



City of Cleveland  
Justin M. Bibb, Mayor

Department of Finance  
Division of Purchases & Supplies  
601 Lakeside Avenue, Room 128  
Cleveland, Ohio 44114-1080  
216/664-2620 • Fax: 216/664-2177  
www.cleveland-oh.gov

October 4, 2023

### ADDENDUM 1

**BID TITLE: File No. 145-23 Sodium Hypochlorite Solution**

**BID DUE: Thursday, October 11, 2023 at 12 o'clock noon (Eastern Time)**

**Attention Bidders:**

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

1. Bid Opening Date will remain Wednesday, October 11, 2023.
2. Last day for questions was Monday, October 2, 2023.
3. Issue the sign-in sheet and meeting agenda from non-mandatory pre-bid meeting held on Thursday September 21, 2023.
4. Answer questions received.
5. Revised Manufacturers Affidavit, attached.

If you have any questions regarding the attached, please contact Simon Mastroianni at 216-664-2444, extension 75630. Thank you for your prompt attention and assistance in this matter.

\_\_\_\_\_  
Signature of Potential Bidder & Name of Company

\_\_\_\_\_  
Today's Date

Thank you,

Donia Patterson, Assistant Administrator  
Purchases & Supplies

CC:

Attachments

**City of Cleveland**  
**Department of Public Utilities**  
**Non-Mandatory Pre-Bid Meeting**  
**Thursday, September 21, 2023**  
**10:00 a.m.**

**Sodium Hypochlorite Solution**

**Agenda**

**1. Introductions**

**2. Review of Required Submittals of Bid Package**

- A. Bidder's Check List
- B. Bid - Schedule of Items
- C. Bid Bond/Certified or Cashier's Check (must use City's Bid Bond form)
- D. Bid Form
- E. Bidder's Affidavit - Must be Notarized
- F. Tax I.D. Number - W-9 Information
- H. Northern Ireland Fair Employment Practices Form
- H. Vendor Information Form

**3. OEO Participation Goal - Waived**

**4. Scope of Work**

- A. Bid Overview/Highlights of Detailed Specifications

**5. Miscellaneous**

- A. Contract Execution
- B. Addendums
- C. Questions after the Pre-Bid Meeting

Fax: 216-664-2177

Email: [purchasing@clevelandohio.gov](mailto:purchasing@clevelandohio.gov)

**CITY OF CLEVELAND**  
**DEPARTMENT OF PUBLIC UTILITIES**  
**NON-MANDATORY PRE-BID MEETING**  
 Thursday, September 21, 2023  
 10:00 a.m.

**Sodium Hypochlorite Solution**

**SIGN-IN SHEET**

	REPRESENTATIVE NAME (PLEASE PRINT)	COMPANY NAME (PLEASE PRINT)	TELEPHONE NUMBER	E-MAIL ADDRESS (PLEASE PRINT CLEARLY)
1	April Locker	City of Cleveland - DPU		
2	Michelle Vitale	City of Cleveland - CWD		
3	Maggie Rodgers	City of Cleveland - CWD		
4	Simon Mastroianni	City of Cleveland - DPU		
5				
6		NO VENDORS ATTENDED		
7				
8				
9				
10				
11				
12				
13				
14				

**CITY OF CLEVELAND, OHIO  
DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER**

**SODIUM HYPOCHLORITE SOLUTION  
FILE 145-23  
ADDENDUM NO. 1**

**The bid opening date is October 11, 2023. Bids must be delivered before 12:00 p.m. at 1201 Lakeside Avenue, Cleveland, OH 44114.**

**The last day for questions was October 2, 2023, noon est.**

**Issue the sign-in sheet and meeting agenda from the non-mandatory pre-bid meeting.**

**Answer to questions received:**

1. Could you please supply the last bid tabulations? If the price has changed since the last bid, please provide the current price paid.

Answer: The tabulation sheet is attached from last bid. Prices are firm throughout the bid period.

2. Could you please supply the current price paid?

Answer: The current price is \$ 2.08 per gallon.

3. What is the expiration date of the existing contract? What is the estimated start date of this contract?

Answer: The current contract will expire December 9, 2023. The next contract will begin December 10, 2023

4. Section C- #C7 Containers: will all three plants always order full truck loads? A full truck load for us would be approx. 4,500 gallons. If any plant ever orders less than 4,500 gallons at a time, approximately how often does that occur?

Answer: The orders will always be 4,500 gallons each.

5. Sodium Hypochlorite Solution Manufacturer's Affidavit: the form states a two year contract period while the bid documents state one year

Answer: Corrected manufacturer's Affidavit is attached. The contract and affidavit are for a period of one year.

**BID TABULATIONS 4-20-23**

**Addendum #1**

DESCRIPTION	QUANTITY	BONDED CHEMICALS		*Alexander Chemical Corp.	
		UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
<b>SODIUM HYPOCHLORITE SOLUTION</b>					
<b>BID ITEM 1 SODIUM HYPOCHLORITE SOLUTION</b>					
Item 1A. Sodium Hypochlorite Solution as specified in Sections C and D of the attached Specification; Delivery as specified.	700,000	2.08 (\$/gallon)	\$1,456,000.00	2.459 (\$/gallon)	\$1,721,300.00
Item 1B. Demurrage charge (\$/half-hour) after 2 1/2 hours as specified in Section C-6 of the attached Specification.	75	\$60.00 (\$/half-hour)	\$4,500.00	\$37.50 (\$/half-hour)	\$2,812.50
<b>TOTAL BID ITEM 1</b>			\$1,460,500.00		\$1,724,112.50

**This bid was for a period of six (6) months only.**

\*Prices is firm for Calander Quarterly only.

**SODIUM HYPOCHLORITE SOLUTION  
MANUFACTURERS AFFIDAVIT  
Addendum No. 1 - Sodium Hypochlorite Solution**

Entity's Name: \_\_\_\_\_

Entity's Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MANUFACTURER'S PRODUCT COMMITMENT

(MANUFACTURER)

The principal of the above named entity herein states that the sodium hypochlorite solution to be supplied under this bid complies (1) with the relevant requirements of the American Water Works Association Standard Specification for Hypochlorites (AWWA B300-18 or latest version) except as hereinafter modified, (2) with this specification AND (3) has committed sufficient volume of Sodium Hypochlorite Solution to (Bidder \_\_\_\_\_) to meet the contract requirements of the one (1) year contract being bid on (Bid Due Date \_\_\_\_\_) for the City of Cleveland, Division of Water.

I do hereby state that I have the legal authority to complete this statement on behalf of the above named entity and to the best of my knowledge and belief; the answers herein are true and complete.

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_ \_\_\_\_\_

State of \_\_\_\_\_)

SS:

County of \_\_\_\_\_)

Before me, a Notary Public in and for said County and State, personally appeared the above named \_\_\_\_\_, who acknowledged that (he/she) did sign the foregoing statement and that the same is (his/hers) free act and deed, personally and as a duly authorized representative of \_\_\_\_\_, and the free act and deed of the entity on whose behalf (he/she) signed.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC