



GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: MARCH 01, 2007	REVISED DATE: DECEMBER 31, 2007	NO. PAGES: 1 of 4	NUMBER: 1.3.32
SUBJECT: PROTOCOL BETWEEN THE CLEVELAND DIVISION OF POLICE (CPD) AND THE CASE WESTERN RESERVE UNIVERSITY POLICE (CWRUPD)			
ASSOCIATED MANUAL:		RELATED ORDERS: 1.3.12, 1.3.22, 1.3.30, 1.3.31	
CHIEF OF POLICE: <div style="text-align: center;"><i>Michael McGrath, Chief</i></div>			

PURPOSE: To establish procedures between the Cleveland Division of Police (CPD) and the Case Western Reserve University Police Department (CWRUPD) for exercising police powers.

POLICY: CPD, as a provision of the mutual aid agreement between itself and the CWRUPD, agrees that police officers appointed by CWRUPD have full authority commensurate with the authority held by CPD officers when CWRUPD officers are on duty and on active pay status.

Nothing in this protocol shall prohibit CPD from investigating felony complaints occurring on CWRU property deemed to be of investigative interest to CPD.

PROCEDURES:

- I. CWRU has powers commensurate to CPD in the following situations
 - A. When CWRU officers are within the property expressly owned, leased or contracted by CWRU, including all streets and alleys that transverse the properties listed and all adjoining streets and areas within 300 feet of the property line of the listed properties. See Appendix.
 - B. When CWRU police officers are within the city’s jurisdiction and en route to or from CWRU property, and exigent circumstances exist including:
 - 1. CWRU officers in hot pursuit of a fleeing suspect;
 - 2. A police officer or member of the public is in imminent peril of bodily harm if action is not taken immediately;
 - 3. The escape of a known criminal or suspect has occurred and action must be taken immediately; or

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4. When a CWRU officer witnesses the commission of a crime while such crime is in progress. This excludes misdemeanor drug activity or routine traffic matters.
5. When CWRU is participating in a cooperative enforcement effort, approved in advance by the Chiefs of CWRU and CPD, either may appoint a designee as their representative for approval.

II. CPD Responsibilities

- A. CPD shall have investigative responsibility for the following incidents:
 1. Incidents involving explosive or incendiary devices
 2. Hostage situations
 3. Deaths other than “Probable Natural”
 4. Use of Deadly Force by other law enforcement agencies
 5. Incidents of Ethnic Intimidation and/or Hate Crimes
 6. Felony Sexual Assaults
 7. Any incident that CPD desires to preempt the investigative function
 8. Felony and/or escalating Racially Motivated Incidents (RMIs) and Ethnic Intimidations that occur on CWRU property generating a CWRU crime report other than vandalism
- B. Receive and serve all warrants that have been generated as a result of CWRU police officers’ enforcement efforts and are delivered to CPD via the Municipal Clerk of Court’s office.
- C. Provide all crime statistics necessary for CWRUPD to prepare federally mandated annual report on campus statistics and security.
- D. When called upon, assist the CWRUPD with investigations or other matters of mutual concern.

III. CWRUPD Responsibilities

- A. Investigate all felonies and misdemeanors that occur on CWRU property, with the exception of incidents involving incendiary or explosive devices, hostage situations, all sudden deaths, and any incidents listed in Section B above for which CPD has investigative responsibility.

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- B. Provide CPD with copies of all crime and field reports, including those that have been investigated by the CWRUPD, by faxing or hand-delivering copies of the reports to the Fifth District and the Report Intake/Review Unit located in the Police Headquarters building. CWRUPD will not be required to fax or hand-deliver hard-copies of the reports if they access and utilize the Records Management Systems (RMS). In that case, electronic copies shall be provided through the RMS.
- C. CWRUPD shall provide a weekly status report on sexual assault investigations to the OIC of the CPD Sex Crimes and Child Abuse Unit.
- D. When called upon, assist CPD with investigations, or other matters of mutual concern, for which the ultimate investigative responsibility rests with CPD.
- E. Investigate all non-escalating Racially Motivated Incidents (RMIs) that occur on campus using the policies and reporting procedures in CPD GPO 3.4.12.
- F. Issue Uniform Traffic Tickets (UTTs) and Parking Infraction Notices (PINs) using the Codified Ordinances of the City of Cleveland and the Ohio Revised Code.
- G. CWRU supervisors shall respond to all incidents involving CWRU officers. CWRU may contact and request CPD supervisors to assist on incidents of mutual interest.
- H. CWRU supervisors shall be responsible for monitoring the activity of CWRU patrol officers. CWRUPD shall be responsible for ensuring that all CWRU officers are trained in arrest procedures and the proper exercise of arrest powers.
- I. Handle and process juvenile arrests, using their own holding facility until disposition to the detention home or released to a parent or guardian.
- J. Establish a relationship with the Clerk of the Cleveland Municipal Court to acquire, process and return PINs and UTT citations. Handle the towing of vehicles connected with an arrest using their own contract towing agencies, unless directed otherwise by the on-scene CPD sector supervisor.
- K. Notify the CPD Impound Unit of all tows that occur off of CWRU property.
- L. CWRUPD agrees to adopt the CPD “hot pursuit” policy or a hot pursuit policy that is more restrictive than that policy.
- M. CWRUPD agrees that for prisoners needing medical treatment before booking, its police officers shall arrange for their treatment.

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- N. CWRUPD shall be responsible for the testing and storage of any evidence material and its custody for presentation at trial.
- O. CWRUPD shall promptly inform the appropriate CPD District Detective Bureau of all felony arrests and all instances of serious injury to any person, including CWRUPD officers.

IV. Shared Responsibilities

- A. CWRU prisoners confined in the *Cleveland Division of Correction (CDOC)* Jail, requiring hospitalization, will be conveyed by CPD.
- B. During the initial tour of duty, these prisoners will be guarded by CPD personnel.
- C. After the initial tour of duty, the responsibility for guarding the prisoner shall lie with CWRUPD and remain with CWRUPD until the prisoner is returned to the *CDOC* Jail.