



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Buyer: Gregory Hart
216-664-7076
ghart@clevelandohio.gov

Requestor: Lisa Melhuish
216-664-6017
LMelhuish@clevelandohio.gov

Procurement Folder		RFB No.	RFB Description		
161820		RFB 6004 202600000000473	UNIFORMS		
RFB Closing Date/Time			Department/Division	Public Bid Opening Date/Time	
September 24, 2026 3:00 PM			6004	September 24, 2026 3:00 PM	
SCHEDULE OF EVENTS					
Event Description			Event Date		
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount	
1 / 1	Flying Cross Mens L/S Shirt - White# 35W5400	3.00000 / EA			
FLYING CROSS Mfr (MENS) 35W5400 DURO POPLIN 65% POLY/35% COTTON LONG SLEEVE SHIRT - NO SUBSTITUTION. PATCHES MUST BE DESIGNED & PROVIDED BY THE VENDOR Price must include COST OF THE Patches -Number of Days for Delivery After Awarded the PO: within 3 weeks after Captains are measured. FLYING CROSS is the only Class C Uniform approved by the Division of EMS per General Order 2.04. Bidder must be an authorized distributor for the Flying Cross Brand **A letter from the manufacturer, with Flying cross letterhead, must be submitted with the bid.** Or your bid will be omitted. Vendor must be available within 2 days of the phone after being awarded the Purchase order to measure the EMS Captains and must have available sizes for the fitting of the Captains, Shirt must include two (2) Cleveland EMS shoulder patches, (that the vendor must design/ provide) one on each shoulder, sewn-on. . The graphics, font, size and color must be approved by the Commissioner of EMS or designee, samples will be provided upon request for potential bidders of the current EMS UNIFORM PATCH. Sample must be returned or a fee of \$100.00 will be charged to the vendor. Appointment must be scheduled. CONTACT: Sergeant Melhuish at (216) 857-1338, if unavailable contact Commander Chapin at (216) 857-7854 The shirt is made in a Duro Poplin style for public safety professionals; its made of 65% polyester and 35% cotton with a seven-button placket front. shirt has symmetrically cross-stitched shoulder straps for a neat appearance and five sewn-increases to remove the need for ironing. It offers a full badge sling and comes with a hidden pen compartment in the left breast pocket. The shirt has pleated pockets with scalloped flaps and a VELCRO Brand closure. It has a convertible sport collar and comes with a set of permanent collar stays.					
Ship To:		Vendor Response			
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114		Unit Price	Extension	Delivery Days	
		\$	\$	Day(s)	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount	
1 / 2	SHIRT/COAT 1ST 2 PATCHES	3.00000 / PR			
SHIRT/COAT 1ST 2 PATCHES - Cost to sew one patch on each sleeve of the uniform shirt, including all labor and materials necessary to securely attach the patches. Pricing shall be provided per shirt (two sleeve patches). WHICH THE VENDOR MUST DESIGN AND PROVIDE - MUST ALSO MATCH THE CURRENT EMS CAPTAIN COLOR, FONT. GRAPHICS , WITH THE BLACK BORDER					
Ship To:		Vendor Response			
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114		Unit Price	Extension	Delivery Days	
		\$	\$	Day(s)	



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Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 3	FLYING CROSS MENS S/S SHIRT - WHITE # 85R5400	6.00000 / EA		

FLYING CROSS MENS S/S SHIRT - WHITE # 85R5400 - DURO POPLIN 65% POLY/35% COTTON SHORT SLEEVE SHIRT - NO SUBSTITUTION.

PATCHES MUST BE DESIGNED & PROVIDED BY THE VENDOR Price must include COST OF THE Patches -Number of Days for Delivery After Awarded the PO: within 3 weeks after Captains are measured.

