

**FOR OFFICE USE ONLY**

Site No. \_\_\_\_\_  
 Permit No. \_\_\_\_\_  
 Plan No. \_\_\_\_\_  
 Census Tract \_\_\_\_\_ Ward \_\_\_\_\_  
 BUILDING     HOUSING     DEMO  
 OTHER \_\_\_\_\_

USE GROUP \_\_\_\_\_ CONST. CLASS \_\_\_\_\_  
 ZONING ONLY FEE \_\_\_\_\_ DATE \_\_\_\_\_  
 PLAN PROCESSING FEE \_\_\_\_\_ DATE \_\_\_\_\_  
 SWPPP FEE \_\_\_\_\_ DATE \_\_\_\_\_

**PERMIT COST**

Plan Processing Fee  
 \_\_\_\_\_ x \_\_\_\_\_ = \$ \_\_\_\_\_  
 Permit Fee  
 \_\_\_\_\_ x \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ x \_\_\_\_\_ = \$ \_\_\_\_\_  
 C.O. Fee = \$ \_\_\_\_\_  
 3% State Surcharge = \$ \_\_\_\_\_  
 Zoning Fee = \$ \_\_\_\_\_  
 Late Fee = \$ \_\_\_\_\_  
 25% = \$ \_\_\_\_\_  
 TOTAL = \$ \_\_\_\_\_

**CITY OF CLEVELAND  
 DEPARTMENT OF BUILDING & HOUSING**



**PERMIT APPLICATION FOR  
 OBC REGULATED BUILDINGS**

**IMPORTANT — APPLICANT TO COMPLETE ALL ITEMS IN SECTIONS I-V**

**I. PROJECT ADDRESS**

FLOOR \_\_\_\_\_ SUITE \_\_\_\_\_ AKA \_\_\_\_\_

**II. A. NATURE OF JOB**

- New                       Addition                       Other \_\_\_\_\_  
 Alteration                       Demolition                       Foundation Only  
 Use                       Correct Violations                       Temporary Use  
 Change of use-indicate former use \_\_\_\_\_

**II. B. DIMENSIONS**

Width \_\_\_\_\_  
 Length \_\_\_\_\_  
 No. of Stories \_\_\_\_\_  
 and or Height \_\_\_\_\_  
 Floor Area \_\_\_\_\_  
 Work Area \_\_\_\_\_

**III. CONSTRUCTION COST**

New = \_\_\_\_\_  
 Addition = \_\_\_\_\_  
 Alterations = \_\_\_\_\_  
 Electrical = \_\_\_\_\_  
 Plumbing = \_\_\_\_\_  
 HVAC = \_\_\_\_\_  
 Fire Protection = \_\_\_\_\_  
**TOTAL COST = \$ \_\_\_\_\_**

**IV. DESCRIPTION BY APPLICANT (Describe in detail proposed work and use of property)**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**V. IDENTIFICATION (Please print legibly)**

Name	Address	City	State	Zip	Phone/Fax/Email
1. Property Owner					P _____ F _____ E _____
2. Lessee					P _____ F _____ E _____
3. Contractor					P _____ F _____ E _____
4. Architect/Engineer					P _____ F _____ E _____
5. Contact Person					P _____ F _____ E _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all laws of this jurisdiction.  
 Any false statements, information, or omissions shall result in this permit application being deemed null and void.

SIGNATURE OF CONTRACTOR (OR OWNER)

FED. I.D. OR SOC. SEC. #

APPLICATION DATE

SIGNATURE OF APPLICANT

DATE

CONTRACTORS REGISTRATION APPROVED BY