



CLEVELAND DIVISION OF POLICE

GENERAL POLICE ORDER



EFFECTIVE DATE: JULY 19, 2021	CHAPTER: 4 - Field Operations	PAGE: 1 of 5	NUMBER: 4.03.05
SUBJECT: PROTOCOL - CLEVELAND CLINIC POLICE DEPARTMENT			
CHIEF: <i>Calvin D. Williams, Chief</i>			

Substantive changes are italicized

PURPOSE: To establish protocol between the Cleveland Division of Police (CDP) and the Cleveland Clinic Police Department (CCPD).

POLICY: *It is the policy of the Cleveland Division of Police, as a provision of the Police Authorization Agreement between the City of Cleveland and the Cleveland Clinic Foundation, CCPD officers have full authority, equal to the authority held by CDP officers when CCPD officers are on-duty with active pay status (Law Department, 2018).*

PROCEDURES:

I. General Guidelines

A. CCPD officers have the same authority as Division officers:

1. On property expressly owned, leased, or contracted by the Cleveland Clinic or its affiliated entities, including:
 - a. All streets and alleys that transverse the property.
 - b. All adjoining streets and areas within 300 feet of the property line.
 - c. CCPD shall provide the CDP with a current list of these properties along with maps of the locations and shall notify the Division in writing of any changes.

2. Within the jurisdiction of the City of Cleveland, en route to or from Cleveland Clinic property, and exigent circumstances exist, including:
 - a. Hot pursuit of a fleeing suspect.
 - b. There is imminent danger of bodily harm if action is not taken immediately.
 - c. The escape of a known criminal or subject has occurred.
 - d. The witnessing of the commission of a crime in progress excluding misdemeanor drug activity or routine traffic offenses.
 - e. While participating in a cooperative enforcement effort, approved in advance by the Chief of Police from both agencies.

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- B. Nothing in this protocol shall prohibit the CDP from investigating felony complaints occurring on Cleveland Clinic property deemed to be of investigative interest to the Division.

II. CCPD Responsibilities

- A. Investigate all crimes occurring on Cleveland Clinic property, with the exception of incidents *outlined in GPO 4.03.01 Protocol with Outside Agencies Section I.B.*
- B. Utilize the *Law Enforcement Record Management System (LERMS) to complete all incident reports.*
- C. Evidence
 - 1. Be responsible for testing, storage, and custody of evidence for presentation at trial.
 - 2. For cases with CDP investigative responsibility, evidence shall be transferred to Division custody.
- D. Issue citations on Cleveland Clinic property.
 - 1. Acquire Parking Infraction Notices (PINs) and Uniform Traffic Tickets (UTTs) from the Cleveland Municipal Clerk of Courts.
 - 2. Use the City of Cleveland Codified Ordinances as the primary reference for issuing PINs and UTTs; the Ohio Revised Code shall be used if no equivalent Cleveland Ordinance exists.
- E. Impounded Vehicles
 - 1. Handle tows using their own contract towing agencies.
 - 2. Notify the Communications Control Section of all tows from property other than Cleveland Clinic property.
- F. Arrestees
 - 1. Inform the appropriate CDP detective unit of all felony arrests and all instances of serious injury to any person, including CCPD officers.
 - 2. Transport and process arrestees.
 - a. *For CCPD arrestees taken into custody pursuant to warrants issued by the Cleveland Municipal Court who require medical treatment prior to transport to the Cuyahoga County Corrections Center (CCCC), CCPD shall provide initial hospital transport and guard detail of the arrestee up to eight hours.*

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- E. CCPD shall promptly remedy its lack of compliance and notify CDP's Chief of the remedy. CCPD shall promptly provide CDP's Chief with any supporting information he may reasonably request.
- F. Training requirements shall continue to apply after the expiration of the City of Cleveland's Settlement Agreement with the U.S. Department of Justice.
- G. CCPD officers shall participate in annual joint training and other joint initiatives at the request of CDP's Chief of Police.
- H. Each party is solely responsible for its own training-related costs and expenses for its personnel.
- I. Upon request by CCPD, CDP shall allow CCPD personnel to attend applicable training provided by CDP for its own personnel. However, CCPD shall be solely responsible for any applicable costs or expenses, if any, associated with CCPD personnel participation.

IV. Complaint Board

- A. CCPD shall establish a complaint board made up of non-CCPD persons, which shall be responsible for reviewing, investigating, hearing, and making findings regarding all civilian complaints about CCPD's policies and practices and the conduct of CCPD's officers and call takers/dispatchers.
- B. The board shall determine if a complaint warrants no action or if disciplinary action against any of the officers and/or call takers/dispatchers is warranted.
 - 1. CCPD shall take appropriate disciplinary action in response to board findings and shall provide timely written notification to the complaining party of the board's determinations and any action taken or if no action was deemed warranted.
 - 2. Upon request from the CDP Chief of Police, CCPD shall promptly provide any reasonably requested information to review the complaint board's existence and operations.

V. Division Responsibilities

- A. The CDP shall investigate the situations outlined in *General Police Order 4.03.01 Protocol with Outside Agencies Section I.B. that occur on Cleveland Clinic Property*.
- B. Provide crime statistics necessary for CCPD to prepare federally mandated annual reports on campus statistics and security.
- C. When called upon, assist the CCPD with investigations or other matters of mutual concern.

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References

Law Department, C. (2018, November 30). Mutual Aid Agreement. *Fourth Amendement to Police Authorizing Agreement No. 66975 between the City of Cleveland and the Cleveland Clinic Foundation*. Cleveland, Ohio, United States: City of Cleveland.

THIS ORDER SUPERSEDES ANY PREVIOUSLY ISSUED DIRECTIVE OR POLICY FOR THIS SUBJECT AND WILL REMAIN EFFECTIVE UNTIL RESCINDED OR SUPERSEDED.

CDW/BPC/jms
Chief's Office
Policy Unit