FLYING CROSS is the only Class C Uniform approved by the Division of EMS per General Order 2.04. Bidder must be an authorized distributor for the Flying Cross Brand **A letter from the manufacturer, with Flying cross letterhead, must be submitted with the bid.** Or your bid will be omitted. Vendor must be available within 2 days of the phone after being awarded the Purchase order to measure the EMS Captains and must have available sizes for the fitting of the Captains, Shirt must include two (2) Cleveland EMS shoulder patches, (that the vendor must design/ provide) one on each shoulder, sewn-on. . The graphics, font, size and color must be approved by the Commissioner of EMS or designee, samples will be provided upon request for potential bidders of the current EMS UNIFORM PATCH. Sample must be returned or a fee of \$100.00 will be charged to the vendor. Appointment must be scheduled. CONTACT: Sergeant Melhuish at (216) 857-1338, if unavailable contact Commander Chapin at (216) 857-7854

The shirt is made in a Duro Poplin style for public safety professionals; its made of 65% polyester and 35% cotton with a seven-button placket front. shirt has symmetrically cross-stitched shoulder straps for a neat appearance and five sewn-increases to remove the need for ironing. It offers a full badge sling and comes with a hidden pen compartment in the left breast pocket. The shirt has pleated pockets with scalloped flaps and a VELCRO Brand closure. It has a convertible sport collar and comes with a set of permanent collar stays.

Ship To:
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114

Vendor Response		
Unit Price	Extension	Delivery Days
\$	\$	Day(s)

Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 4	SHIRT/COAT 1ST 2 PATCHES	6.00000 / PR		

SHIRT/COAT 1ST 2 PATCHES - Cost to sew one patch on each sleeve of the uniform shirt, including all labor and materials necessary to securely attach the patches. Pricing shall be provided per shirt (two sleeve patches). WHICH THE VENDOR MUST DESIGN AND PROVIDE - MUST ALSO MATCH THE CURRENT EMS CAPTAIN COLOR, FONT, GRAPHICS , WITH THE BLACK BORDER

Ship To:
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114

Vendor Response		
Unit Price	Extension	Delivery Days
\$	\$	Day(s)



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Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 5	5.11 TAC LITE EMS PANT # 74363ABR	6.00000 / EA		
5.11 TAC LITE EMS PANT # 74363ABR - Mfr.: 5.11 Tactical, Inc., (Dark Navy) Number of Days for Delivery After Awarded the PO: within 3 weeks after Captains are measured. 5.11 brand is the only Class C Uniform approved by the Division of EMS per General Order 2.04. Bidder must be an authorized distributor for the 5.11 Tactical brand. **A letter from the manufacturer, with 5.11 Tactical letterhead, must be submitted with the bid.** Or your bid will be omitted. Vendor must be available within 2 days of the phone after being awarded the Purchase order to measure the EMS Captains and must have available sizes.				
Ship To:		Vendor Response		
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114		Unit Price	Extension	Delivery Days
		\$	\$	Day(s)
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 6	5.11 ATAC 2.0 8" BOOT # 12391ABR	3.00000 / EA		
5.11 ATAC 2.0 8" TACTICAL BOOT (12391) - Black (019) Side-Zip Boot full-grain leather toe. Injection-molded Phylon midsole, cushioned insole, and non-metallic shank, Shock Mitigation System. Oil- and slip-resistant outsole and moisture-wicking lining. Vendor must be available within 2 business days of a phone call to measure the EMS CAPTAINS- * Number of Days for Delivery After Awarded the PO: within 3 weeks after Captains are measured a MUST*				
Ship To:		Vendor Response		
Cleveland Ems Headquarters Cleveland Ems Headquarters 1701 Lakeside Ave. Cleveland, OH 44114		Unit Price	Extension	Delivery Days
		\$	\$	Day(s)
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 7	BLACK GARRISON BELT WITH SILVER BUCKLE	3.00000 / EA		
BLACK GARRISON BELT WITH SILVER BUCKLE - 1 3/4" WIDE, LEATHER QUANTITY or approved equal Vendor must be available within 48 hours of a phone call to measure the EMS CAPTAINS and must have available sizes for the fitting *Number of Days for Delivery After Award: within 3 weeks after CAPTAINS are measured A MUST*				



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		\$	\$	Day(s)

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

Call Buyer Only

Bidders must address all questions to the Buyer (See Above.) Do NOT contact the "Requestor." Contract only the Buyer listed above.

No Price increase

This Purchase Order does not permit price increases.

Missing information

It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.



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BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114

Effective Immediately: In accordance with Codified Ordinance 181.13 (I) the City shall receive competitive sealed bids through email. All City of Cleveland bids estimated to be less than 50K in value will be submitted and received electronically via email. All bids must be emailed to CityofClevelandbids@clevelandohio.gov. Upon receipt of your bid, you will receive a reply indicating your bid has been received.

