



City of Cleveland  
Justin M. Bibb, Mayor

Department of Finance  
Division of Purchases & Supplies  
601 Lakeside Avenue, Room 128  
Cleveland, Ohio 44114-1080  
216/664-2620 • Fax: 216/664-2177  
www.cleveland-oh.gov

August 8, 2025

## **ADDENDUM 2**

**BID TITLE: File No. 97-25 Powered Activated Carbon**

**BID DUE: Thursday, August 14, 2025 at 12 o'clock noon (Eastern Time)**

### **Attention Bidders:**

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

1. This addendum is to answer questions from the second non-mandatory pre-bid meeting held on July 30, 2025.
2. The agenda and sign-in sheet from the second pre-bid meeting are attached.

If you have any questions regarding the attached, please contact Jules Gilliam at [jgilliam@clevelandohio.gov](mailto:jgilliam@clevelandohio.gov). Thank you for your prompt attention and assistance in this matter. Also, please ensure that copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

\_\_\_\_\_  
Signature of Potential Bidder & Name of Company

  
Thank you,

Donia Patterson, Assistant Administrator  
Purchases & Supplies  
CC:

\_\_\_\_\_  
Today's Date

## **POWDERED ACTIVATED CARBON**

### **ADDENDUM NO. 2 – FILE NO. 97-25**

**Bids are due before noon EST August 14, 2025, at the Division of Purchases and Supplies, 601 Lakeside Avenue, Room 128, Cleveland, OH 44114.**

**The bid envelope must be date stamped before 11:59 a.m. on August 14.**

This addendum is to answer questions from the second non-mandatory pre-bid meeting held on July 30, 2025.

In addition, the agenda and sign-in sheet from the second pre-bid meeting are attached.

#### **Answers to questions received:**

1. Which company currently supplies the City with PAC?

Answer: Calgon Carbon Corp.

2. We understand only one contract will be issued for the supply of all powder – Bulk and bagged deliveries. Please confirm.

Answer: Yes, one vendor will be awarded the contract and must supply all products.

3. The specs state split deliveries between plants may be required. How often does this occur?

Answer: The split deliveries are frequent. The plants often share loads.

4. Is the same product used at all plants?

Answer: Yes, all locations use the same product.

5. If more than one sample/bid is submitted will a bid bond be required for each bid?

Answer: Yes, each sample will require a separate bid package with all documents and bond per specs.

**CITY OF CLEVELAND**  
**DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER**  
**Second NON-MANDATORY PRE-BID MEETING**  
**Wednesday, July 30, 2025**  
**9:30 a.m.**

**POWDERED ACTIVATED CARBON**

**SIGN-IN SHEET**

	REPRESENTATIVE NAME (PLEASE PRINT)	COMPANY NAME (PLEASE PRINT)	TELEPHONE NUMBER	E-MAIL ADDRESS (PLEASE PRINT CLEARLY)
1	April Locker	DPU		
2	Matt Kennedy	CWD		
3	Michelle Vitale	CWD		
4				
5	Austin Conley	ARQ	720 598 3544	austin.conley@arq.com
6	Denise Kania	ARQ	720 201 2733	denise.kania@arq.com
7	Chris Allen	Carbon Activated Corp.	716 821 7830	callen@activatedcarbon.com
8				
9				
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14				

**City of Cleveland**  
**Department of Public Utilities**  
**Non-Mandatory Pre-Bid Meeting**  
**Wednesday, July 30, 2025**  
**9:30 a.m.**

**Powdered Activated Carbon**

**Agenda**

**1. Introductions**

**2. Review of Required Submittals of Bid Package**

- A. Bidder's Check List
- B. Bid - Schedule of Items
- C. Bid Bond/Certified or Cashiers Check (must use City's Bid Bond form)
- D. Bid Form
- E. Bidder's Affidavit - Must be Notarized
- F. Tax I.D. Number - W-9 Information
- H. Northern Ireland Fair Employment Practices Form
- H. Vendor Information Form
- I. Wage Theft Form

**3. OEO Participation Goal - Waived**

**4. Scope of Work**

- A. Bid Overview/Highlights of Detailed Specifications

**5. Miscellaneous**

- A. Contract Execution
  - B. Addendums
  - C. Questions after the Pre-Bid Meeting
- Jules Gilliam [jgilliam@clevelandohio.ohio.gov](mailto:jgilliam@clevelandohio.ohio.gov)  
AND [purchasing@clevelandohio.gov](mailto:purchasing@clevelandohio.gov)  
Phone: 216-664-2275