



INVITATION TO BID

(This is not an order.)

Page 1 of 5

CITY OF CLEVELAND

Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Buyer: Lauren Drake
216-664-2627
LDrake@clevelandohio.gov

Requestor: Lisa Melhuish
216-664-6017
LMelhuish@clevelandohio.gov

Procurement Folder	RFB No.	RFB Description
161825	RFB 6004 202600000000483	EMS COMMUNITY CRISIS RESPONSE UNIFORMS
RFB Closing Date/Time	Department/Division	Public Bid Opening Date/Time
October 02, 2026 3:00 PM	6004	October 02, 2026 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	First Tactical Performance Short Sleeve Polo# 112509	5.00000 / EA		

COLOR-FRENCH BLUE- SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES FOR THE First Tactical Short Sleeve Performance POLOS :
Women's #122509 -Color FRENCH BLUE , Men's #112509 - Color French BLUE ; price must include embroidery fee and A CEMS Crisis Response Tape embroidered . NO SUBSTITUTION. CEMS Crisis Response Tape embroidery MUST BE DESIGNED & PROVIDED BY THE VENDOR.

* Number of Days for Delivery After Awarded the PO: within 5 weeks after PERSONNEL are measured A MUST* .

First Tactical is the only Class C Uniform approved by the Commissioner of the Division of EMS for Community Crisis Response Department within the division of EMS.
Bidder must be an authorized distributor for the First Tactical brand.

**A letter from the manufacturer, with First Tactical letterhead, must be submitted with the bid stating they are an authorized distributor Or your bid will be omitted.

.** Vendor must be available within 2 days of the phone call after being awarded the Purchase order to measure personnel and must have available sizes for the fittings for personnel.

Polo Shirt must include (1) one Community Crisis Response tape embroidery, (that the vendor must provide & be designed by the vendor) and placed on left side of the shirt/chest, on the right side of the shirt/chest, Embroidery in white must include the Rank of personnel and badge number underneath the rank. The tape embroidery font, size and color must be approved by the Commissioner of EMS or designee, pictures will be provided of the tape /artwork with the bid for potential bidders of the uniform items.

SPECIFICATIONS: 6.5 oz 100% Polyester, Snag resistant, Fade resistant, shrink & wrinkle resistant with melamine buttons, naturally moisture wicking, with an antimicrobial finish, innovative pen pockets, tapered fit, incorporates three mic/media/pen/eyewear loops at shoulders and bottom of front placket.

ADDITIONAL : quality, inspection/rejection, deviations & return language will be attached to the bid as requested by the designee from the Division of EMS to the buyer to be attached to the bid for potential bidders.

Ship To:	Vendor Response		
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114	Unit Price	Extension	Delivery Days
	\$	\$	Day(s)

Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
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1 / 2	First Tactical Performance Long Sleeve Polo# 111503 & 121503	5.00000 / EA		

First Tactical Performance Long Sleeve Polo# 111503 & 121503 - SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES FOR THE First Tactical Long Sleeve Performance POLOS :
Women's #121503 -Color FRENCH BLUE , Men's #111503 - Color French BLUE ; price must include embroidery fee and A CEMS Crisis Response Tape embroidered . NO SUBSTITUTION. CEMS Crisis Response Tape embroidery MUST BE DESIGNED & PROVIDED BY THE VENDOR. Number of Days for Delivery After Awarded the PO: within 5 weeks after PERSONNEL are measured A MUST .

First Tactical is the only Class C Uniform approved by the Commissioner of the Division of EMS for Community Crisis Response Department within the division of EMS. Bidder must be an authorized distributor for the First Tactical brand.

****A letter from the manufacturer, with First Tactical letterhead, must be submitted with the bid stating they are an authorized distributor Or your bid will be omitted..**

**** Vendor must be available within 2 days of the phone call after being awarded the Purchase order to measure personnel and must have available sizes for the fittings for personnel.**

Polo Shirt must include (1) one Community Crisis Response tape embroidery, (that the vendor must provide & be designed by the vendor) and placed on left side of the shirt/chest, on the right side of the shirt/chest, Embroidery in white must include the Rank of personnel and badge number underneath the rank. The tape embroidery font, size and color must be approved by the Commissioner of EMS or designee, pictures will be provided of the tape /artwork with the bid for potential bidders of the uniform items
SPECIFICATIONS: 6.5 oz 100% Polyester, Snag resistant, Fade resistant, shrink & wrinkle resistant with melamine buttons, naturally moisture wicking, with an antimicrobial finish, innovative pen pockets, tapered fit, incorporates three mic/media/pen/eyewear loops at shoulders and bottom of front placket.

