



# GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: <b>March 15, 2012</b>	REVISED DATE:	NO. PAGES: <b>1 of 7</b>	NUMBER: <b>3.3.02</b>
SUBJECT: <b style="text-align: center;">FIELD FORCE</b>			
ASSOCIATED MANUAL: <b style="text-align: center;">Field Force Manual</b>		RELATED ORDERS:	
CHIEF OF POLICE: <b style="text-align: center;"><i>Michael McGrath, Chief</i></b>			

**PURPOSE:** To establish a Field Force (FF) within the Division of Police. To establish procedures to manage FF operations.

**POLICY:** The Field Force within the Division of Police shall provide for the effective utilization of personnel and equipment in the event of (or the expectation/prevention of) a riot, civil disturbance, disaster, or mass casualty event. Field Force officers responding to an event shall follow the orders of the Field Force Commander.

**DEFINITIONS:**

**Field Force Squad:** consists of nine (9) to twelve (12) officers led by a lieutenant or sergeant.

**Field Force Platoon:** consists of 3 squads led by a lieutenant.

**Field Force Company:** consists of 3 platoons led by a captain.

**Field Force Commander:** is a supervisor assigned to Field Operations.

**Field Force Division:** consists of 3 companies led by the Field Force Commander.

**Incident Commander:** is any superior officer in charge of field operations at the scene of a riot, catastrophe, disaster, serious police incident, large scale event, or other multiple unit operation.

**Tier 1:** are designated Field Force personnel.

**Tier 2:** are all other members of the Division.

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## **PROCEDURES:**

### **I. Field Force Activation**

#### **A. Planned or Expected Special Events:**

1. Requests of FF for planned/expected special events shall be sent to through the chain of command to the Deputy Chief of Field Operations.
2. Examples of Planned or Expected Special Events that can benefit from a FF deployment:
  - a. Public demonstrations
  - b. Civil disturbances
  - c. Sporting events or other large entertainment events
  - d. Parades
  - e. Dignitary protection

#### **B. Unplanned or Unexpected Large Scale Events.**

1. Requests for assistance of FF personnel in emergency situations shall be requested via the Communication Control Section (CCS).
2. Examples of Unplanned or Unexpected Special Events that can benefit from a FF deployment.
  - a. Impromptu rioting or other mass disorder where FF can handle:
    - (1) Victim/officer rescues
    - (2) Crowd control and/or dispersal
    - (3) Restoration of order
  - b. Disasters or mass casualty incidents where FF can:
    - (1) Prevent looting and destruction of property

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- (2) Respond to and control the perimeter of any:
  - (a) Biological, chemical or nuclear terrorist attack
  - (b) Large explosive or incendiary event
  - (c) Other terrorist incident

## II. Field Force Mobilization

- A. Upon determining that a serious crowd control incident exists that the available District personnel cannot contain /control, Command or superior officers may request the immediate call up of Field Force personnel.
- B. Emergency requests for immediate on scene assistance shall be made via CCS.
- C. Upon request for Field Force assistance the dispatcher shall obtain the following information:
  - 1. Crowd size
  - 2. Estimated potential for crowd size escalation
  - 3. Precipitating incident if known
  - 4. Any related incidents of violence that have already occurred
- D. The dispatcher will immediately notify the Communications Control Section supervisor who will notify the Deputy Chief of Field Operations and the Commander of the District of occurrence.
- E. The CCS supervisor shall:
  - 1. Notify the Field Force Commander who will determine the number of personnel needed and the staging area for the Field Force.
  - 2. Notify the Special Weapons and Tactics (SWAT) Unit.
  - 3. Contact neighboring districts that have on-duty Tier 1 Field Force personnel.

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4. Mobilize the Command Vehicle and report the mobilization to the Field Force Commander.
5. Monitor the channel that is assigned to the incident.
6. Call up Tier 2 Field Force Squads at the request of the Deputy Chief of Field Operations or the Field Force Commander.

