



City of Cleveland
Justin M. Bibb, Mayor

Department of Finance
Division of Purchases & Supplies
601 Lakeside Avenue, Room 128
Cleveland, Ohio 44114-1080
216/664-2620 • Fax: 216/664-2177
www.cleveland-oh.gov

November 16, 2023

ADDENDUM 1

BID TITLE: File No. 171-23 Small and Large Water Meters Re-Bid

BID DUE: Thursday, November 30, 2023 at 12 o'clock noon (Eastern Time)

Attention Bidders:

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

1. Issue the sign-in sheet from the non-mandatory pre-bid meeting held on Thursday, November 9, 2023
2. Issue the agenda from pre-bid meeting
3. Provide the Affidavit of Compliance, required form omitted from bid posting
4. Additional technical questions, submitted by the last day for questions (November 22, 2023, before noon), will be addressed in Addendum No. 2

If you have any questions regarding the attached, please contact Simon Mastroianni at 216-664-2444, extension 75630. Thank you for your prompt attention and assistance in this matter.

Signature of Potential Bidder & Name of Company

Today's Date

Thank you,

Donia Patterson, Assistant Administrator
Purchases & Supplies
CC:
Attachments

**CITY OF CLEVELAND, OHIO
DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER**

SMALL AND LARGE WATER METERS RE-BID FILE NO. 171-23

ADDENDUM NO. 1

The bid opening date is November 30, 2023. Bids must be delivered before 12:00 p.m. at 601 Lakeside Avenue, Room #128, Cleveland, OH 44114.

The last day for questions is November 22, 2023, by 12:00 p.m.

Issue the sign-in sheet from the non-mandatory pre-bid meeting

Issue the agenda from the non-mandatory pre-bid meeting

Provide the Affidavit of Compliance, omitted from the bid package. Must be completed and included in your bid package.

Additional technical questions, submitted by the last day for questions will be addressed in Addendum No. 2

**CITY OF CLEVELAND, OHIO
DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER**

SMALL AND LARGE WATER METERS RE-BID FILE NO. 171-23

ADDENDUM NO. 1

AFFIDAVIT OF COMPLIANCE

Entity's Name: _____

Entity's Mailing Address: _____

The principal of the above named entity herein states that the small and large water meters to be supplied under this bid comply with all applicable requirements of this specification.

I do hereby state that I have the legal authority to complete this statement on behalf of the above named entity and to the best of my knowledge and belief; the answers herein are true and complete.

Print Name: _____ Print Title: _____

Signature: _____ Date: _____

Telephone Number: (____) ____ ____

State of _____)

SS:

County of _____)

Before me, a Notary Public in and for said County and State, personally appeared the above named _____, who acknowledged that (he/she) did sign the foregoing statement and that the same is (his/hers) free act and deed, personally and as a duly authorized representative of _____, and the free act and deed of the entity on whose behalf (he/she) signed.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at _____, this _____ day of _____, 20____

NOTARY PUBLIC

CITY OF CLEVELAND
DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER
NON-MANDATORY PRE-BID MEETING
Thursday, November 9, 2023
10:00 a.m.

Small and Large Water Meters Re-Bid

SIGN-IN SHEET

	REPRESENTATIVE NAME (PLEASE PRINT)	COMPANY NAME (PLEASE PRINT)	TELEPHONE NUMBER	E-MAIL ADDRESS (PLEASE PRINT CLEARLY)
1	April Locker	DPU		
2	Paula Alexander	CWD		
3	Fred Roberts	CWD		
4	Helene Downing	CWD		
5	Jenny Dunk	Badger Meter	414 371 6229	jdunk@badgermeter.com
6	Megan Peel	Badger Meter	810 428 6725	mpeel@badgermeter.com
7	Colin Middaugh	Badger Meter	414 229 0146	cmiddaugh@badgermeter.com
8	Mark Wright	Badger Meter	810 223 2170	mwright@badgermete.com

City of Cleveland
Department of Public Utilities/Division of Water
Non-Mandatory Pre-Bid Meeting
Thursday, November 9, 2023
10:00 a.m.

Small and Large Water Meters Re-Bid

Agenda

1. Introductions

2. Review of Required Submittals of Bid Package

- A. Bidder's Check List
- B. Bid - Schedule of Items
- C. Bid Bond/Certified or Cashiers Check (must use City's Bid Bond form)
- D. Bid Form
- E. Bidder's Affidavit - Must be Notarized
- F. Tax I.D. Number - W-9 Information
- H. Northern Ireland Fair Employment Practices Form
- H. Vendor Information Form

3. OEO Participation Goal - Waived

4. Scope of Work

- A. Bid Overview/Highlights of Detailed Specifications

5. Miscellaneous

- A. Contract Execution
- B. Addendums
- C. Questions after the Pre-Bid Meeting

Email: purchasing@clevelandohio.gov