



City of Cleveland

Justin M. Bibb, Mayor

Department of Finance
Division of Purchases and Supplies
601 Lakeside Avenue, Room 128
Cleveland, Ohio 44114-1080
216/664-2620 Fax 216/664-2177
www.cleveland-oh.gov

May 7, 2026

ADDENDUM NO. 1

BID TITLE: **File No. 42-26 – 2026-2029 – Citywide Janitorial Supplies**

BID DUE: Thursday, May 21, 2026, at 12 o'clock noon (Eastern Time)

Attention Bidders: We have been requested to issue the addendum to advise vendors of the following:

1. Answers to Questions
2. Change bid opening date to Thursday, May 21, 2026.
3. Schedule another NON-MANDATORY pre-bid meeting for Tuesday, May 12, 2026 at 11:00am.
Meeting link:
<https://cityclevelandoh.webex.com/cityclevelandoh/j.php?MTID=m9a25352c082ac533fc13042efa472343>

Join by phone
+1-415-655-0003 US Toll
Access code: 2304 761 9822

4. Provide current pricing
5. Provide previous bid tab.
6. Provide revised Section D
7. Provide list of pre-bid attendees

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

Please acknowledge receipt of this addendum by faxing it to 216-664-2177 or emailing Purchasing@clevelandohio.gov

Signature of Potential Bidder & Name of Company

Today's Date

Thank you,

Lauren Drake

Lauren Drake, Project Director
Purchases & Supplies
CC: Attachments



**2026-2026 Purchase of Various Types of Cleaning/Janitorial Supplies
Various Divisions of the City of Cleveland**

ANSWERS TO QUESTIONS RECEIVED FROM BIDDERS

1.	Question	Regarding samples (Instructions to Bidders, Page 3, Section A10), please confirm that samples are to be provided by bidder upon request by the City and not included with bid submission.
	Answer	Vendors will be required to submit samples upon request. However, if a vendor is offering an alternate item(s), a sample(s) must be provided to the City of Cleveland.
2.	Question	Section C-1, "SCOPE" (Page 1 of 15) asks that bidders provide as part of their proposal "sample outlines of online catalogs to demonstrate capability and include price lists with discount off pricing for the duration of contract items". Could you clarify what specifically the City means by "sample outlines of online catalogs", as we're not clear on what specifically the City is looking for based on that language?
	Answer	The City of Cleveland is requesting either a link to the vendor's internal user page related to its online ordering platform or screenshots of the vendor's online ordering platform.
3.	Question	Section C-2, "SCOPE" (Page 1 of 15) states that bidders "must be manufacturers, authorized distributors or authorized representatives of manufactures for the items offered. Bidders shall include proof of such with their sealed bid submission. Proof consists of a letter from the manufacturer signed by a duly authorized representative of the manufacturer." We will be offering a price list inclusive of thousands of items made by literally hundreds of different manufacturers; is the City asking that we include with our bid submission a letter from all of those hundreds of manufacturers? If so, complying with this mandate would be a formidable challenge, to say the least. Is the City requesting information for a finite subset of items, say, for example, the specific can liners and/or some other combination of items identified by the City in Section D ("Technical Specifications")? Clarification on this requirement would be greatly appreciated.
	Answer	The requirements outlined in Section C-2 are no longer applicable to this invitation to bid.
4.	Question	In reviewing the "Bidders Checklist" that the City has included with the bid document (greatly appreciated, by the way), we notice that this checklist references, as Item K, a Project Plan, and, as item L, inclusion of Contractor Qualifications. However, the text of the bid document does not