### **III. Tier 1 Field Force Supervisors Responsibilities**

#### **A. The Field Force Commander shall:**

1. Ensure training is conducted and maintain all FF records.
2. Lead the Division in yearly FF training exercises.
3. Ensure all units are properly equipped.
4. Ensure the updated FF personnel roster is forward to CCS quarterly.
5. Ensure that a Divisional Notice (DN) is issued announcing quarterly inspections of the FF Units.

#### **B. The District/Bureau Commander of Field Force Units shall ensure that:**

1. A current list of phone numbers of all Tier 1 FF members is maintained and forwarded to the Field Force Commander on a quarterly basis.
2. Newly assigned personnel are issued FF equipment and trained in FF procedures, ensuring all equipment deficiencies are forwarded to the Field Force Commander.
3. Personnel-issued and unit-issued equipment are inspected quarterly for cleanliness and serviceability.
4. FF Training is conducted once a calendar month within their unit(s) to ensure preparedness. All training shall be documented including member attendance and type of training completed. These documents shall be submitted to the Field Force Commander and the Training Section within ten (10) days of completion.

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#### IV. Command and Control Responsibilities

- A. Prior to the arrival of the Field Force, the Incident Commander shall:
  - 1. Establish perimeter control.
  - 2. Advise CCS of best approach routes.
  - 3. Establish ingress and egress routes from the scene.
  - 4. Notify CCS of a safe staging area for the Field Force outside of the inner perimeter.
- B. The Incident Commander shall be in charge of the perimeter of the incident.
- C. Upon the arrival of the Field Force Commander, the Incident Commander shall brief him/her and relinquish control of the inner-perimeter to the Field Force Commander.
- D. The Incident Commander shall assist the Field Force Commander with direction and personnel support as needed.
- E. Upon being briefed, the Field Force Commander shall deploy his/her personnel and equipment in a manner that will control or disperse the crowd with priority being to maintain or regain control of an incident; and in the case of a disaster, render aid as necessary.
- F. The Field Force Commander shall have exclusive command and control of Field Force personnel. Only the Chief of Police (or designee) or the Deputy Chief of Field Operations may overrule the Field Force Commander.
- G. The Incident Commander will retain control of the outer perimeter.
- H. At the conclusion of the incident, the Field Force shall withdraw and the original Incident Commander will take command of all operations with District personnel.
- I. The Incident Commander shall be responsible for assigning a zone car to complete RMS reports arising from damage or injury caused by the disorderly crowd/disaster. If the number of reports required is too large a task for one car to handle, then a supervisor shall be assigned to manage the

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task of delegating report writing responsibilities and ensuring all the necessary reports are completed.

- J. Field Force personnel shall be responsible for completing their own arrest reports, Use of Non-Deadly Force (UNDF) reports and/or any other necessary reports for incidents which they were directly involved in.

## V. Training

- A. The entire Field Force will convene twice yearly for a combined training session conducted by the Field Force Commander with assistance from the Training Section.
- B. The Training Section shall evaluate these training exercises, submitting these evaluations through the chain of command to the Chief of Police.

## VI. Field Force Equipment Trailer

- A. A van/trailer containing supplemental Field Force equipment shall be maintained at the Mounted Unit or another location as designated by the Deputy Chief of Field Operations. The equipment in the FF van/trailer shall be used by Tier 1 FF units only as a backup for equipment damaged.
- B. The Field Force van/trailer may also be used to support Tier 2 Field Force in an emergency situation.
- C. The Field Force Commander shall assign personnel to maintain the Field Force van/trailer.

## VII. Tier II

- A. Officers
  - 1. Zone car personal shall keep their riot helmet and haz-mat bag in their zone car during their tour of duty.
  - 2. When not on duty, zone car personnel shall keep their riot helmet and haz-mat bag at their place of assignment or otherwise readily available.
  - 3. All other units shall maintain their riot helmet and haz-mat bag at their assigned work location.

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B. TIER II Supervisors

1. Shall inspect officer equipment under their command twice a year (completed by the last business day in March and September).
2. Shall record this information and forward it through the chain of command to the Field Force Commander.