



INVITATION TO BID

(This is not an order.)

Page 1 of 3

CITY OF CLEVELAND

Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Buyer: Jules Gilliam
216-664-2621
jgilliam@city.cleveland.oh.us

Requestor: Jacob Stretar
216-664-2444
jacob_stretar@clevelandwater.com

Procurement Folder	RFB No.	RFB Description
144453	RFB 2002 202300000000568	Mobile Elevated Work Platforms: Maintenance and Repairs
RFB Closing Date/Time		Department/Division
December 12, 2023 3:00 PM		2002
		Public Bid Opening Date/Time
		December 12, 2023 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/ Line#	Commodity Description	Item Quantity/ UOM	Service Dates	Catalog Discount
1 / 1	Mobile Elevated Work Platforms: Maintenance and Repairs		From To	

Labor and Material to complete comprehensive inspection and test of powered industrial trucks. Labor and material to provide maintenance, repair, refurbish and recertification services of powered industrial trucks.

*****Please See Attachments for Additional Details & Specifications*****

*****Purchase Order Valid for One (1) Year or Until Funds Are Exhausted Whichever Occurs First*****

*****Services & Orders Are To Be Provided After Prior Departmental Approval*****

*****Services & Orders Are To Be Provided As Needed*****

*****Purchase Order Not to Exceed \$20,000.00*****

*****Quantities & Orders May Vary*****

Ship To:	Vendor Response		
WATER SAFETY RECEIVING WAREHOU 4600 HARVARD AVE Cleveland, OH 44105		Contract Amount	
		\$	

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.



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EVALUATION CRITERIA

Group/ Line #	Evaluation Criteria Description	Response Type
1 / 1	Lowest and best bidder under Chapter 181 C.O.	NONE

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

Call Buyer Only

Bidders must address all questions to the Buyer (See Above.) Do NOT contact the "Requestor." Contract only the Buyer listed above.

MSDS required

A Material Safety Data Sheet is required to be shipped with each specific applicable item on this PO.

No Price increase

This Purchase Order does not permit price increases.

Missing information

It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.



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BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:

STREET ADDRESS:

CITY: STATE: ZIP CODE:

FED ID # / SSN #:

PHONE NO.: FAX NO.:

EMAIL ADDRESS:

PLEASE PRINT CONTACT NAME:

AUTHORIZED SIGNATURE: DATE:

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114

Effective Immediately: In accordance with Codified Ordinance 181.13 (I) the City shall receive competitive sealed bids through email. All City of Cleveland bids estimated to be less than 50K in value will be submitted and received electronically via email. All bids must be emailed to CityofClevelandbids@clevelandohio.gov. Upon receipt of your bid, you will receive a reply indicating your bid has been received.

Bidder's Instructions

See enclosed Terms & Conditions. Read and follow all terms and conditions of the bid.

Bids must be submitted to CityofClevelandbids@clevelandohio.gov, the Document ID Number and Buyer's Name must be identified in the email subject line. Also clearly state the Document ID Number, Bid Description, Buyer's Name and Closing Date.

Bids received after the Closing Date, Closing Time and sent to any other email address not identified in the Bidders Instruction cannot be considered.

Northern Ireland Affidavit must be completed, signed and included with each bid.

The bid must be submitted to: CityofClevelandbids@Clevelandohio.Gov

Bids received after the Closing Date, Closing Time and sent to any other email address not identified in the Bidders Instruction cannot be considered.

The bid documents must include:

- ☐ The Document ID Number and Buyers Name in email subject line
- ☐ PDF File of Request For Bid Form
- ☐ Terms & Conditions.
- ☐ Northern Ireland Affidavit.

Contact the Buyer immediately at the number on the Bid Form if you do not have all the required documents.