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Various Divisions of the City of Cleveland**

		reference anywhere either a required Project Plan from bidders nor does it reference any Contractor Qualifications. We're happy to include a detailed Project Plan and qualifications; could the City simply provide some specifics and/or guidelines as to what it is looking for in this regard as a means for us to provide you as best we can with the specific information you are looking for?
	Answer	Item K and Item L are not applicable to this bid. Therefore, you do not need to provide any supplemental information regarding either item.
5.	Question	Can a comprehensive and complete written listing of phone attendees on the City's MANDATORY Pre-Bid meeting from Tuesday, April 28 be provided by the City with any addendum that the City puts out as pertains to this bid, such as a Published Q & A of all bidder questions?
	Answer	Addendum No. 1 includes the requested information.
6.	Question	Are we able to submit a redline response on this, as the terms fall under Omnia Cooperative contracting?
	Answer	A bidder may submit a response that includes redlines to the City's terms, conditions, etc. However, please be advised that the inclusion of additional and/or revised terms may render a bid conditional and/or non-responsive. Please also be advised that all responses to this invitation to bid must include a bid bond and other documentation. Failure to do so will render a bid non-responsive.

BID - SCHEDULE OF ITEMS City of Cleveland Division of Purchases And Supplies 128 City Hall Cleveland, Ohio 44114			BID PAGE 1 OF 1 BIDDER MUST COMPLETE & SIGN BELOW		
TITLE OF BID 2023-2026 Citywide Purchase of Various Cleaning , Janitorial Supplies and Equipment			NAME OF FIRM W.B. MASON Co., Inc.		
ORDINANCE NO. 1064-2021 PASSED: November 29, 2021 SIGNED			STREET ADDRESS 59 CENTRE ST.		
DEPARTMENT: FINANCE VARIOUS DIVISIONS OF CITY GOVERNMENT			CITY STATE ZIP CODE BROCKTON MA 02303		
			STANDARD CONTRACT BID		
			REQUIREMENT CONTRACT BID		
			<input checked="" type="checkbox"/>		
BUYER: Lauren Drake ldrake@clevelandohio.gov 216-664-2627 or 216-420-8825 fax			12:00 O'CLOCK NOON OFFICIAL TIME		
			DATE MAY 3, 2023		
DESCRIPTION			ESTIMATED VALUE	% REDUCTION	EXTENSION
Category A Trash Can Liners- All Items			\$250,000.00	48.2	\$129,500.00
Full line catalog/price list as specified in Section D.				% REDUCTION	
				48.2	77,700.00
Category B Industrial General Cleaning Supplies & Products			\$150,000.00	% REDUCTION	
Full line catalog/price list as specified in Section D.				48.2	51,800
Category C Heavy Duty Gloves, Sponges , Dusters and Masks			\$100,000.00	% REDUCTION	\$
Full line catalog/price list as specified in Section D.				48.2	51,800
Category D Sweepers, Scrubber & Vacuums & Accessories			\$100,000.00	% REDUCTION	\$
Full line catalog/price list as specified in Section D.				48.2	64,750
Category E Other General Supplies , Hardware Equipment			\$125,000.00	% REDUCTION	\$
Full line catalog/price list as specified in Section D.				48.2	7,700
Category F Sanitary Items			\$15,000.00	% REDUCTION	\$
Full line catalog/price list as specified in Section D.				48.2	383,320.00
All quantities herein are estimates.				DELIVERY (Days) 1-5	PAYMENT DISCOUNT
The contract, if any, shall be for a period of two (2) years with an option to renew for one year, exercisable by the Director of Finance.				BUSINESS DAYS	% Days
FOR PURCHASING USE ONLY					

ALL OF THIS BOUND INFORMATION MUST BE KEPT INTACT AND, TOGETHER WITH ANY ADDENDA ISSUED, MUST BE RETURNED WITH THE BID. OTHERWISE, THE BID MAY BE CONSIDERED INFORMAL.

DANIEL ORR JR, SR VP
Marketing

SECTION D - TECHNICAL SPECIFICATIONS
2023-2026 DEPARTMENT OF FINANCE PURCHASE OF VARIOUS
TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

Category A – Trash Can Liners & Industrial Paper Products.