ADDITIONAL : quality, inspection/rejection, deviations & return language will be attached to the bid as requested by the designee from the Division of EMS to the buyer to be attached to the bid for potential bidders.

Ship To:	Vendor Response		
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114	Unit Price	Extension	Delivery Days
	\$	\$	Day(s)

Group/ Line#	Commodity Description	Item Quantity/ UOM	Service Dates	Catalog Discount
1 / 3	CEMS COMMUNITY CRISIS RESPONSE TAPE FOR S/ S & L/S POLO'S	5.00000 / EA		
CEMS COMMUNITY CRISIS RESPONSE TAPE FOR S/S & L/S POLO'S - CEMS COMMUNITY CRISIS RESPONSE TAPE- CEMS Crisis Response Tape embroidery FOR SHORT SLEEVE AND LONG SLEEVE PERFORMANCE POLO SHIRTS FOR THIS BID. Women's #122509 -Color FRENCH BLUE , Men's #112509 - Color French BLUE ; Women's #121503 -Color FRENCH BLUE , Men's #111503 - Color French BLUE ; COMMODITY LINES #1 & #2- MUST BE DESIGNED & PROVIDED BY THE VENDOR & BE ON PLACED ON THE LEFT SIDE OF THE SHIRT/CHEST.. The tape embroidery font, size and color must be approved by the Commissioner of EMS or designee, pictures will be provided of the tape /artwork with the bid for potential bidders				



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Ship To: Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114		Vendor Response		
		Unit Price	Extension	Delivery Days
		\$	\$	Day(s)

Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 4	EMBROIDER RANK & BADGE NUMBER	5.00000 / EA		
EMBROIDER RANK & BADGE NUMBER - EMBROIDER RANK & BADGE NUMBER Embroidery FOR SHORT SLEEVE AND LONG SLEEVE PERFORMANCE POLO SHIRTS FOR THIS BID. FOR Women's #122509 -Color FRENCH BLUE , Men's #112509 FOR COMMODITY LINES #1 & #2- Embroidery in white must include the Rank of personnel and badge number underneath the rank, embroidery font, size and color must be approved by the Commissioner of EMS or designee.				
Ship To: Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114		Vendor Response		
		Unit Price	Extension	Delivery Days
		\$	\$	Day(s)

Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 5	5.11 STRYKE PANT W/FLEX TAC # 64386 (Coyote)	10.00000 / EA		
5.11 STRYKE PANT W/FLEX TAC # 64386 (Coyote) - SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES FOR THE 5.11 Tactical TDU Pants - Mfr.: 5.11 Tactical, Inc., Style#: 64386 (Women), 74369 (Men) Color: Coyote (120) NO SUBSTITUTION. - * Number of Days for Delivery After Awarded the PO: within 5 weeks after PERSONNEL are measured A MUST * Vendor must be available within 2 days of the phone call after being awarded the Purchase order to measure personnel and must have available sizes for the fittings for personnel. 5.11 brand is the only Class C Uniform approved by the Commissioner of the Division of EMS for Community Crisis Response Department within the division of EMS. Bidder must be an authorized distributor for the 5.11 Tactical brand. **A letter from the manufacturer, with 5.11 Tactical letterhead, must be submitted with the bid stating they are an authorized distributor. Or your bid will be omitted. SPECIFICATIONS: 65% POLYESTER, 35% COTTON Flex-Tac mechanical stretch ripstop 6.8 oz, DWR CO finish. Articulated knees with knee pad pocket, Bar tacking at major seams & stress points, 12 pockets sized for tactical use, YKK zippers & Prym snaps, 5.11 5.11s signature angled cargo pockets with its distinctive oblique pleats, exclusive rounded corners, asymmetrical pocket flap and original arc				



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stitching.

ADDITIONAL : quality, inspection/rejection, deviations & return language will be attached to the bid as requested by the designee from the Division of EMS to the buyer to be attached to the bid for potential bidders.

Ship To:

Cleveland Ems Headquarters
Cleveland Ems Headquarters
1701 Lakeside Ave.
Cleveland, OH 44114

Vendor Response

Unit Price	Extension	Delivery Days
\$	\$	Day(s)

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

Call Buyer Only

Bidders must address all questions to the Buyer (See Above.) Do NOT contact the "Requestor." Contract only the Buyer listed above.