TERMS AND CONDITIONS

1. Acceptance of Purchase Order. This Purchase Order shall be effective when Seller executes it, otherwise indicates its acceptance, or delivers to the City of Cleveland any of the goods ordered herein or renders for the City any of the services ordered herein. If this Purchase Order has been issued by the City in response to an offer, then the issuance of this Purchase Order by the City shall constitute an acceptance of such offer subject to the express condition that the Seller assent to any additional or different terms contained herein. Any additional or different terms or conditions contained in any acknowledgement of the purchase by the Seller shall automatically be deemed objected to by the City and shall not be binding upon the City unless specifically accepted by the City in writing.
2. Entire Agreement. This order, the instructions to bidders, the Request for Bid, the Bid Schedule of Items, and any specification and/or other attachments, if any, incorporated hereby by reference, constitute the entire agreement between the parties and replaces and supersedes any prior or contemporaneous communications, representations, or agreements, whether oral or written with respect to such matter.
3. Indemnification. Seller shall indemnify, defend, and hold harmless the City, its officers, agents, and employees from all claims, demands, liabilities, losses, suits, cause of action, judgments, costs, and expenses, including attorneys' fees, arising, occurring, or allegedly arising or occurring from the personal injury, including death, property damage, including loss of use, or otherwise, to any person or the property of any person, including third parties and employees of any party, as a result of negligent or intentional act or omission of Seller or its agents, employees, subSellers or suppliers, in the furnishing of the goods covered by this PO, or because of any imperfection or defect in said goods, or based upon any claim of product liability of strict liability in tort, or because of the failure of such goods to be in accordance with the description of such goods as may appear in any catalog, analytical information report or other technical bulletin as is furnished or used by the City, or because of the failure of such goods to be produced in compliance with the requirements of this PO.
4. Limit of Liability. In no event shall the City be liable for anticipated profits, incidental or consequential damages, or penalties of any description. The City's liability on any claim arising out of or connected with or resulting from this contract or from the performance or breach thereof shall in no case exceed the price allocable to the goods or services or unit thereof which gives rise to the claim.
5. Remedies. The city's remedies shall be cumulative and remedies herein specified do not exclude any remedies allowed by law or in equity. Waiver of any breach shall not constitute waiver of any other breach of the same or any other provision. Acceptance of any items or payment therefore shall not waive any breach.
6. Default. Payment or acceptance of any items after the delivery date shall not constitute a waiver of the City's right to cancel this order with respect to subsequent deliveries. The City reserves the right to reasonable testing and inspection before payment or acceptance. The City's failure to inspect and accept or reject goods, materials, or articles shall not relieve Seller from liability for tender or delivery of nonconforming goods nor constitute a waiver of any of the City's rights or remedies for breach of contract. The City reserves the right to reject any or all items not in conformity with the specifications noted within this purchase order in any respect.
7. F.O.B. Destination. Freight terms are F.O.B. Destination, Freight Prepaid, unless otherwise approved in writing by the Commissioner of Purchases and Supplies.
8. Non-Assignment. Neither this contract, nor any interest herein, shall be assigned or subcontracted by the Seller except upon the prior written consent of the City.
9. Patent, Trademark or Copyright Infringement. Seller agrees to defend, entirely at its own expense, all claims, demands, and actions that may be asserted against the City for all alleged patent, trademark, and/or copyright infringement resulting from the use or resale of goods covered by the PO, and to indemnify and hold the City harmless against all costs, expenses, legal fees, and judgments related to such claims, demands, and actions.
10. Timing. Time is of the essence in this contract. Failure to deliver within the time specified shall entitle the City, in addition to any other rights or remedies, to cancel this order and purchase the goods elsewhere, in which event the Seller shall be responsible for any increase in cost.
11. Implied Warranty. In addition to its standard warranty, Seller warrants that all goods supplied will be free and clear of all liens and encumbrances, good and merchantable title being in the Seller. Upon receipt by Seller of payment, good and merchantable title will vest in the City. All goods will be free from any defects in design, materials or workmanship and will be of good and merchantable quality. All goods will conform to the City's specifications or the approved sample as the case may be, and will be fit for the known purposes for which purchased, and that Seller will not substitute anything without the City's written consent.
12. Change Orders. No changes in the PO, its prices, terms, conditions, length, or attachments are permitted, without the City's prior written approval.
13. Cancellation. The City shall have the right to cancel this order, or any undelivered portion of this order, without cause, and its liability for such cancellation shall be limited to Seller's actual cost for work and materials applicable solely to this order that have been expected when Seller receives notice of cancellation. The City may, at its option, cancel this order without liability to Seller (except for conforming shipments the City previously accepted) if Seller (a) ceases to exist, (b) becomes insolvent, (c) becomes the subject of bankruptcy or insolvency proceedings, or (d) commits a breach in the performance of any obligation under this agreement or of any other written agreement with the City of Cleveland.
14. Compliance with Laws. Seller shall comply with all federal, state, and local laws, ordinances, rules, and regulations in the manufacture and sale of the goods and performance of the services. Seller shall defend and hold the City harmless from any losses, damages, or costs arising from or caused in any way by Seller's actual or alleged violation of any federal, state, or local law, ordinance, rule or regulation.