The supplier shall offer and provide a full line variety of specialty sized rubbish or trash liners as specified or approved equal of better. Bidder must be on all items in Category A to be considered for an award. **No split awards.**

Trash liners or bags must be **puncture -restraint**, flat or starred sealed at bottom. Colors may vary depending of end-users requirements. Bidder must state manufacture name on bid schedule of items page. Bidder must provide samples for **Trash Liners Bid Items 1, 2, 3, & 4** and for Paper Product Bid Items 8, 9, 10, 11, 12-12a, 13, 14, 16, and 17, as specified in Section D-Category A.

All samples must clearly identify with Invitation to Bid File No., Item Number, Size, Thickness and Weight on the outside of the package, and include certified scale information. Bidder must meet the specified dimension, size, thickness, and weight on all liners. Samples must be provided upon request. If vendor fails to deliver samples within 48 hours bid will be considered non-responsive.

Additional line items may be selected to sample for further testing, if necessary.

Bidder must also include supporting documentation, material safety data information from the manufacture. Failure to provide this information will cause the bid to be non-responsive and rejected.

All samples will be retained to verify actual shipment from the successful bidder. The unsuccessful bidder may make arrangements to pick up samples after an award as been determined, unless consumed or damage in testing. The City of Cleveland assumes no financial or legal responsibilities for the samples.

ITEM NO	Dimensions Width x Height	Thickness/Case Count	Density Type & Color	Wt. LBS per case	Capacity	Approx. QTY /PER CASE	UNIT PRICE PER CASE
1.	24x24	6 micron/1000	High/Clear	9.12	7-10	400	\$ 18.64
2.	23x10x 39	17 micron/ <u>200</u>	High/Clear	12.25	33	500	\$ 19.632 *
3.	40x46	2 mil/100	Low/Black	24.7	33-45	500	\$ 39.36
4.	30x37	13micron/500	High/Clear	19.2	1 30	200	\$ 31.90
5.	26x23x48	1.7micron /200	Low/clear & black	28.0	45-55	500	\$ 29.93
6.	30x37	13micron/500	High/clear	19.2	30	200	\$ 31.90
7.	40x48	14 micron/ 250	High/black	18	35-45	200	\$ 29.41

1 * PRICE IS PER 200 EA
SOLD IN CARTONS OF 250 AT
\$24.54 PER CARTON

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Daniel Orr SR VP
marketing

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Paper items	Product type	Description	MFG.	Size	Qty. per case	Approx. Qty. per case	Unit price per case
8.	Toilet Paper	White 2ply, 500 sheet per roll 96 per per case. Must be premium and meet or exceed for post consumers material content or approved equal or better	Mfg: <u>MARCAL</u> Sample upon request	4.5"x4.5"	500 sheet per roll /96 per case	4000 cases	\$ 45.73
9.	Paper Towels	Bleached white paper towels- Fit Universal Dispenser	Mfg: <u>MARCAL</u> Sample upon request	8"x600", (12) 7 7/8" wide rolls	12 rolls per case	1000 cases	\$ 47.80
10.	Single Fold Paper Towels	Bleached white paper towels	Mfg: Sample upon request	9 1/2 "x10 3/4"	250 per pack/ 16 per case	3000 cases	\$ 27.34
11.	Jumbo bathroom tissue 2PLY	Bleached white tissue	Mfg: <u>MARCAL</u> Sample upon request	9" diameter roll size 1000ft long Y wide	12 rolls per case	3000 cases	\$ 20.61
12.	C-Fold Hand Towels	Hand Towels bleached white	Mfg: <u>MARCAL</u> Sample upon request	10 1/4" x13 1/4" Towel size folded; max 9 1/4"x3"	150 towels per pack, 16 packs per case	200 cases	\$ 23.82
12-A	C-Fold Recycled hand towels	100% Recycled hand towels meet or exceed federal guidelines for post and pre-consumer waste	Mfg: <u>MARCAL</u> Sample upon request	Same as item 12	Same as item 12	100 cases	\$ 23.82

