PURPOSE: To provide compliance by uniformed officers of the Cleveland Division of Police with minor misdemeanor, Cleveland Codified Ordinance (CCO) 627A.02(a) Access to Firearms by a Child.

POLICY: The Division shall investigate incidents of children in possession of firearms to determine if an adult allowed or enabled access.

PROCEDURES:

I. Officers who arrest a juvenile for firearm possession offenses shall attempt to determine if an adult allowed or enabled the juvenile to obtain possession of the firearm.

II. Officers shall make a Record Management System (RMS) report.

   A. They shall pay particular attention to determining how and where the juvenile obtained the firearm. Whether the location was locked or secured and what was done to prevent access to the firearm.

   B. They shall include juvenile responses to the above and any other questions.

III. In an arrest or if probable cause exists to believe that 627A.02(a) was violated the officer shall confiscate the firearm as evidence.

IV. The officer shall forward the report, juvenile fact sheet and booking card to the Youth Unit for follow-up investigation.

V. The above procedures apply to uniformed officers serving on duty or in secondary employment.

EFL/TAH/LM/pmz
Policy & Procedures Unit