15. Access to Records. Seller shall provide access to pertinent records relative to this contract/order for a period of three (3) years after the last receipt of payment is made under this contract/order, whichever occurs last.
16. Material Safety Data Sheets: Any substance delivered as a part of this order must be properly labeled in accordance with all applicable regulations and must be accompanied by a Material Safety Data sheet (MSDS).
17. Venue. Any dispute arising under this order not disposed of by agreement shall be decided by a court of competent jurisdiction in Cuyahoga County in the State of Ohio. Pending settlement on final decision of any dispute, Seller shall proceed diligently with the performance of this order in accordance with the City's direction. The Charter and Ordinance of the City of Cleveland shall govern.
18. Tax. Buyer is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the Buyer may not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the Buyer, nor shall any Seller be authorized to use the Buyer's Tax Exemption number in acquiring such materials, without the prior issuance of a signed Tax Exemption Certificate. A Tax Exemption Certificate is available upon written request.
19. Documentation. Seller shall clearly mark all documentation with the applicable valid PO number.
20. Payment Terms. Payment will be made in accordance with the terms on the face of this contract, or the Seller's invoice, whichever are more favorable to the City and payment date therefore shall be calculated from the receipt of invoice or receipt or final acceptance of the goods or services, whichever is later. All claims for money due or to become due from the City shall be subject to deduction or setoff by the City by reason of any counterclaim arising out of this or any other transaction with the Seller. The acceptance by the Seller of final payment shall operate as a full and complete release of the City. No payment for goods or services shall constitute acceptance of any defective or nonconforming goods or services by the city. Unless otherwise stated in the PO, the terms of payment shall be net 30 days from the receipt of a proper invoice. It shall be understood that the cash discount period, if any, to the City will date from receipt by the City of acceptable goods and invoice and not from date of invoice.
21. Insurance. Unless otherwise stated in the specifications, whenever labor is involved, the Seller shall procure and maintain insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the services, materials, equipment and/or supplies provided to the City. The insurer(s) must be licensed for business in the State of Ohio and maintain an A.M.Best rating of no less than A: VII or be an insurer approved by the City. The Seller shall submit all required insurance certificates to the City before commencing work. The City is to be added to each policy as an additional insured. The Seller shall notify the City in writing at least 30 days before it cancels or reduces its insurance policy or coverage and immediately upon the Company's receipt of notice from the carrier of any cancellation or reduction of the coverage or policy. Seller must demonstrate the following minimum insurance coverage in accordance with the estimated value limits: 1) Purchases less than \$50,000: General Liability Insurance, with a \$500,000 combined single limit. 2) Purchases \$50,000 and over: General Liability Insurance with bodily injury and property damage limits of \$1,000,000 for each occurrence with a \$2,000,000 general aggregate and \$2,000,000 products and completed operations aggregate. Automobile Liability Insurance must be in effect for any owned, hired and non-owned vehicle used in the performance of the work, with bodily injury limits of \$1,000,000 for each person and \$1,000,000 for each accident, and with property damage limits of \$1,000,000 for each accident; OR \$1,000,000 combined single limits, including bodily injury and property damage. The above limits are the minimum acceptable and do not infer or place a limit on the liability of the Seller. The Seller's insurance shall be primary and any insurance or self-insurance maintained by the City shall be excess for the City and not contribute with the coverage maintained by the Seller.
22. Workman's Compensation: Whenever labor is involved, the Seller shall subscribe to and comply with the Workmen's Compensation Laws of the State of Ohio and pay such premiums as may be required there under and to save the City harmless from any and all liability arising from or under said act. He shall also furnish a copy of the official certificate or receipt showing the payments herein referred to before commencing any work.
23. Authority to Bind. All parties to this order agrees that the representatives named herein, including in all attachments, possess full and complete authority to bind said parties.
24. Inspection and Acceptance. No material received by the City pursuant to the purchase order issued under the terms and conditions of this bid document shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Seller herein, upon initial inspection, or at any later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at the Seller's expense for full credit or replacement. No goods returned as defective shall be replaced without written authorization from the Commissioner of Purchases and Supplies. Such return shall in no way affect the City's discount privileges. Such right to return, offered to the City arising from the City's receipt of defective goods, shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
25. Non-appropriation of Funds. As with any other public entity, an Agreement, Contract, or issuance of Purchase Order by the City is contingent upon the legal availability of funding and the allocation of said funds. The City reserves the right to cancel any ongoing Agreement, Contract, or Purchase Order immediately, by giving written notice to the Seller, in the case of a failure by the appropriating body to appropriate funds or funding for the specific project, commodity or service.
26. Equal Opportunity. This Agreement is a "contract", and the Seller is a "contractor" within the meaning of Chapter 187 of the Codified Ordinances of Cleveland, Ohio 1976. During the term of this Purchase Order, the Seller shall comply with all terms, conditions and requirements imposed on a "contractor" in the Equal Opportunity Clause, Section 187.22(b) C.O., and herein made a part of this Agreement by reference. A complete copy of the Equal Opportunity Clause is available at the City of Cleveland website.

