



CLEVELAND DIVISION OF POLICE



FIELD TRAINING PROGRAM DAILY OBSERVATION REPORT

PART I - ADMINISTRATIVE DATA

(PPO) NAME OF PROBATIONARY POLICE OFFICER (LAST, FIRST, M.I.)			BADGE	SIGNATURE			DATE
(FTO) NAME OF FIELD TRAINING OFFICER (LAST, FIRST, M.I.)			BADGE	SIGNATURE			DATE
DISTRICT	SHIFT	Z/C #	V-CLASS	PERIOD COVERED:	FROM	THRU	

PART II - DAILY OBSERVATIONS

Complete a rating for each of the skill areas. When providing comments, indicate the number of the skill and then the comment(s)

E = Exceeds Expectations M = Meets Expectations N = Needs Improvement U = Unobserved

Task	Date																											
	M:				T:				W:				Th:				F:				Sa:				Su:			
	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U
CORE VALUES	1	Acceptance of Constructive Criticism																										
	2	Appearance & Personal Equipment																										
	3	Customer Service																										
	4	Interaction with Police Personnel																										
	5	Reports On-Time																										
	6	Work Ethic																										
PATROL PROCEDURES	7	Arrest Procedures																										
	8	Evidence Procedures																										
	9	Non-Emergency Driving																										
	10	Orientation																										
	11	Self-Initiated Activity																										
	12	Vehicle & Equipment Check																										
	13	Vehicle Stops																										
COMMUNCTN	14	Computer / MDT Usage																										
	15	Divisional Forms																										
	16	Duty Reports																										
	17	Radio Communications System																										
	18	RMS Reports																										
PROFSNL KNOWLDG	19	Case Law & Legal Knowledge																										
	20	Knowledge of GPO's & Policies																										
	21	Knowledge of Municipal Codes																										
	22	Knowledge of ORC																										



CLEVELAND DIVISION OF POLICE



FIELD TRAINING PROGRAM DAILY OBSERVATION REPORT

(PPO) NAME OF PROBATIONARY POLICE OFFICER (LAST, FIRST, M.I.)	BADGE	SIGNATURE	DATE
---	-------	-----------	------

PART II - DAILY OBSERVATIONS (continued)

Complete a rating for each of the skill areas. When providing comments, indicate the number of the skill and then the comment(s)

E = Exceeds Expectations M = Meets Expectations N = Needs Improvement U = Unobserved

		Date →	M:				T:				W:				Th:				F:				Sa:				Su:							
			E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U	E	M	N	U				
			Task																															
TACTICS	23	Building Searches																																
	24	Control of Conflict: Use of Force																																
	25	Control of Conflict: Verbal De-Escalation																																
	26	Emergency Driving																																
	27	Mental Preparedness																																
	28	Situational Assessment																																
	29	Suspect Control / Cuffing																																
30	Suspect Pat-Down / Search																																	

PART III - REVIEW & CORRECTIVE ACTION

FIELD TRAINING OFFICER (FTO) REVIEW	SUPERVISOR TRAINING OFFICER (STO) REVIEW		
Identify areas that EXCEED EXPECTATIONS (provide examples by task number & date)	Probationary Officer STRENGTHS: Is this trend supported by other FTO reviews? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Identify areas that DO NOT MEET EXPECTATIONS (provide examples by task number & date)	Probationary Officer WEAKNESSES: Is this trend supported by other FTO reviews? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Identify areas where RETRAINING MAY BE NEEDED (provide examples by task number & date and the type of retraining you feel is appropriate)	Identify any RE-TRAINING provided as a result of this evaluation (including type of training performed / who performed training / date training performed / etc...) on a separate Form-1 <table style="width:100%; border: none;"> <tr> <td style="width:50%; border: none;">STO Name / Badge</td> <td style="width:50%; border: none;">STO Signature / Date</td> </tr> </table>	STO Name / Badge	STO Signature / Date
STO Name / Badge	STO Signature / Date		