INVITATION TO BID
(This is not an order.)

Buyer: Jules Gilliam
216-664-2621
jgilliam@city.cleveland.oh.us

Requestor: Jonathan Shafer
216-623-5580
jshafer@city.cleveland.oh.us

CITY OF CLEVELAND
Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Procurement Folder | RFB No. | RFB Description
-------------------|---------|-------------------
136920             | RFB 6002 20220000000345 | Repair, Replating, and/or Replacement of Badges

RFB Closing Date/Time | Department/Division | Public Bid Opening Date/Time
July 07, 2022 3:00 PM | 6002 | July 07, 2022 3:00 PM

SCHEDULE OF EVENTS

<table>
<thead>
<tr>
<th>Group/Line#</th>
<th>Commodity Description</th>
<th>Item Quantity/UOM</th>
<th>Service Dates</th>
<th>Catalog Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 / 1</td>
<td>Repair, Replating, and/or Replacement of Badges</td>
<td></td>
<td>From To</td>
<td></td>
</tr>
</tbody>
</table>

Repair, Replating, and Replacement of Badges and Wreaths.

ALL REPAIRS -- (PIN, POST, NEW PANELS, AND NUMBERS) $ ________________

NICKEL PLATE (REPLATING) $ ________________

GOLD PLATE (REPLATING) $ ________________

CLEVELAND BREAST BADGE (NICKEL) $ ________________

CLEVELAND BREAST BADGE (GOLD) $ ________________

CLEVELAND CAP BADGE WREATH (NICKEL) $ ________________

CLEVELAND CAP BADGE WREATH (GOLD) $ ________________

Number of Days for Delivery Upon Request for Service(s): ________________

*****All Orders and/or Services Are To Be Provided After Prior Departmental Approval*****

*****Purchase Order Valid for One (1) Year or Until the Funds Are Exhausted Whichever*****

*****Purchase Order NOT TO EXCEED $15,000.00*****

*****Quantities, Orders and/or Services May Vary*****

Ship To:
Personnel Unit- 4TH. FL.
Personnel Unit
1300 Ontario St.
Cleveland, OH 44113

Vendor Response

<table>
<thead>
<tr>
<th>Contract Amount</th>
</tr>
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<tbody>
<tr>
<td>$</td>
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Vendor Response | Vendor Total Amount for Items | Vendor Total Amount for Services | Payment Discount Offer |
<table>
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<tr>
<th></th>
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<tr>
<td>$</td>
<td>$</td>
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<td>% Day(s)</td>
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<td>6002</td>
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TERMS OF DELIVERY
- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

EVALUATION CRITERIA

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<th>Evaluation Criteria Description</th>
<th>Response Type</th>
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<tr>
<td>1 / 1</td>
<td>Lowest and best bidder under Chapter 181 C.O.</td>
<td>NONE</td>
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BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges
ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.
NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

Call Buyer Only
Bidders must address all questions to the Buyer (See Above.) Do NOT contact the "Requestor." Contract only the Buyer listed above.

MSDS required
A Material Safety Data Sheet is required to be shipped with each specific applicable item on this PO.

No Price increase
This Purchase Order does not permit price increases.

Missing information
It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.
CITY OF CLEVELAND  
Division of Purchases & Supplies  
601 Lakeside Avenue  
Room 128  
Cleveland, OH 44114  

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**BIDDER MUST COMPLETE & SIGN BELOW**  

NAME OF THE FIRM:  
STREET ADDRESS:  
CITY:  
STATE:  
ZIP CODE:  
FED ID # / SSN #:  
PHONE NO.:  
FAX NO.:  
EMAIL ADDRESS:  

PLEASE PRINT CONTACT NAME:  
AUTHORIZED SIGNATURE:  
DATE:  

*All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.*

RETURN BID TO:  
Division of Purchases & Supplies  
601 Lakeside Ave  
Room 128, City Hall  
Cleveland, OH 44114