



CLEVELAND DIVISION OF POLICE

GENERAL POLICE ORDER



EFFECTIVE DATE: JULY 19, 2021	CHAPTER: 4 - Field Operations	PAGE: 1 of 4	NUMBER: 4.03.08
SUBJECT: PROTOCOL - CUYAHOGA COMMUNITY COLLEGE POLICE DEPARTMENT			
CHIEF: <i>Calvin D. Williams, Chief</i>			

Substantive changes are italicized

PURPOSE: To establish protocol between the Cleveland Division of Police (CDP) and the Cuyahoga Community College Police Department (CCCPD).

POLICY: *It is the policy of the Cleveland Division of Police, as a provision of the Police Authorizing Agreement between the City of Cleveland and Cuyahoga Community College, that CCCPD officers have full authority, equal to the authority held by CDP officers when CCCPD officers are on-duty with active pay status (Law Department, 2018).*

PROCEDURES:

I. General Guidelines

A. CCCPD officers have the same authority as Division officers:

1. On property expressly owned, leased, or contracted by Cuyahoga Community College including:
 - a. All streets and alleys that traverse the property.
 - b. All adjoining streets and areas within 300 feet of the property line.
2. Within the jurisdiction of the City of Cleveland, en route to or from Cuyahoga Community College property, and exigent circumstances exist, including:
 - a. Hot pursuit of a fleeing suspect.
 - b. There is imminent danger of bodily harm if action is not taken immediately.
 - c. The escape of a known criminal or subject has occurred.
 - d. The witnessing of the commission of a crime in progress excluding misdemeanor drug activity or routine traffic offenses.
 - e. While participating in a cooperative enforcement effort, approved in advance by the Chief of Police from both agencies.

B. Nothing in this protocol shall prohibit the CDP from investigating felony complaints occurring on Cuyahoga Community College property deemed to be of investigative interest to the Division.

II. CCCPD Responsibilities

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- A. Investigate all crimes occurring on Cuyahoga Community College property, with the exception of incidents *outlined in GPO 4.03.01 Protocol with Outside Agencies Section I.B.*
- B. Provide the CDP with copies of all initial crime reports in a mutually agreed-upon format that protects privacy and satisfies the statistic gathering requirements of the Division.
- C. Be responsible for the testing and storage of evidence.
- D. Issue citations on Cuyahoga Community College property
 - 1. Acquire Parking Infraction Notices (PINs) and Uniform Traffic Tickets (UTTs) from the Cleveland Municipal Clerk of Courts.
 - 2. Issue PINs and UTTs using the Codified Ordinances of the City of Cleveland as the primary reference or the Ohio Revised Code if no equivalent Cleveland Ordinance exists.
- E. Impounded Vehicles
 - 1. Handle tows using *CCCPD-owned or contracted* towing agencies.
 - 2. Notify the Communications Control Section of all tows from property other than Cuyahoga Community College property.
- F. Arrestees
 - 1. Transport and process all arrestees.
 - a. *For CCCPD arrestees taken into custody pursuant to warrants issued by the Cleveland Municipal Court who require medical treatment prior to transport to the Cuyahoga County Corrections Center (CCCC), CCCPD shall provide initial hospital transport and guard detail of the arrestee up to eight hours.*
 - b. *After exceeding eight hours, CCCPD shall contact CDP to determine if a longer guarding period is required of CCCPD and, if not, to arrange for CDP to take over guard duties; CCCPD shall continue to guard the arrestee until relieved by CDP.*
 - c. *Cuyahoga Community College shall be responsible for all CCCPD arrestee medical care costs prior to transport to the CCCC.*
 - 2. Use their own holding facility for juvenile arrestees until disposition to the *Cuyahoga County Juvenile Detention Center* or released to a parent or guardian.
- G. CCCPD supervisors:

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1. Shall be responsible for monitoring the activity of CCCPD patrol officers.
2. Shall respond to all incidents involving CCCPD officers.
3. May contact and request CDP supervisors to assist on incidents of mutual interest.

H. *Adopt and implement the CDP use of force and pursuit policies.*

I. When called upon, assist the CDP with investigations or other matters of mutual concern, for which the ultimate investigative responsibility rests with the CDP.

III. Training

- A. CCCPD agrees that, at minimum, it will provide to its officers and their supervisors, and CCCPD call-takers and dispatchers and their supervisors, the same or comparable training related to use of force, crisis intervention, bias-free policing, community policing, investigatory stops, and searches and arrests, which the CDP provides to its personnel.
- B. Prior to January 1 of each year, CCCPD shall obtain from CDP applicable anticipated training for the year and will provide such training for its applicable personnel within a reasonable time.
- C. Upon request by CDP's Chief, CCCPD shall provide CDP with information about the type of training provided by CCCPD and confirmation of completion of training by applicable CCCPD personnel.
- D. CDP's Chief may determine, at their reasonable discretion, that CCCPD's required training is not the same or comparable to CDP's and shall notify CCCPD's Chief in writing of such non-compliance.
- E. CCCPD shall promptly remedy its lack of compliance and notify CDP's Chief of the remedy. CCCPD shall promptly provide CDP's Chief with any supporting information he may reasonably request.
- F. Training requirements shall continue to apply after the expiration of the City of Cleveland's Settlement Agreement with the U.S. Department of Justice.
- G. CCCPD officers shall participate in annual joint training and other joint initiatives at the request of CDP's Chief of Police.
- H. Each party is solely responsible for its own training-related costs and expenses for its personnel.
- I. Upon request by CCCPD, CDP shall allow CCCPD personnel to attend applicable training provided by CDP for its own personnel. However, CCCPD shall be solely responsible for any applicable costs or expenses, if any, associated with CCCPD personnel participation.

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IV. Complaint Board

- A. CCCPD shall establish a complaint board made up of non-CCCPD persons, which shall be responsible for reviewing, investigating, hearing, and making findings regarding all civilian complaints about CCCPD's policies and practices and the conduct of CCCPD officers and call takers/dispatchers.
- B. The board shall determine if a complaint warrants no action or if disciplinary action against any CCCPD officers and/or call takers/dispatchers is warranted.
 - 1. CCCPD shall take appropriate disciplinary action in response to board findings and shall provide timely written notification to the complaining party of the board's determinations and any action taken or if no action was deemed warranted.
 - 2. Upon request from the CDP Chief of Police, CCCPD shall promptly provide any reasonably requested information to review the complaint board's existence and operations.

V. Division Responsibilities

- A. The CDP shall investigate the incidents outlined in *General Police Order 4.03.01 Protocol with Outside Agencies Section I.B. that occur on Cuyahoga Community College Property*.
- B. Receive and serve all warrants, generated as a result of CCCPD enforcement efforts, delivered to CDP via the Municipal Clerk of Court's Office.
- C. When called upon, assist the CCCPD with investigations or other matters of mutual concern.

References

Law Department, C. (2018, December 1). Mutual Aid Agreement. *Third Amendment Police Authorizing Agreement No. 66350 between the City of Cleveland and Cuyahoga Community College*. Cleveland, Ohio, United States: City of Cleveland.

THIS ORDER SUPERSEDES ANY PREVIOUSLY ISSUED DIRECTIVE OR POLICY FOR THIS SUBJECT AND WILL REMAIN EFFECTIVE UNTIL RESCINDED OR SUPERSEDED.

CDW/BPC/jms
Chief's Office
Policy Unit