No Price increase

This Purchase Order does not permit price increases.



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BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114

Effective Immediately: In accordance with Codified Ordinance 181.13 (I) the City shall receive competitive sealed bids through email. All City of Cleveland bids estimated to be less than 50K in value will be submitted and received electronically via email. All bids must be emailed to CityofClevelandbids@clevelandohio.gov. Upon receipt of your bid, you will receive a reply indicating your bid has been received.

Bidder's Instructions

See enclosed Terms & Conditions. Read and follow all terms and conditions of the bid.

Bids must be submitted to CityofClevelandbids@clevelandohio.gov, the Document ID Number and Buyer's Name must be identified in the email subject line. Also clearly state the Document ID Number, Bid Description, Buyer's Name and Closing Date.

PLEASE NOTE: Bids received after the Closing Date, Closing Time or sent to any other email address not identified in the Bidders Instructions cannot be considered.

Northern Ireland Affidavit must be completed, signed and included with each bid.

The bid must be submitted to: CityofClevelandbids@Clevelandohio.Gov

The bid documents must include:

- ☐ The Document ID Number and Buyers Name in email subject line
- ☐ PDF File of Request For Bid Form
- ☐ Terms & Conditions.
- ☐ Northern Ireland Affidavit.
- ☐ Wage Theft Form.

Contact the Buyer immediately at the number on the Bid Form if you do not have all the required documents.

Subject: Submission of NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

Each bidder and/or appropriate parties should complete the DISCLOSURE and submit it with the bid, if possible. If not submitted with the bid, it must be completed and submitted to the Commissioner of Purchases and Supplies prior to any contract being awarded by the City. If a bidder or appropriate parties fail to complete and submit it, they shall not be eligible for a contract award.

NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

INSTRUCTIONS: Pursuant to Codified Ordinance Sec. 181.36, the information requested on this page must be supplied by all Contractors and any Subcontractors having more than a fifty percent (50%) interest in the proposed contract prior to any contract being awarded by the City of Cleveland. Any Contractor or Subcontractor who is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract. For failure to cure such a default, the Contractor or Subcontractor shall be automatically excluded from bidding for the supply of any goods or services for use by the City for a period of two years.

CHECK WHICHEVER IS APPLICABLE:

A. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation of the undersigned is NOT ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph A. is checked, proceed to the signature line.)

B. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation IS ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph B. is checked, please either check the stipulation contained in paragraph C. or attach documentation that shows that the undersigned has complied with the stipulation contained in paragraph C.

C. () The undersigned and all enterprises identified in paragraph B. are TAKING LAWFUL AND GOOD FAITH STEPS TO ENGAGE IN FAIR EMPLOYMENT PRACTICES WHICH ARE RELEVANT TO THE STANDARDS EMBODIED IN THE "MacBRIDE PRINCIPALS FOR FAIR EMPLOYMENT IN NORTHERN IRELAND." A copy of the MacBride Principles can be obtained from the Office of the Commissioner of Purchases and Supplies. In lieu of checking this paragraph, the undersigned must attach documentation which the undersigned believes shows compliance with the stipulation contained in this paragraph C.

Name of Contractor or Subcontractor
By: _____
Title: _____

*"Controlling shareholder" means any shareholder owning more than fifty percent (50%) of the stock in the corporation or more than twenty-five percent (25%) of the stock in the corporation if no other shareholder owns a larger share of stock in the corporation.



WAGE THEFT AND PAYROLL FRAUD DISCLOSURE

SUMMARY:

Bidders on certain City contracts, recipients of Assistance, and any of their prospective subcontractors must disclose any wage theft or payroll fraud violations over the last three years. Unless they receive a waiver from the City's Fair Wage Employment Board, violators are placed on the City's Adverse Determination List, which prevents them from entering into new contracts with or receiving Assistance from the City. This disclosure requirement and the waiver process are set forth in Chapter 190 of the Codified Ordinances of Cleveland, Ohio, 1976 ("Chapter 190").

INSTRUCTIONS:

Pursuant to Chapter 190, the information requested on this document must be provided by any person or entity bidding on or making a proposal for a Construction or Improvement Contract or a Service Contract, or applying for Assistance, and any of their prospective subcontractors.

Any person or entity that is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract.

DEFINITIONS:

"Adverse Determination" means a final action or adjudication that the person or entity in question has committed Wage Theft or Payroll Fraud and is further defined in Chapter 190.

