

DIVISION OF POLICE

CLEVELAND, OHIO
DIVISIONAL INFORMATION

DIST./BUR. _____ ZONE/UNIT _____ 20 _____
EXAMINED BY _____ RANK _____ 20 _____
FROM _____ TO _____
SUBJECT Firearm Purchase
COPIES TO Personnel Unit, Budget Unit

Sir/Ma'am:

Per General Police Order (GPO) 10.3.03 FIREARM PURCHASE, I am eligible to purchase my issued firearm. Furthermore, I am not under disability pursuant to Ohio Revised Code 2923.13 or will be in violation of 18USC 922(g) upon transfer of the firearm. In addition, I meet the qualifications established by Cleveland Codified Ordinance 674.04 as applicable. I hereby request to purchase my issued firearm described below at the fair market value of \$ _____.

() I am paying for this firearm with cash/money order remitted to the Budget Unit

MAKE _____ MODEL _____ SERIAL NUMBER _____

Respectfully _____ # _____

#1 PERSONNEL UNIT USE ONLY

Personnel Unit records indicate that this officer is qualified under their respective collective bargaining agreement to purchase his/her issued firearm.

_____ # _____ Date: _____

#2 BUDGET UNIT/POLICY & PROCEDURES UNIT USE ONLY

Payment by: () Payment of \$ _____ received by _____ # _____ Date: _____
(cash) (money order)

#3 ORDNANCE UNIT USE ONLY

The firearm described herein is assigned to the named officer.

_____ # _____ Date: _____

#4 CHIEF'S OFFICE USE ONLY

As this request conforms to the firearm purchase provisions of the member's respective collective bargaining agreement currently in force, I recommend that the Director of Public Safety initiate the procedures required by City ordinance to effect the sale of this firearm.

_____ # _____ Date: _____

PURCHASE OF FIREARM IS NOT COMPLETE WITHOUT **ALL** THE REQUISITE SIGNATURES
Original to Bureau of Support Services Final distribution: Ordnance Unit (original) Personnel Unit and Budget Unit (copies)