January 1, 2019 and December 31, 2020 that totaled in excess of \$1,000.00.

**SECTION III. TO BE COMPLETED BY NON- PROFIT AND FOR-PROFIT CORPORATIONS AND BUSINESS TRUSTS.**

\_\_\_\_\_ NON-PROFIT CORPORATION \_\_\_\_\_ FOR-PROFIT CORPORATION  
\_\_\_\_\_ BUSINESS TRUST (OTHER THAN INCORPORATED PROFESSIONAL ASSOCIATIONS)

For purposes of Section III, a "principal" means an individual or an entity owning more than 20% of the corporation or business trust or the spouse of any such individual.

**PLEASE READ PARAGRAPHS ( A ) ( B ) ( C ) and ( D ) and mark the appropriate paragraph. If paragraph ( C ) is checked, the City of Cleveland is prohibited by Section 3517.13 of the Revised Code from awarding a non-competitively bid contract over \$500.00 to the entity during calendar year 2021 unless Council makes a direct award. If paragraph ( D ) is checked, the City of Cleveland is prohibited by Section 3599.03 from awarding a contract to the non-profit corporation.**

- \_\_\_\_\_ ( A ) NO INDIVIDUAL or entity owned more than 20% of the corporation or business trust between January 1, 2019 and December 31, 2020.
- \_\_\_\_\_ ( B ) NO PRINCIPAL of the above named entity made, as an individual, one or more contributions to the Mayor or the Mayor's Committee between January 1, 2019 and December 31, 2020 that totaled in excess of \$1,000.00. (This paragraph also applies if no principal of the above-named entity made any contributions to the Mayor or the Mayor's Committee).
- \_\_\_\_\_ ( C ) ONE OR MORE PRINCIPALS of the above named entity made one or more contributions to the Mayor or the Mayor's Committee between January 1, 2019 and December 31, 2020 that totaled in excess of \$1,000.00 individual.
- \_\_\_\_\_ ( D ) FUNDS OF THE NON-PROFIT CORPORATION were contributed to the Mayor or the Mayor's Committee at any time.

**GO TO SECTION IV.**

**SECTION IV. TO BE COMPLETED BY ALL ENTITIES.**

I do hereby state that I have legal authority to complete this statement on behalf of the above-named entity and to the best of my knowledge and belief the answers herein are true and complete.

Print Name \_\_\_\_\_ Print Title \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 (Area Code)

STATE OF \_\_\_\_\_ )  
 ) SS:  
 COUNTY OF \_\_\_\_\_ )

Before me, a Notary Public in and for said County and State, personally appeared the above-named \_\_\_\_\_, who acknowledged that (he/she) did sign the foregoing statement and that the same is (his/her) free act deed, personally and as duly authorized representative of \_\_\_\_\_, and the free act and deed of the entity on whose behalf (he/she) signed.

Notary Public \_\_\_\_\_  
 Date \_\_\_\_\_

**FOR MAYOR'S OFFICE USE ONLY**

\_\_\_\_\_ ELIGIBLE \_\_\_\_\_  
 \_\_\_\_\_ INELIGIBLE \_\_\_\_\_  
 DATE \_\_\_\_\_