Subject: Submission of NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

Each bidder and/or appropriate parties should complete the DISCLOSURE and submit it with the bid, if possible. If not submitted with the bid, it must be completed and submitted to the Commissioner of Purchases and Supplies prior to any contract being awarded by the City. If a bidder or appropriate parties fail to complete and submit it, they shall not be eligible for a contract award.

NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

INSTRUCTIONS: Pursuant to Codified Ordinance Sec. 181.36, the information requested on this page must be supplied by all Contractors and any Subcontractors having more than a fifty percent (50%) interest in the proposed contract prior to any contract being awarded by the City of Cleveland. Any Contractor or Subcontractor who is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract. For failure to cure such a default, the Contractor or Subcontractor shall be automatically excluded from bidding for the supply of any goods or services for use by the City for a period of two years.

CHECK WHICHEVER IS APPLICABLE:

A. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation of the undersigned is NOT ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph A. is checked, proceed to the signature line.)

B. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation IS ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph B. is checked, please either check the stipulation contained in paragraph C. or attach documentation that shows that the undersigned has complied with the stipulation contained in paragraph C.

C. () The undersigned and all enterprises identified in paragraph B. are TAKING LAWFUL AND GOOD FAITH STEPS TO ENGAGE IN FAIR EMPLOYMENT PRACTICES WHICH ARE RELEVANT TO THE STANDARDS EMBODIED IN THE "MacBRIDE PRINCIPALS FOR FAIR EMPLOYMENT IN NORTHERN IRELAND." A copy of the MacBride Principles can be obtained from the Office of the Commissioner of Purchases and Supplies. In lieu of checking this paragraph, the undersigned must attach documentation which the undersigned believes shows compliance with the stipulation contained in this paragraph C.

Name of Contractor or Subcontractor

By: _____

Title: _____

*"Controlling shareholder" means any shareholder owning more than fifty percent (50%) of the stock in the corporation or more than twenty-five percent (25%) of the stock in the corporation if no other shareholder owns a larger share of stock in the corporation.

**SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES
CITY OF CLEVELAND - DEPARTMENT OF PUBLIC UTILITIES**

SECTION D – TECHNICAL SPECIFICATIONS

**MOBILE ELEVATED WORK PLATFORMS - INSPECTION, MAINTENANCE, REPAIR, AND
REFURBISH**

D-1 INSPECTIONS

For purposes of this contract, the interval of inspection services for Mobile Elevated Work Platforms (MEWP) shall be considered "Periodic" and "Annual." At a minimum, Periodic inspections performed in accordance with manufacturer's recommended practices and applicable ANSI / OSHA recommended and/or required criteria and shall include inspection, and where applicable, testing for the following:

- A. Function and Controls
- B. Platform Assembly
- C. Scissor Arms
- D. Chassis
- E. Power System
- F. Hydraulic / Electrical System
- G. Manuals and Decals
- H. General to include:
 - a. Unauthorized modifications or additions to any part of the machine.
 - b. Paint and overall appearance of the machine.
 - c. Applicable safety bulletins completed.
 - d. Inspect general structural condition including all welds and fasteners.
 - e. Grease and lubricate per manual.
 - f. Drive and operate machine to test all functions.

