



CIVILIAN POLICE REVIEW BOARD

December 23, 2025

MEETING MINUTES

CIVILIAN POLICE REVIEW BOARD MEMBERS

Brandon Brown, Chair
Kenneth Mountcastle, Vice Chair
Diana Cyganovich
Chenoa Miller
Glenn Parker III
Billy Sharp
Waverly Willis

OFFICE OF PROFESSIONAL STANDARDS

Kristen Traxler, Interim Administrator
Jessyca Watson, Interim General Manager

LEGAL COUNSEL

Dylan Oprian, Asst. Director of Law
Michael Hess, Asst. Director of Law

MEETING AGENDA

I. **Call to Order**

Kenneth Mountcastle, Vice Chair

Special Meeting called to order at 8:58 am EST

- Board Member Edwin Moore had an excused absence.
- Legal Counsel was present for CPRB Meeting
- Board Members: Vice Chair Kenneth Mountcastle, Diana Cyganovich, David Gatian, Glenn Parker III, and Waverly Willis were present for roll call.
- Chair Brandon Brown arrived after roll call at 9:05 am EST
- Board Member Chenoa Miller arrived after roll call at 10:18 am EST
- Board Member Waverly Willis left the meeting due to technical issues and rejoined at 9:42 am EST.
- Board Member Glenn Parker III left the CPRB meeting at 9:30 am EST due to another obligation.

II. **Executive Session**

CPRB

- **Motion:** To enter for executive session for personnel, Employment, and disciplinary matters will be considered. Invited Legal Counsel into Executive Session.

Motion By: Vice Chair Mountcastle



Seconded By: Member Cyganovich

Motion Status: Carried

- Executive Session began at 9:05 am EST
- Adjourned back into open session at 11:13 am EST

III. Open Session Motions

Brandon Brown, Chair

- a. Motion:** Employee # 2011368 be issued a written reprimand for conduct outlined in MR3 and discussed in disciplinary hearing and additionally employee be assigned mandatory training on topics of public records and harassment.

Motion By: Chair Brown

Seconded By: Vice Chair Mountcastle

Motion Status: Carried

- b. Motion:** Employee # 2012912 be issued a written reprimand for conduct outlined in MR3 and discussed in disciplinary hearing and additionally employee be assigned mandatory training on topics of public records and harassment.

Motion By: Chair Brown

Seconded By: Vice Chair Mountcastle

Motion Status: Carried

- c. Motion: As it relates to** Employee #2013662 request that the City of Cleveland HR Department move forward with issuing an amended LR3 and schedule a disciplinary hearing regarding the updated LR3.

Motion By: Chair Brown

Seconded By: Member Sharp

Motion Status: Carried

- d. Motion:** Accept Investigator Joseph Szymanski Resignation effective December 17, 2025.

Motion By: Chair Brown

Seconded By: Member Sharp

Motion Status: Carried

- e. Motion:** Authorize the Law department to move forward as discussed in executive session

Motion By: Chair Brown

Seconded By: Member Sharp



Motion Status: Carried

IV. **Adjournment**

Brandon Brown, Chair

Motion: To Adjourn CPRB December 23rd Special Virtual Meeting

Motion By: Chair Brown

Seconded By: Member Sharp

Motion Status: Carried

Meeting Adjourned at 11:18 am EST