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 DANIEL O'NEILL JR, SEVP
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	CATEGORY A CONT.						
13.	Multi-fold hand towels	Bleached white towels High-(Absorbency) Price per case	Mfg. <u>MARCAL</u> Sample Required	9 1/2" x 9"	250 towels per pack 16 pack per case	1000 cases	\$ 25.11
14	Toilet Seat Covers	Recycled 100% made for quick dissolving 100% biodegradable -half fold flushable, Including dispenser at no cost to the City	HOSPECO Mfg. Sample Required	Standard Toilet size	250 cover per pack 120 pack per case	5000 cases	\$ 28.89
15	CLOTH WIPES	Laundered, bleached and sterilized white fleece 16". Material shall be cotton knit, no rayon or wool or synthetic, no buttons, hooks, eyes, patches, emblems or any foreign objects	ERCWIPING Mfg. Sample Required	50 lbs	50 lbs	1000 cases	\$ 33.92
16	100% Roll Paper Towel Dispenser	Enmotion(trade-mark) touch less Quantities as reasonably requested.	Enmotion (units) Sample Required GP/ENMOTION	Units in good working condition	250 per package 16 per case	100 cost per model	\$ 42.45
17.	Roll Paper Towel Dispenser Enmotion (trademark)	Touchless paper towel units. Or Approved equal or better	Mfg. GP/ ENMOTION Sample Required	Units in good working condition	n/a	100 cost per model	\$ 42.45
18	Terri Wipes, POP-UPS White 4 ply nylon	reinforced wiper, superior strength and tear resistance Embossed, extra case scrubbing power, absorbent excellent for grease oil and water even when wet	Mfg.: <u>KIMBERLY CLARK</u> Sample Required	9.1"x16.8"	6-boxes per case, 900 per	2000 cases	\$ 30.32848 PEIL 900 WIPES SOLD IN CARTONS OF 1,760 WIPES

AT \$59.31
 PER CARTON

[Signature]
 Daniel Orr Jr, SR. VP
 marketing

SECTION D - TECHNICAL SPECIFICATIONS
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**Category B – Industrial General Cleaning, Disinfectants &
 Floor Care,**


The supplier shall be a full-line distributor of:

Item Number	Example Products
1.	Zena Sheen or approved equal or better Cleaner/ Polisher specifically formulated for stainless steel, chrome, brass, bronze, copper, metal ally and aluminum. Must effectively remove marks, grease, tarnish, and oxidation from bright metals and guards, against future tarnish and oxidation. Must have a USDA approval rating of A.7. 20 oz. can 12 per case. Sample required with Material Data Sheet. Estimate quantity 50 cases -Price per Case \$ <u>43.44</u>
2.	Dyna Clean Stripper or approved equal or better. Concentrated floor wax stripper must contain 1. Butyl cellosolve (C.A.S.#111-76-2) AT 5-15 2. Diethylene Glycol (C.A.S.#112-34-5) AT 1-5 3. Monoethanolamine(C.A.S. #141-43-5) AT 5-10 4. Isopropyl Alcohol (C.A.S. #67-63-0) AT 1-5 5. Five gallons containers or approved equal or better. must not contain any harsh caustics. (i.e. sodium hydroxide, ammonium hydroxide or potassium hydroxide). Sample Required with MSDA Price per gallon pails PRICES PER GALLON \$ <u>13.20</u> SOLD IN CTS OF 4 GALLONS
3.	Floor & Tile Wax 1gallon container, a. percent solid 25%, b. high gloss finish, (wet look) c. non-ammoniated, d. drying time 20 minutes, , non-yellowing or discolor, f. slip resistant, self- heating, g. can be ordered in 5-gallon pails, or approved equal or better, Estimate Qty. 300/1 gallon container \$ <u>14.23</u> PRICES PER GALLON SOLD IN CARTONS OF 4 GALLONS
4.	Disinfectant Foam Spray or approved equal of better Hospital Grade, broad spectrum disinfectant cleaner. Must effectively clean shines, deodorizes and disinfect. Must prevent and control mold and mildew. Bactericidal, virucidal, fungicidal, kills HIV and non-abrasive. Safe on chrome, plastic, enamel, porcelain, and fiberglass. 20 oz. cans. 12 per case. Sample required with Material Safety Data Sheets. Estimate qty. 300 cases \$ <u>38.47</u>

