



# GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: <b>MARCH 12, 2007</b>	REVISED DATE:	NO. PAGES: <b>1 of 4</b>	NUMBER: <b>1.3.30</b>
SUBJECT: <b>PROTOCOL BETWEEN THE CLEVELAND DIVISION OF POLICE (CPD) AND CLEVELAND STATE UNIVERSITY POLICE DEPARTMENT (CSUPD)</b>			
ASSOCIATED MANUAL:		RELATED ORDERS: <b>1.3.12, 1.3.22</b>	
CHIEF OF POLICE: <i><b>Michael McGrath, Chief</b></i>			

**PURPOSE:** To establish procedures between the Cleveland Division of Police (CPD) and the Cleveland State University Police Department (CSUPD) for exercising police powers.

**POLICY:** The CPD, as a provision of the mutual aid agreement between itself and the CSUPD, agrees that police officers appointed by the CSUPD have full authority, commensurate with the authority held by CPD officers, when CSUPD officers are on duty and on active pay status.

CSUPD’s authority is limited to certain situations as described below. Nothing in this protocol shall prohibit the CPD from investigating felony complaints occurring on CSUPD property deemed to be of investigative interest to the CPD.

**PROCEDURES:**

- I. CSUPD has powers commensurate to CPD in the following situations
  - A. When CSUPD officers are within the property expressly owned, leased or contracted by CSUPD including all streets and alleys that traverse the properties listed and all adjoining streets and areas within 300 feet of the property line of the listed properties. See Appendix.
  - B. When CSUPD police officers are within the city’s jurisdiction and en route to or from CSUPD property and exigent circumstances exist including:
    - 1. CSUPD officers in hot pursuit of a fleeing suspect;

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2. A police officer, or member of the public, is in imminent peril of bodily harm if action is not taken immediately;
3. The escape of a known criminal or suspect has occurred and action must be taken immediately; or,
4. When a CSUPD officer witnesses the commission of a crime, while such crime is in progress. This is excluding misdemeanor drug activity or routine traffic matters.
5. When CSUPD is participating in a cooperative enforcement effort, approved in advance by the Chiefs of CPD and CSUPD, either may appoint a designee as their representative for approval.

## **II. CPD Responsibilities**

- A. Investigate all incidents involving explosive or incendiary devices, hostage situations, and sudden deaths that occur on CSUPD property.
- B. CPD shall have investigative responsibility for the following incidents:
  1. Incidents involving explosive or incendiary devices.
  2. Hostage situations.
  3. Deaths other than “Probable Natural”.
  4. Use of Deadly Force by other law enforcement agencies.
  5. Incidents of Ethnic Intimidation and/or Hate Crimes.
  6. Any incident that CPD desires to preempt the investigative function.
  7. Felony and/or escalating Racially Motivated Incidents (RMIs) and Ethnic Intimidations occurring on CSUPD property.
- C. Receive and serve all warrants that have been generated as a result of CSUPD police officers’ enforcement efforts and are delivered to CPD via the Municipal Clerk of Court’s office.
- D. When called upon, assist the CSUPD with investigations or other matters of mutual concern.

## **III. CSUPD Responsibilities**

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- A. Investigate all felonies and misdemeanors that occur on CSUPD property, with the exception of incidents involving incendiary or explosive devices, hostage situations, all sudden deaths, and any incidents listed in Section A above for which CPD has investigative responsibility.
- B. Provide the CPD with copies of all felony crime reports, misdemeanors in which suspects have been arrested, other crime reports, and field reports to the CPD, including those that have been investigated by the CSUPD, by faxing or hand-delivering copies of the reports to the Third District and the Report Intake/Review Unit located in the Police Headquarters building. CSUPD police will not be required to fax or hand-deliver hard-copies of the reports if they access and utilize the Records Management System (RMS). In that case, electronic copies shall be provided through the RMS.
- C. CSUPD shall handle sexual assaults. CSUPD will provide a weekly status report on sexual assault investigations to the OIC of the CPD Sex Crimes and Child Abuse Unit.
- D. When called upon, assist the CPD with investigations, or other matters of mutual concern, for which the ultimate investigative responsibility rests with the CPD.
- E. Establish a relationship with the Clerk of the Cleveland Municipal Court to acquire process and return Parking Infraction Notices (PINs) and Uniform Traffic Citations (UTTs). CSUPD shall consider electronic ticket entry.
- F. Issue UTTs and PINS using the City of Cleveland Codified Ordinances and the Ohio Revised Code.
- G. CSUPD supervisors will respond to all incidents involving CSUPD officers. CSUPD may contact and request CPD supervisors to assist on incidents of mutual interest.
- H. CSUPD supervisors shall be responsible for monitoring the activity of CSUPD patrol officers. CSUPD officers shall be responsible for ensuring that all CSUPD officers are trained in arrest procedures and the proper exercise of arrest powers.
- I. Handle and process juvenile arrests, using their own holding facility until disposition to the detention home or released to a parent or guardian.

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- J. Handle the towing of vehicles connected with an arrest using their own contract towing agencies, unless directed otherwise by the on-scene CPD sector supervisor.
- K. Notify the **CPD Impound Unit** of all tows off of CSUPD property.
- L. CSUPD agrees to adopt the CPD “hot pursuit” policy or a hot pursuit policy that is more restrictive than the CPD policy.
- M. CSUPD shall arrange medical treatment for prisoners requiring medical treatment before booking.
- N. CSUPD shall be responsible for the testing and storage of any evidentiary material and its custody for presentation at trial.

#### IV. Shared Responsibilities

- A. CSUPD prisoners confined in the CPD jail who require hospitalization will be conveyed by the CPD to St. Vincent Charity Hospital.
- B. During the initial tour of duty, these prisoners will be guarded by CPD Third District personnel.
- C. After the initial tour of duty, responsibility for guarding the prisoner shall lie with CSUPD police and remain with CSUPD police until the prisoner is returned to a CPD Jail.