



CIVILIAN POLICE REVIEW BOARD

October 24th, 2025

MEETING MINUTES

CIVILIAN POLICE REVIEW BOARD

MEMBERS

Brandon Brown, Chair
Kenneth Mountcastle, Vice Chair
Diana Cyganovich
Chenoa Miller
Edwin Moore
Glenn Parker III
Billy Sharp
Waverly Willis

OFFICE OF PROFESSIONAL STANDARDS

Kristen Traxler, Interim Administrator
Jessyca Watson, Interim General Manager
LJ Green, Investigator
Hamza Khabir, Investigator
Tammi Lampkin, Investigator
James Ouk, Investigator
Alayne Koenig, Investigative Assistant
Mary Smith-Moore, Investigative Assistant

LEGAL COUNSEL

Dylan Oprian, Asst. Director of Law
Michael Hess, Asst. Director of Law

MEETING AGENDA

I. **Call to Order** Brandon Brown, Vice Chair

Special Meeting called to order at 12:03pm EST

- Board Member Diana Cyganovich was present for Roll Call but left at 12:04pm due to audio issues and returned to meeting at 12:06pm EST
- Member Willis arrived after roll call at 12:16 pm EST

II. **Executive Session** CPRB

- **Motion:** To enter for executive session for personnel, Employment, and disciplinary matters will be considered. Invited Legal Counsel, Administrator Traxler, and General Manager Watson into Executive Session.

Motion By: Chair Brown

Seconded By: Member Moore

Motion Status: Carried

- Executive Session began at 12:13pm EST
- Adjourned back into open session at 12:38pm EST



III. New Business

Brandon Brown, Chair

- Salary Adjustments for OPS
 - a. **Motion:** Approve Salary Adjustments for OPS Investigator Staff as outlined in the Memorandum for Salary Adjustments
Motion By: Chair Brown
Seconded By: Member Sharp
Motion Status: Carried
Abstention: Vice Chair Mountcastle- Did not receive or review documents before meeting
- Hiring Process for OPS Employees
 - a. **Motion:** Approve OPS Hiring Procedures Policy, with Amendment to Process Overview, Section 6, Bullet Point 1: The selected candidate will be announced in open session using their Application ID
Motion By: Chair Brown
Seconded By: Member Miller
Motion Status: Carried
Abstention: Vice Chair Mountcastle- Did not receive or review documents before meeting
- Hiring of New Investigator
 - a. **Motion:** Hire Candidate Applicant ID: 56175228 for OPS Investigator Position
Motion By: Brown
Seconded By: Member Sharp
Motion Status: Carried
Abstention: Vice Chair Mountcastle- Did not receive or review documents before meeting

IV. Adjournment

Kenneth Mountcastle, Vice Chair

- **Motion:** To Adjourn CPRB October 24th Special Meeting
Motion By: Member Cyganovich
Seconded By: Member Willis
Motion Status: Carried
- Meeting Adjourned at 12:42pm EST