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 Daniel O'Rourke, Sr VP
 1/4/2019

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	Category B Cont. Example or Products.
5.	Clorox, Commercial Solutions, disinfectant cleaner-up with Bleach, no substitute or alternate , must Kill germs on hard, nonporous surfaces: Staphylococcus, Aureus, Salmonella Enterica, Pseudomonas, Aeruginosa, Rhinovirus, (Influenza A2) Hong Kong, 1 quart 32 FL OZ 946 ml. Estimate Qty. 400 cases price per case \$ <u>43.12</u>
6.	Clorox Bleach, or approved equal or better, 1 gallon, 6 per case Sample required with Material Data Sheets. Estimate 300 cases price per case \$ <u>18.61</u>
7.	Dial or Gold Lotion Soap or approved equal or better, Must have high lather, naturally thick rich soap with added emollients and conditioners, concentrated and contain at least 12% cocamide soap & 6% other natural soap, to contain mild PH 4 oz. bars. Sample requires with MSDS Price per bar \$ <u>1.43</u> 100 per case \$ <u>143.00</u> Estimate 30 cases
8.	Multi-Purpose Cleaner size 1gal. Dilution varies by application, net weight 128 oz., container type bottle, color clear. Estimate Qty. 400 price per each \$ <u>7.24</u>
9.	Urinal Block Deodorant: solubility in water, appearance solid block various odors; chemical identity: case no. 1303-69-4, Borax ; Urea-n/a ; Verene-N/A; QUATERNARY-139-08-01 : preferred cherry fragrance-n/a; pink dye/NA; Surfactant-non-toxic 9004-99-3 ; water-7732 18-5; polyglycol-25322-683, 4oz. with screens 12 per box . Estimate Qty. 50, Price per box \$ <u>3.95</u>
10.	Ready to use TB Disinfectant must be a one-step, hospital grade, EPA approved Cleaner, deodorizer, disinfectant, virucide, tuberculocidal, mildew state, fungicide, EPA Registered. The formula must be a general non-acid cleaner and disinfectant which kill 99.9% of germs and kills pandemic 2009 H1na Influenza A (formerly known as swine flu), Eliminate odors and meet OSHA Blood borne Pathogens Standards, for HM, HBV, BVDV & HCV. This product must be EPA approved as fungicide against Trichophyton Methicillin resistant (MRSA) and HEPATITIS B & C. EPA USDA, BIO Preferred. Packaged in twelve (12) quarts per case with lemon preferred fragrance. Estimate Qty. 60 cases. Price per case \$ <u>29.77</u> Sample Required with Material Data Sheets.


 Daniel Orr Jr., Sr VP
 Marketing

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	Category B Cont. Example or Products.
11.	<p>Ready to Use Bowl Cleaner must be one step, EPA approved, hospital grade, disinfectants, cleaner, mildew stat, fungicide, virucide, deodorized, with a neutral ph. EPA Registered. Ready to use , effective against influenza viruses, staphylococcus aureus methicillin resistant (MSRA), Trichophyton, Mentagrophytes, Hepatitis B &C virus, Herpes, simplex virus type 1&2 and more, product, must be EPA approved. pH of product in concentrate shall be 7.0+/-0.3 and contain a minimum of 0.086% active ingredients. Packaged in twelve (12) quarts per case and each bottle must have a flip top spout. Blue in color with fresh fragrance. Estimate Qty. 60 cases, Sample required with Material Safety Data</p> <p>Or Approve Equal or Better. Price per case \$ <u>20.45 CASE OF 12</u></p>
12.	<p>Neturzen Metered Various Scents with automatic dispensers or approved equal or better, long lasting ,neutralizes malodors, dry spray, no fall-out, non-staining, non-chlorinated, 24 hour day, night key lock mechanism, on-off switch controlled, internal timer light. Metered Scents- ,7.5 min, 16 min, 30 min. Estimate Qty. SO Price Per Each\$ <u>3.98</u> Estimate Qty. SO Dispensers Price per each\$ <u>18.10</u> Sample required. REFILL IS 7 02.</p>
13.	<p>Sani-Cloth (not Sani-hands) or approved equal plus moist large 160 cloths in the tub 12 per case. Size 6"x6-3/4" contains 14. 85% Alcohol,EPARegistered.</p> <p>Approved Equal or better Sample required with MSDS, Estimate Qty. 100 cases, Price per case \$ <u>99.96</u> -</p>
14.	<p>3 M -Stainless Steel Cleaner & Polish or approved equal or better designed to clean and polish elevators , kitchen sinks, clean and polish in one step leave no greasy build-up surface, pleasant scent, leave a light protective film, resist streaking non-flammable, does not contain petroleum distillates.</p> <p>Estimate Qty. 40 cases CARTRIDGE OF 12 price per case \$ <u>43.44</u> ITEM: NCL 2006</p>
15.	<p>Spotlight Voe-Sealer -Spotlight floor seal, or approved equal or better made for Airport Terrazzo floors, one-step advanced formula which include patent pending technology and is VOC Compliant with State of Ohio. Price per pail. \$ <u>93.21</u> Sample Required.</p>