D-2 MAINTENANCE

Maintenance shall be conducted in accordance with the requirements of 29 CFR 1926.453, ANSI A92.22 and any additional regulatory compliance standards for aerial platforms and elevated work platforms. Maintenance shall be performed at the time of the inspection and shall include preventive maintenance as well as any necessary adjustments found. Preventive maintenance shall be based on the equipment manufacturer's recommendations. In the absence of adequate manufacturer's information, maintenance shall be based upon the expertise of the successful bidder.

D-3 REPAIRS

- A. Repairs or replacements shall be pre-approved by the City before beginning work. Examples of repairs or replacements include, but are not limited to: tires, brakes, batteries, motors and power train, chassis, crane hooks, load attachment chains and rope slings, running ropes, pendant control stations, rail systems or critical parts which are cracked, bent, or excessively worn. Note that preventive maintenance item, such as lubrication, adjustments, etc. do not require approval.

**SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES
CITY OF CLEVELAND - DEPARTMENT OF PUBLIC UTILITIES**

SECTION D – TECHNICAL SPECIFICATIONS

**MOBILE ELEVATED WORK PLATFORMS - INSPECTION, MAINTENANCE, REPAIR, AND
REFURBISH**

- B. Material Handling Equipment, Lifts, and Mobile Cranes found to be unsafe to operate shall be immediately tagged as follows: "Out of Service – Do Not Operate". The tag shall contain the name of the inspector, the unsafe condition(s), and the date of inspection. Any crane or material handling equipment which must be tagged out of service shall be immediately brought to the attention of the designated divisional representative.

D-4 CERTIFICATION AND REPORTS

An inspection report shall be provided to the designated divisional representative within 10 business days after the completion of the inspection. The report shall include a detailed description of the inspection, maintenance, and any repairs made. The report shall indicate pass or fail for each element, as well as for the material handling equipment and lift. The report shall be signed by the inspector.

D-5 TRAINING

Vendor shall provide "safe operation of equipment" training to Department of Public Utilities (DPU) personnel at DPU location when requested in accordance with training topics recommended in ANSI / SIA standards and equipment manufacturers' operating manual for aerial and scissor lifts and when requested in accordance with 29 CFR 1926.453.

D-6 MOBILE ELEVATED WORK PLATFORM LOCATIONS

Division of Water

Kirtland Pumping Station
4901 South Marginal Road
Cleveland, OH 44114
Plant Manager: Frank Woyma
(216) 664-3192

Nottingham Water Works Plant
1300 Chardon Road
Cleveland, OH 44119
Plant Manager: Joseph Loduca
(216) 664-3092

Fairmount Pumping Station
11216 Stokes Road
Cleveland, OH 44104
Plant Manager: Frank Woyma
(216) 664-3192

Baldwin Water Works Plant
11216 Stokes Road
Cleveland, OH 44104
Plant Manager: Frank Woyma
(216) 664-3192

**SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES
CITY OF CLEVELAND - DEPARTMENT OF PUBLIC UTILITIES**

SECTION D – TECHNICAL SPECIFICATIONS

**MOBILE ELEVATED WORK PLATFORMS - INSPECTION, MAINTENANCE, REPAIR, AND
REFURBISH**

Garrett A. Morgan Water Works Plant
1245 West 45th Street
Cleveland, OH 44102
Plant Manager: Gerald Kinzel
(216) 664-3175

Crown Water Works Plant
955 Clague Road
Westlake, OH 44145
Plant Manager: Scott Naelitz
(216) 664-3121

Parma Control Center
5953 Deering Ave.
Cleveland, OH 44130
Asst. Plant Manager: Darius Johnson
216-664-3180

Harvard Distribution & Maintenance
4600 Harvard Avenue
Newburgh Heights, OH 44105
Facility Manager: Juan Elliott
216-348-7277

The following is a listing of secondary CWD locations comprising pump stations and/or water towers and/or maintenance stations where applicable equipment may be located:

1. Pearl Road Pump and Tank, 18640 Pearl Road, Strongsville, OH 44136
2. South Twinsburg, 8021 Bavaria Road, Twinsburg, OH 44087
3. West Park Station, 4514 West 130th Street, Cleveland, OH 44135

The DPU contract manager and point of contact for contract coordination and scheduling is:

Jacob Stretar, Safety Programs Officer, Equipment Safety Manager
Jacob_Stretar@Clevelandwater.com
4600 Harvard Avenue
Cleveland, OH 44105
216-664-2444 ext. 73306
216-857-5987

Site visits will be determined at the pre-bid meeting for those potential bidders requesting them.

