



Date: Friday, July 19, 2024

ADDENDUM No. 1

Request for Proposals for Cleveland Climate Action Plan and Municipal Action Plan Technical Development

PROPOSALS DUE DATE: 7/26/2024, 5:00PM Local Time

The City of Cleveland is issuing Addendum #1 for the following items:

- Responses to Questions from Proposers
- List of Pre-Proposal Conference Meeting Attendees & Conference Highlights

QUESTIONS POSED BY PROPOSERS

Question 1: Task 2 in the request for proposals (RFP) states that the consultant needs to develop emissions reductions scenarios that align with the City's Decarbonization Pathways Analysis and its science-based targets (SBTs). Can you explain what emissions scenarios you are describing/intend for the consultant to evaluate?

Answer 1: As the RFP indicates, the chosen consultant must at least provide a business as usual (BAU) scenario, which projects greenhouse gas (GHG) emissions in 2030 and 2050 if the City of Cleveland does not undertake additional climate actions identified through the development of the Climate Action Plan and the Municipal Action Plan. In addition to this BAU scenario, the City of Cleveland encourages consultants to propose evaluating other emissions scenarios, particularly those that align (where possible) with the scenarios included in the Regional Decarbonization Pathways Analysis. The Mayor's Office of Sustainability (MOS) within the City of Cleveland completed this analysis in 2023, in concert with the United Nations Sustainable Development Solutions Network (UN SDSN), Case Western Reserve University (CWRU), and Evolved Energy Research (EER). The City is able to provide resources from this analysis with the selected consultant or to interested vendors, upon request. The scenarios included in that analysis draw directly from the [Annual Decarbonization Perspective report](#) that EER published in 2022. For descriptions of the scenarios and sensitivities analyzed in that report, please refer to pages 8-10 of the final document.

In addition, the City of Cleveland is able to make additional data available to the selected consultant or to interested vendors, upon request. These data include GHG inventory data, modeling results from previous reports (e.g. the [Clean and Equitable Energy Future report](#)), data collected during the development of our [Climate Risk and Vulnerability Assessment](#), etc.



Question 2: Tasks 3-5 discuss analysis potential actions for the CAP and MAP. How does the City plan to identify/develop these actions? How will the consultant receive this information?

Answer 2: The City of Cleveland is following a two-track approach to identifying potential CAP actions. First, MOS staff developed six working groups composed of subject matter experts, stakeholders, and other partners to identify potential goals, objectives, and actions for each focus area. These working groups have developed draft plans for these focus areas, which will feed into the information provided to the consultant. Second, the MOS will be conducting extensive public engagement throughout the summer, including conducting a survey and hosting focus groups, to gather the public's feedback and recommendations on goals, objectives, and actions. MOS staff will collect this feedback, place it into a final form, and provide the complete list of goals, objectives, and actions to the chosen consultant for their review and analysis.

For the MAP, the City held a series of workshops with City staff throughout the spring to review goals, objectives, and actions from the 2013 MAP. Based on this feedback, MOS staff have created draft action plans for each focus area. This summer, the MOS will convene workshops for each focus area to review and finalize these proposed lists of goals, objectives, and actions. MOS staff will then provide the complete list of goals, objectives, and actions to the chosen consultant for their review and analysis.

Question 3: Is the City of Cleveland looking for the consultant to do an analysis of what federal and state opportunities are available to implement climate actions?

Answer 3: Task 6 in the RFP calls for the consultant to work with MOS staff to develop a strategy for tracking progress of implementing the CAP and MAP over the next 5 years. This strategy should include identifying funding opportunities to implement priority actions, among other things. The City does not expect the chosen consultant to complete this analysis on their own. As part of its work with stakeholders and City staff to develop potential CAP and MAP actions, MOS has worked to identify potential funding sources for these actions, where possible. The City has also received various federal and state funding for implementing climate actions, including grants for residential composting, rooftop/community solar, energy efficiency upgrades at municipal buildings, and expanding the City's tree canopy. MOS staff will provide all of this information to the chosen consultant to inform the development of this strategy for tracking progress.