[Signature]
 Daniel O'Grady Jr, Sr VP
 Marketing

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Category B Cont.	
16	Hand Soap- Foaming hand soap in pink with a Cherry Fragrance, must fit current automatic soap dispensers at airports, 100mil size 4 per case. Or approved equal or better sample required Estimate Qty. 100 case Price per case\$ <u>33.13</u>
17.	Foaming Purell Hand Sanitizer or Approved Equal or Better 4oz. \$ <u>1.96 EA</u> Dispenser\$ <u>6.98</u> 8oz, \$ <u>3.10 EA</u> Dispenser \$ <u>6.98</u> 20oz. \$ <u>7.24 EA</u> Dispenser \$ <u>6.98</u> Estimate Qty. 50 cases _____ Sample Required for 20oz with dispenser
18	Lysol, or approved equal or better, Disinfectant Spray, net wt. 15 oz., EPA approved reg. no. 6763-4-74424 for Commercial , Industrial use only on hard, non-porous environmental surfaces, prevent mold and mildew in public places. Estimate Qty.. 60 cases Price per case\$ <u>68.31</u> CASE OF 12
19	Insecticide Aerosol Spray, insect killer of ants, bees, flies, hornets, and wasps, Ants, Horn 20 oz. per case EPA registered. Active Ingredients, Teteramethrin 0.10% Permethrin, 0.25%. Estimate Qty. 20 cases. Price per case \$ <u>86.96</u> CASE OF 12

Bidders must provide price sheet/catalogs for all items in **Category B** and required samples with sealed bid submission for each line item as specified above for testing and to determine lowest and best. Bidder must also include supporting documentation, material safety data information from the manufacture. Failure to provide this information will cause the bid to be non-responsive and rejected.

DK
 Daniel Orr Jr, Sr VP
 Marketing


SECTION D - TECHNICAL SPECIFICATIONS
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Category C- Dusters, Heavy Duty Gloves & Cloth Rags, Sponges

The supplier shall be a full line distributor:

Item	Description or Manufacturer	Example Products
1.	Feather Dusters,	Feather Duster with screw type handle 100% Ostrich Feathers; handle lengths 12" duster length 18" ; over length 30" Estimate 60 each cost per each \$ <u>13.27</u>
2.	Terry Cotton – Bar Towels	White or Green 100% Cotton 16" x 27" 50lb per case. 200 cases \$ <u>111.37</u>
3.	Towel Rags	Material Recycled Cotton, various sizes rags. \$ <u>2.71</u> per lbs.
4.	Flock -Lined Latex Impact, approved equal or better	General Purposes Gloves, #8448 Series, 12",yellow, Length, .018 Mil. , Non-Slip, Resist Cuts, Lining. Must be available in all sizes, small, medium, large and X-Large. 12 per pack/ price per case. \$ <u>6.47</u> PRICE IS PER PK/12
5.	Disposable Gloves	Nitrile Powder -Free blue for latex free, non-sterile, 8.0 mil thickness, 9.5" length price 50 pairs per box 10 boxes price per case. \$ <u>38.74</u> PRICE IS PER CT/1,000
6.	Disposable Masks	N-95 Particulate Disposable Respirator or Approved Equal or better, provides help to protect respiratory protection. Filter efficiency level of 95% or greater against aerosols free of oil. Fluid resistant and disposable, must fit wide range of face sizes, contains, no components, made from natural rubber latex. 100 per box price per case. Sample required. \$ <u>99.70</u> PRICE IS PER 100 EA SOLD IN BOXES/20

