



**CITY OF CLEVELAND**  
Mayor Justin M. Bibb

# Permit Application to Install or Repair Tanks and Piping



Fire Prevention Bureau • 1645 Superior Ave., E • 216.664.6664 • F: 216.664.6681  
Hours of Operation: Weekdays 7:30 am to 4:30 pm

**This section: City of Cleveland Use Only**

PERMIT NUMBER

ISSUE DATE

EXPIRATION DATE

FEE

Make sure that the application is completely filled out, including the property owner's permission section. Submit the completed application, a site plan of the lot to be permitted, a business card and a check or money order payable to the "City of Cleveland" to: **City of Cleveland - Fire Prevention Bureau**  
**1645 Superior Ave., E, 2nd Floor, Cleveland, Ohio 44114**

## FACILITY INFORMATION

NAME OF FACILITY			FACILITY STREET ADDRESS		
CITY <b>Cleveland</b>	STATE <b>OH</b>	FACILITY ZIP	FACILITY TELEPHONE NUMBER		
FACILITY EMERGENCY CONTACT NAME		POSITION	EMERGENCY CONTACT TELEPHONE NUMBER		
BUSINESS OWNER NAME			BUSINESS OWNER PHONE		
BUSINESS OWNER EMAIL					

The acceptance of the permit herein applied for shall constitute an agreement on (my)(our) part to abide by all the conditions herein contained and to comply with all the ordinances of the City of Cleveland, the laws of the State of Ohio and all the rules and regulations of the State Fire Marshall, the Chief of the Division of Fire and the Board of Building Standards and Building Appeals, relating to the Storage of hazardous Substances.

## APPLICANT INFORMATION

APPLICANT NAME AND TITLE			APPLICANT TELEPHONE NUMBER		
APPLICANT STREET ADDRESS		CITY	STATE	ZIP	
APPLICANT EMAIL ADDRESS					
MAIL FINAL PERMIT TO: <input type="checkbox"/> APPLICANT ADDRESS <input type="checkbox"/> FACILITY ADDRESS <input type="checkbox"/> ADDRESS ON CHECK			SPECIAL ATTENTION TO:		
SIGNATURE <b>X</b>			DATE		

## INSTALLER COMPANY INFORMATION

INSTALLER COMPANY NAME			INSTALLER COMPANY PHONE NUMBER		
INSTALLER COMPANY ADDRESS		CITY	STATE	ZIP	
IF THE TANK IS A UST, NAME OF THE INSTALLER			IF THE TANK IS A UST, CERTIFICATION NUMBER OF THE INSTALLER		
WORK TO BE PERFORMED					

## PROPERTY OWNER'S PERMISSION

PROPERTY OWNER NAME		PROPERTY OWNER TELEPHONE NUMBER			
STREET ADDRESS		CITY	STATE	ZIP	
PROPERTY OWNER OR REPRESENTATIVE PRINTED NAME	PROPERTY OWNER OR REPRESENTATIVE SIGNATURE <b>X</b>	DATE			

## FACILITY INFORMATION

NAME OF FACILITY

FACILITY STREET ADDRESS

### § 381.05 Permits Required and Approval

(c) A permit is required to install remove, repair or alter any tank for the storage of hazardous substances. The permit shall contain a general description of the proposed work and shall include two (2) copies of a drawing indicating location, use, capacity and piping arrangement of all existing and proposed tanks located, or which are to be located, upon the premises and all adjacent buildings and property lines.

### § 381.052 Fees for Permits for Storage tanks

(a) The following fees are hereby established to install, remove, repair or alter tanks for the storage of hazardous substances:

GALLON CAPACITY	FEE (EACH TANK)	GALLON CAPACITY	FEE (EACH TANK)
Up to 1,000	\$100.00	Over 20,000 to 50,000	\$300.00
Over 1,000 to 3,000	\$125.00	Over 50,000 to 100,000	\$350.00
Over 3,000 to 12,000	\$150.00	Over 100,000	\$500.00
Over 12,000 to 20,000	\$200.00		

(1) To install outdoor above-ground or buried tanks inside street or alley lines or tanks inside buildings for storing any substance or combustible liquid other than water:

(2) To install tanks inside buildings other than high hazard occupancy use group classification for storing hazardous substances:

GALLON CAPACITY	FEE (EACH TANK)	GALLON CAPACITY	FEE (EACH TANK)
Up to 1,000	\$100.00	Over 3,000 to 12,000	\$150.00
Over 1,000 to 3,000	\$125.00	Over 12,000 to 25,000	\$200.00

(3) To install new piping for existing tanks. Fee: one hundred dollars (\$100.00).

(4) To remove, abandon, place temporarily out of service or otherwise dispose of a tank. Fee: one hundred fifty dollars (\$150.00).

(5) To reline an underground liquid petroleum tank. Fee: one hundred dollars (\$100.00).

(b) The fees established by this section shall include review of the permit application, review of the plans, and the issuance of a permit. The fees established shall also include the presence of a representative of the Division of Fire at the testing of the tank or piping, if applicable, for a single day not exceeding four (4) hours. If the testing extends beyond a single day due to continuation of the acceptance test, failure of the tank or the piping, or any other cause whatsoever, then an additional fee of one hundred fifty dollars (\$150.00) plus fifty dollars (\$50.00) for each additional day shall be paid for the presence of a representative of the Division of Fire at each additional day of testing or fraction of a day. After hours inspection fees shall be based on current overtime rate, minimum of four (4) hours per inspection. (Ord. No. 1144-2024. Passed 11-25-24, eff. 12-3-24)

NUM OF TANKS	APPROXIMATE SIZE / CAPACITY	CONTENTS	PERMANENT OR TEMPORARY	INSIDE OR OUTSIDE	AGT OR UST	TANK SPECS	DISTANCES IN FEET			REMOVAL OF ASSOC. PIPING	FEE
			<input type="checkbox"/> PERMANENT <input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INSIDE <input type="checkbox"/> OUTSIDE	<input type="checkbox"/> AGT <input type="checkbox"/> UST	<input type="checkbox"/> ASME <input type="checkbox"/> API <input type="checkbox"/> ICC <input type="checkbox"/> UL <input type="checkbox"/> OTHER:	LOT	LINE	BUILDING	OTHER TANKS	
										<input type="checkbox"/> YES <input type="checkbox"/> NO	
										<input type="checkbox"/> YES <input type="checkbox"/> NO	
										<input type="checkbox"/> YES <input type="checkbox"/> NO	

All approved permits are subject to revocation for cause at any time

## FIRE PREVENTION BUREAU SECTION - DO NOT WRITE IN SHADED AREA

☐ Approved  
☐ Disapproved

PERMIT NUMBER

INSPECTOR PRINTED NAME

INSPECTOR SIGNATURE

X

DATE