At the moment, the City of Cleveland has not identified internal funding streams it can utilize to implement climate actions in the coming years. MOS staff welcomes feedback from the chosen consultant on potential funding mechanisms that the City could consider adopting.

Question 4: Can you please describe the focus areas you have formed for the CAP and MAP? What subjects will the cover?

Answer 4: MOS has formed six focus areas for both the CAP and MAP. The description of each is below.



CAP Focus Areas

1. **Built Environment:** Decarbonizing the built environment, including commercial and residential buildings, energy efficiency investments, housing/land use/zoning, solid waste/recycling, water use/efficiency, residential/commercial wastewater
2. **Circular Industry:** Decarbonizing industry and materials use in order to create a resilient economic system that positions the region for success in a green economy, including industrial processes and industrial wastewater management
3. **Clean Energy:** Decarbonizing electricity and heating generation and distribution systems, including clean energy generation, renewable methane, hydrogen, and microgrids
4. **Clean Transportation:** Decarbonizing the transportation system, including vehicle electrification, public transit, active transportation infrastructure, and transportation demand management
5. **Nature-Based Solutions:** Using natural solutions to address persistent environmental challenges, capture and sequester carbon, and mitigate the threats of a changing climate, including green infrastructure, tree canopy, urban agriculture, clean water/water quality issues, composting/organic waste diversion, and coastal resiliency
6. **Resilient People:** Identifying ways to address the underlying causes of climate vulnerability for Cleveland residents and empower residents to increase their resilience, include workforce development/job creation

MAP Focus Areas

1. **Built Environment:** Embedding sustainability and decarbonization principles into the design, construction, maintenance, and operation of City-owned buildings and infrastructure assets
2. **Clean Energy:** Enhancing energy efficiency in City operations and efficiency and expanding the use of clean energy throughout City facilities and operations
3. **Clean Transportation:** Foster the decarbonization of transportation within the City of Cleveland by promoting alternative transportation modes among City employees and decarbonizing City-owned vehicles and equipment
4. **Resilience and Empowerment:** Enhance the climate resilience of City assets, operations, and systems and empower City employees to advocate for and implement climate actions
5. **Resource Management:** Embed sustainability and decarbonization principles into the budgeting, financing, purchasing, and materials management policies of the City of Cleveland
6. **Water and Green Space:** Expand efforts to improve water use efficiency and conservation; reduce water losses within Cleveland Division of Water operations; and implement nature-based solutions to manage stormwater, improve air and water quality, and reduce greenhouse gas emissions



PRE-PROPOSAL MEETING OVERVIEW

DATE: 7/12/2024, 11:00 AM ET

Organization	Attendees
The City of Cleveland – Mayor’s Office of Sustainability	Tim Kovach, Decarbonization Strategist Anna Zaremba, Nature-Based Solutions Sustainability Manager Tikora Alexander, Fiscal and Grants Administrator
Stantec	Craig Suehrstedt
NXTGEN	Russ Bates
Hazen and Sawyer	Daniel Mann
Brendle Group	Jillian Goulet
Eco Footprint Solutions LLC	Mohammad Irfan
EarthABC	Britt Corsi
Not Identified	Julia Ercolani

Highlights:

- Reviewed RFP Timeline and Administrative components
- Reviewed RFP Technical Components and Proposal Submission Requirements
- Verbally addressed RFP Questions from Attendees; requested written questions be submitted for guaranteed responses.

Please acknowledge receipt of this Addendum No.1 by signing and including this document with your RFP submission response.

Signature of Proposer & Name of Company

Today's Date

Thank you

Tikora Alexander
Fiscal & Grant Administrator
Mayor’s Office of Sustainability, City of Cleveland