



City of Cleveland
Justin M. Bibb, Mayor

Department of Finance
Division of Purchases & Supplies
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July 9, 2026

ADDENDUM 1

BID TITLE: File No.65-26 Plumbing Services 2026

BID DUE: Thursday, July 30, 2026 at 12 o'clock noon (Eastern Time)

Attention Bidders:

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

1. Inform potential bidders that the bid opening date has been extended from Thursday, July 23, 2026, to Thursday, July 30, 2026.
2. Inform potential bidders of the new date and time for the pre-bid meeting, which was originally scheduled for Monday, July 6, 2026, which was cancelled, will now be held on Monday, July 13, 2026, at 10:00 a.m., and to provide the dial in number and access code.
3. To provide to potential bidders revised pages for Sections C & D, which clarifies the processing and testing fees for Backflow services.

If you have any questions regarding the attached, please contact Jules Gilliam at jgilliam@clevelandohio.gov. Thank you for your prompt attention and assistance in this matter. Also, please ensure that copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

Signature of Potential Bidder & Name of Company

Today's Date

Thank you,
Donia Patterson, Assistant Administrator
Purchases & Supplies
CC:

ADDENDUM NO. 1

PLUMBING SERVICES 2026

FILE NO. 65-26

This informational addendum is being released to update potential bidders of changes affecting the above-mentioned bid.

- The pre-bid meeting, which was scheduled for Monday, July 6, 2026 @ 10:00 a.m. was cancelled. It has been rescheduled for Monday, July 13, 2026 @ 10:00 a.m. The Dial In number is 1-929-352-1743, and the Access Code is 937 182 879#.
- The bid opening date has been **extended from Thursday, July 23, 2026, to July 30, 2026.**
- Section C, Supplemental General Conditions, Page 3 of 12 has been revised to clarify item #6 – Backflow testing. Bidders are to replace the page received in the original bid package with the page included with this addendum.
- Section D, Detailed Specifications, Page 4 of 6 has also been revised to clarify the BSI processing fees for testing. Bidders are to replace the page received in the original bid package with the page included in this addendum.

**SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES
FOR THE VARIOUS DIVISIONS OF THE DEPARTMENT OF PUBLIC UTILITIES**

**ADDENDUM NO. 1
PLUMBING SERVICES 2026**

SECTION C – SUPPLEMENTAL GENERAL CONDITIONS

2. For any work required to be performed on Saturdays, Sundays, or the City's Legal Holidays, and for non-holiday weekday work required to be started outside normal working hours, the contractor must show his cost on the Bid – Schedule of Items pages where indicated. Labor cost for these bid items will only be granted when DPU specifically requests in writing that the contractor starts work on these days or normal working hours. The contractor will not be given this allowance if the contractor chooses (and DPU allows) to start work during these periods at the contractor's own volition. Holidays that fall on a Saturday are observed by the city on the preceding Friday. Holidays that fall on a Sunday are observed by the city on the following Monday. The contractor shall not be paid a premium if he/she is directed to work on a holiday observed by the contractor but not by the City.
3. Additional Employee Requirements – If additional employees are required to perform any requested work, the Contractor shall receive written approval from the Facilities Manager or his/her designee, and cost values should be reflected in the Contractor's cost estimate and scope of work requirement.
4. Contractor owned Tools and Equipment – The Contractor shall provide all tools and equipment required to complete all plumbing projects requested by CPP, WPC and Water, and the cost for said items must be shown on the Bid – Schedule of Items pages where indicated. If any tools or equipment are purchased by the contractor under this contract to perform the services requested, said items shall become the property of the City of Cleveland.
5. Third Party Rental Equipment – Equipment rented by Contractor from an equipment supplier shall be based on the Rentals Rate Blue Book by Equipment Watch. An Electronic version of this item must be submitted to CPP, WPC and CWD at time of contract award. Contractor must obtain written approval of any and all Third Party Rentals from the divisions' Facilities Managers or his/her designee. Third Party Equipment Rental mark ups shall not exceed 5% as indicated on the Bid – Schedule of Items page.
6. Backflow Testing - Bidders must include the cost of the BSI processing fee of \$10.09 for each test performed during the first year. Thereafter the fee will be based on the cost adjustment of the CPI for the services rendered. The unit price bid along with the processing fees will be firm for the duration of the contract.
7. Cost of Materials & Supplies – All materials & supplies costs shall be based on the ARH Price Directory or Traser Pro/Trade Service 25 Plumbing Directory Column 3

**SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES
DEPARTMENT OF PUBLIC UTILITIES – DIVISIONS OF CLEVELAND PUBLIC
POWER, WATER POLLUTION CONTROL AND WATER**

**ADDENDUM NO. 1
PLUMBING SERVICES 2026**

SECTION D – DETAILED SPECIFICATIONS

Schedule

The city will send jobs to the Contractor via email on an ad hoc / as needed basis. The City will not issue more than 10 jobs per week. Information from the City for each job will include location and contact information. The Contractor shall reach the contact person for each job and schedule a mutually acceptable time to perform each test. The Contractor shall complete each test within 15 business days of receiving them from the City. The following Holidays are recognized by the City of Cleveland: New Year's Day, Martin Luther King Jr. Day, Good Friday, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Weekends and City of Cleveland Holidays shall not be considered business days in the deadline calculation above.

Use of BSI Software

The Contractor shall establish an online account with Backflow Solutions, Inc. (BSI), including the provision of plumber credentials. The Contractor shall log the results of each test in the BSI system.

BSI on behalf of the Division of Water charges a testing fee of \$20.00 for each test conducted in 2026, and \$21.00 for tests conducted in 2027 and for each test in 2028 it will be \$22.00. The Contractor shall pay BSI this fee for each test performed.

The Contractor's unit price must include the BSI processing fees as part of the bid submission for the services rendered. The unit prices shown on the Bid – Schedule of Items page which must include the processing fees for 2026, 2027 and 2028 will be firm for the duration of the contract term.

Other

For CWD's backflow prevention policies and testing procedures please visit <https://www.clevelandwater.com/construction/backflow-prevention>.

D.4. RESPONSE TIMES

D.4.1. Emergency callouts, personnel must be on site within two (2) hours.

D.4.2. Non-emergency calls must be responded to within one (1) working day.