Bidder's Instructions

See enclosed Terms & Conditions. Read and follow all terms and conditions of the bid.

Bids must be submitted to CityofClevelandbids@clevelandohio.gov, the Document ID Number and Buyer's Name must be identified in the email subject line. Also clearly state the Document ID Number, Bid Description, Buyer's Name and Closing Date.

PLEASE NOTE: Bids received after the Closing Date, Closing Time or sent to any other email address not identified in the Bidders Instructions cannot be considered.

Northern Ireland Affidavit must be completed, signed and included with each bid.

The bid must be submitted to: CityofClevelandbids@Clevelandohio.Gov

The bid documents must include:

- ☐ The Document ID Number and Buyers Name in email subject line
- ☐ PDF File of Request For Bid Form
- ☐ Terms & Conditions.
- ☐ Northern Ireland Affidavit.
- ☐ Wage Theft Form.

Contact the Buyer immediately at the number on the Bid Form if you do not have all the required documents.

Subject: Submission of NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

Each bidder and/or appropriate parties should complete the DISCLOSURE and submit it with the bid, if possible. If not submitted with the bid, it must be completed and submitted to the Commissioner of Purchases and Supplies prior to any contract being awarded by the City. If a bidder or appropriate parties fail to complete and submit it, they shall not be eligible for a contract award.

NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

INSTRUCTIONS: Pursuant to Codified Ordinance Sec. 181.36, the information requested on this page must be supplied by all Contractors and any Subcontractors having more than a fifty percent (50%) interest in the proposed contract prior to any contract being awarded by the City of Cleveland. Any Contractor or Subcontractor who is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract. For failure to cure such a default, the Contractor or Subcontractor shall be automatically excluded from bidding for the supply of any goods or services for use by the City for a period of two years.

CHECK WHICHEVER IS APPLICABLE:

A. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation of the undersigned is NOT ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph A. is checked, proceed to the signature line.)

B. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation IS ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph B. is checked, please either check the stipulation contained in paragraph C. or attach documentation that shows that the undersigned has complied with the stipulation contained in paragraph C.

C. () The undersigned and all enterprises identified in paragraph B. are TAKING LAWFUL AND GOOD FAITH STEPS TO ENGAGE IN FAIR EMPLOYMENT PRACTICES WHICH ARE RELEVANT TO THE STANDARDS EMBODIED IN THE "MacBRIDE PRINCIPALS FOR FAIR EMPLOYMENT IN NORTHERN IRELAND." A copy of the MacBride Principles can be obtained from the Office of the Commissioner of Purchases and Supplies. In lieu of checking this paragraph, the undersigned must attach documentation which the undersigned believes shows compliance with the stipulation contained in this paragraph C.

Name of Contractor or Subcontractor
By: _____
Title: _____

*"Controlling shareholder" means any shareholder owning more than fifty percent (50%) of the stock in the corporation or more than twenty-five percent (25%) of the stock in the corporation if no other shareholder owns a larger share of stock in the corporation.



WAGE THEFT AND PAYROLL FRAUD DISCLOSURE

SUMMARY:

Bidders on certain City contracts, recipients of Assistance, and any of their prospective subcontractors must disclose any wage theft or payroll fraud violations over the last three years. Unless they receive a waiver from the City's Fair Wage Employment Board, violators are placed on the City's Adverse Determination List, which prevents them from entering into new contracts with or receiving Assistance from the City. This disclosure requirement and the waiver process are set forth in Chapter 190 of the Codified Ordinances of Cleveland, Ohio, 1976 ("Chapter 190").

INSTRUCTIONS:

Pursuant to Chapter 190, the information requested on this document must be provided by any person or entity bidding on or making a proposal for a Construction or Improvement Contract or a Service Contract, or applying for Assistance, and any of their prospective subcontractors.

Any person or entity that is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract.

DEFINITIONS:

"Adverse Determination" means a final action or adjudication that the person or entity in question has committed Wage Theft or Payroll Fraud and is further defined in Chapter 190.