MATERIAL HANDLING EQUIPMENT, LIFTS AND MOBILE CRANES INSPECTION, MAINTENANCE, REPAIR, AND REFURBISH

Appendix A Division of Water - Listing of Equipment

Scissor and Aerial Lifts

Facility	Model #	Location	Manufacturer	Capacity (lbs)	Type
Morgan	AWP- 36	Pump building floor	Genie	N/A	Upright lift
Morgan	GS-2632	Chlorine building	Genie	N/A	Scissor
Morgan	GS-2632	Raw Water	Genie	N/A	Scissor
Baldwin	SJ1113219	Electrical Room	Skyjack	500	Scissor
Crown	2032E2	Pump building oil storage	JLG	500	Scissor
Nottingham	2032E2	Loading Dock	JLG	500	Scissor
Nottingham	AWP- 36S	Sludge Residual building	Genie	350	Upright lift
Parma Control	1632	Pump building	MEC	500	Scissor
Harvard	SJ3226	Safety Garage	Skyjack	500	Scissor
Harvard	ST3220	Electricians Garage	Skyjack	800	Scissor
Harvard	XLT1571	Central Warehouse	Workforce	500	Personnel Lift



CITY OF CLEVELAND, DIVISION OF WATER REQUEST FOR QUOTATION

(Vendor to complete fields in the sections with grayed headers.)

Effective: 01/2010

RQS ID #:	2002 2023 1368	Date Below Item(s) Is/Are Needed By:	As soon as possible
Requester:	Jacob Stretar		
Ship To:	Harvard Safety Receiving 4600 Harvard Ave, Cleveland, OH 44105		

Description / Specifications	Quantity	Unit of Measure	Quoted Unit Price or Markup (1.XX)	Extension (Quantity x Quoted Unit Price or Markup)
(1) Mobile Elevated Work Platform: comprehensive inspection, test and report per Unit at CWD Locations including Water Plants. Assume eleven (11) units X two (2) inspections per unit. Note: PITs - Units are Material Handling Equipment, Mobile Elevated Work Platforms (MEWP). See attached bid specification, equipment inventory and location of equipment. <u>Equipment includes Units at Division of Water, Garrett Morgan, Baldwin/Fairmount/Kirtland, Crown, Nottingham, Parma and Harvard.</u>	22	Unit		\$ -
(2) Additional labor rate per hour for maintenance and repairs on Units.	100	Hour		\$ -
(3) Material and Supplies. Estimated Material Costs - 15% maximum markup	\$15,000	LOT		\$ -
(4) Portal to Portal Travel Cost per hour	12	Hour		\$ -
(5) Freight Allowance	\$2,000	Service		\$ 2,000.00
Contact Jacob Stretar, Equipment Safety Manager, 4600 Harvard Avenue, Cleveland, OH 44105 if desire site visit prior to submitting quote. 216-664-2444, ext. 73306 email: Jacob_Stretar@Clevelandwater.com				\$ -
Portal to Portal defined as vendor facility to CWD location.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL: \$ -

QUOTE EXPIRATION DATE: (If no date below, quote will be valid for 30 days)

DELIVERY FROM ORDER (IN # OF DAYS):

DISCOUNT OFFER:
% DAYS

TERMS:

All charges for **shipping** must be included *within* the Quoted Unit Price unless otherwise designated by a separate line item above for shipping / handling / delivery / freight charges and an associated Quoted Unit Price dollar amount.
Quotations should not include **sales tax**, since the City of Cleveland is sales tax exempt.

VENDOR MUST COMPLETE AND SIGN BELOW:

NAME OF FIRM:	
STREET ADDRESS:	
CITY, STATE, ZIP CODE:	
TELEPHONE NUMBER (including area code):	
FAX NUMBER (including area code):	
NAME OF AUTHORIZED REPRESENTATIVE:	
AUTHORIZED SIGNATURE: *	
DATE:	

* If attaching a quotation on vendor's letterhead, signature is not required on this Public Power Request for Quotation.