"Assistance" means any form of City financial assistance, except for financial assistance provided for the development, rehabilitation or other means of providing residential housing. Assistance includes but is not limited to: grants; economic development loans; tax credits, incentives and abatements; subsidies; and bonds. Assistance does not include financial assistance which is received from another government or other entity with the City acting only as a conduit or fiscal agent for the funds, where the City exercises no control over the identity of any recipient or of the terms of the contract. Community Development Block Grant Funds are not considered conduit funds and, to the extent they otherwise qualify, are included as Assistance.

"Construction or Improvement Contract" means any contract entered into pursuant to Chapter 167 or Chapter 185 of the Codified Ordinances.

"Payroll Fraud" means concealing an entity's true payroll tax liability or other financial liability to a government agency from government licensing, regulatory or taxing agencies through misclassification of employees, failure to report or underreported



payment of wages, or executing a cash transaction while failing to maintain proper records of reporting and withholding.

“Service Contract” means any contract or subcontract between a person, business or corporation and the City of Cleveland that primarily involves the furnishing of services to the City (as opposed to the purchase of goods or other property or the leasing of property), and shall be limited to the following categories of services: food service, janitorial, security services, parking lot attendants, home health care, health care aides, waste management, automotive repair services, landscaping, towing contracts, building and maintenance services, carpentry, clerical services, urban forestry, housekeeping, street maintenance and repair, and sidewalk maintenance and repair. This includes services performed on City-owned premises including the following City-owned locations: airports, parking lots, municipal parks, recreational facilities, and City-owned buildings. Contracts that are primarily for the purchase of goods or other property are not considered Service Contracts.

“Wage Theft” means a violation of the Ohio Prompt Pay Statute, RC 4113.15; the Ohio Minimum Fair Wage Standards Act, RC Chapter 4111; Oh. Const. Art. II, Sec. 34a; RC Chapters 4109 or 4115; RC 4113.17, 4113.18, 4113.52 or 4113.61; or a violation of any substantially equivalent federal or state law; as any of these laws may be amended or superseded.

CHECK WHICHEVER IS APPLICABLE:

(A) (☐) The undersigned person or entity HAS NOT had any Adverse Determinations within the last three (3) years.

(B) (☐) The undersigned person or entity HAS had any Adverse Determinations within the last three (3) years.

If (B) is checked, then in an attachment(s) to this form, please disclose all Adverse Determinations within the last three (3) years.

Name of Person or Entity: _____

Signature: _____

Printed Name of Signatory: _____

Title of Signatory: _____

Date: _____

SPECIFICATIONS/DESCRIPTIONS OF PRODUCTS AND/OR SERVICES FOR THE First Tactical Long Sleeve & Short Performance POLO'S and 5.11 Stryke Pants :

QUALITY: Seller warrants that (1) the goods to be supplied pursuant to this agreement which results from this proposal are new, fit, and sufficient for the purpose intended; (2) the goods are merchantable, of first line quality and free from defects, whether patent or latent, in material or workmanship; and (3) the goods sold to the city pursuant to an agreement which may result from this proposal conform to the specifications.

The Division of EMS reserves the right to reject and return to the vendor any garment or item which is not made in accordance with the specifications of this document. While these specifications are not to be construed as requiring individually custom-tailored garments or parts unless so stated, final fit must be satisfactory and acceptable to the Commissioner of EMS or designees. Each uniform item shall be subjected to inspection after completion. It shall be the duty of the said inspector to require the successful bidder to comply with these specifications in every particular.

Bidders must have been engaged in the business of safety equipment sales for a period of not less than five (5) years continuously next preceding the date of this bid, or if a corporation or partnership, it shall have been engaged in such business for a similar period under the same management, at the date of submitting this bid. Requests for permission to deviate in any manner from any part of these specifications must be made in writing, explaining the reasons for such a request together with a full description of the material or procedure being suggested as a substitution. If the request to deviate pertains to cloth or material, samples with detailed specifications shall be submitted for consideration.

Any deviation from any part of these specifications whatsoever must be first authorized and approved by the Commissioner of EMS or designees. : In the event that it becomes necessary for an employee to return an item(s) because the wrong size, style or color is shipped, the goods are damaged in shipment, or there is a defect in materials or workmanship, the Logistic Sergeant will contact the vendor. The vendor will provide returned goods authorization within 2 business days the expense of which will be incurred by the successful bidder.