"Assistance" means any form of City financial assistance, except for financial assistance provided for the development, rehabilitation or other means of providing residential housing. Assistance includes but is not limited to: grants; economic development loans; tax credits, incentives and abatements; subsidies; and bonds. Assistance does not include financial assistance which is received from another government or other entity with the City acting only as a conduit or fiscal agent for the funds, where the City exercises no control over the identity of any recipient or of the terms of the contract. Community Development Block Grant Funds are not considered conduit funds and, to the extent they otherwise qualify, are included as Assistance.

"Construction or Improvement Contract" means any contract entered into pursuant to Chapter 167 or Chapter 185 of the Codified Ordinances.

"Payroll Fraud" means concealing an entity's true payroll tax liability or other financial liability to a government agency from government licensing, regulatory or taxing agencies through misclassification of employees, failure to report or underreported



payment of wages, or executing a cash transaction while failing to maintain proper records of reporting and withholding.

“Service Contract” means any contract or subcontract between a person, business or corporation and the City of Cleveland that primarily involves the furnishing of services to the City (as opposed to the purchase of goods or other property or the leasing of property), and shall be limited to the following categories of services: food service, janitorial, security services, parking lot attendants, home health care, health care aides, waste management, automotive repair services, landscaping, towing contracts, building and maintenance services, carpentry, clerical services, urban forestry, housekeeping, street maintenance and repair, and sidewalk maintenance and repair. This includes services performed on City-owned premises including the following City-owned locations: airports, parking lots, municipal parks, recreational facilities, and City-owned buildings. Contracts that are primarily for the purchase of goods or other property are not considered Service Contracts.

“Wage Theft” means a violation of the Ohio Prompt Pay Statute, RC 4113.15; the Ohio Minimum Fair Wage Standards Act, RC Chapter 4111; Oh. Const. Art. II, Sec. 34a; RC Chapters 4109 or 4115; RC 4113.17, 4113.18, 4113.52 or 4113.61; or a violation of any substantially equivalent federal or state law; as any of these laws may be amended or superseded.

CHECK WHICHEVER IS APPLICABLE:

(A) (☐) The undersigned person or entity HAS NOT had any Adverse Determinations within the last three (3) years.

(B) (☐) The undersigned person or entity HAS had any Adverse Determinations within the last three (3) years.

If (B) is checked, then in an attachment(s) to this form, please disclose all Adverse Determinations within the last three (3) years.

Name of Person or Entity: _____

Signature: _____

Printed Name of Signatory: _____

Title of Signatory: _____

Date: _____

BUYER, PLEASE submit all attachments and make copies of all, and give to all potential bidders. Thank you also, IN MY SPECIFICATION IT STATES Bidders must be an authorized distributor for the FLYING CROSS & 511 TACTICAL brand. A letter from each of the manufacturer letterheads must be submitted with the bid STATING THEY ARE AUTHORIZED Or that bid from that bidder will automatically be omitted. The delivery must be 3 weeks no extensions will be provided.

QUALITY:

Seller warrants that:

- (1) the goods to be supplied pursuant to this agreement are new, fit the cadet, and sufficient for the purpose intended;
- (2) the goods are merchantable, of first line quality and free from defects, whether patent or latent, in material or workmanship; and
- (3) the goods sold to the city pursuant to an agreement which may result from this proposal conform to the specifications.

INSPECTION/REJECTION: The Division of EMS reserves the right to reject and return to the vendor, any garment, or item, which is not made in accordance with the specifications of this document.

While these specifications are not to be construed as requiring individually custom-tailored garments, or parts unless so stated, final fit must be satisfactory and acceptable to the Commissioner of EMS or designees.

Each uniform item shall be subjected to inspection after completion. It shall be the duty of the said inspector to require the vendor to comply with these specifications in every particular.

DEVIATIONS: Requests for permission to deviate in any manner from any part of these specifications, must be made in writing.

Any deviation from any part of these specifications whatsoever must be first authorized and approved by the Commissioner of EMS or designees.

RETURNS: In the event that it becomes necessary for an employee to return an item(s) because the wrong size, style or color is shipped; the goods are damaged in shipment; if there is a defect in materials or workmanship, the Logistic Sergeant will contact the vendor. The vendor will provide returned goods, authorization within 24 hours. The expense of which will be incurred by the vendor.

In no event will the Division of EMS incur the cost of returning the goods if the return is necessitated by a problem which is the fault of the manufacturer, shipper, or vendor.