Bidders must provide price sheet/catalogs for all items in Category C, and required samples with sealed bid submission for each line item as specified above for testing and to determine lowest and best. Bidder must also include supporting documentation, material safety data information from the manufacture. Failure to provide this information will cause the bid to be non-responsive and rejected.


 DANIEL ORR JR, SR VP
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SECTION D - TECHNICAL SPECIFICATIONS
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Category D - Sweepers, Scrubber & Vacuums & Accessories
 The supplier shall be a full-line distributor of:

Item	Description or Manufacturer	Example Products
1.	WET/DRY Vacuum Craftsman or approved equal or better	20 -gallon Max Power 6.5 peak HP, large capacity 20 -gallon drum, including 2-1/2 in. x 7ft. POS-I-LOCK DUAL FLEX HOSE, 2 EXTENSION WANDS, UTILITY NOZZLE, CAR NOZZLE, CREVICE TOOL, WET NOZZLE, MUFFLER/DIFFUSER, QWIK LOCK FILTER AND DUST COLLECTION BAG. Model No. CMXEVB17596 . Price per each. Meet OSHA Requirements. \$ <u>582.75</u>
2.	Industrial Vacuum Sanitaire, or approved equal.	Industrial MODEL EURSC SC679J zipper bag, 7 amp, path 12" cord 50' wt. 19lbs, Ergonomic handle , 2 speed, quiet mode, steel base and hood, price each. Meets OSHA Requirements. Price per each \$ <u>155.37</u>


Bidders must provide price sheet/catalogs for all items in Category D and required samples with sealed bid submission for each line item as specified above for testing and to determine lowest and best. Bidder must also include supporting documentation, material safety data information from the manufacture. Failure to provide this information will cause the bid to be non-responsive and rejected.

[Signature]
 Daniel Orr Jr, Sr VP
 Marketing

SECTION D - TECHNICAL SPECIFICATIONS
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The supplier shall be a full line distributor of:
Category E - General Supplies & Specialty Hardware Equipment

Item	Description	Example Products
1.	Bucket with Wringer 2 pieces Rubber Maid or approved equal or better	Heavy duty plastic bucket with side press wringer with stands industrial use. Hold up to 32 oz. mop. 50,000 wring cycles, separates clean dirty water. Fits under wringer. *Bucket capacity 8.7 - 35 qt. overall 20x16x17 1/2" (Lx WxH), with winger: 23x16x25 1/4" (LxWxH), Total height with handles: 36 1/2" *Casters x 3**Weight 19lbs, *Removable Wringer. \$ <u>72.49</u>
2.	Mop Handle Rubber Maid or approved equal or better	Mop Handle 63" must have hinged with side latch, with roller adjusted, heavy duty, and color yellow, black, and orange. 6 per case. \$ <u>41.80</u> PER 6 EA
3.	Janitor Cart, Rubber Maid or approved equal or better	Model No. 6173-88 Smooth, easy to clean cart, surface. Non marking, 8" wheels, and 4" casters \$ <u>124.29</u> cost per each.
4.	Urinal Mats	Protects floors from stains and uric acid damage, contains fungicide (Busan 11-Mz) to fight germs. Non slip bottom. Last up to 6 weeks. 17 1/2 x20 3/8. 6 per case. \$ <u>59.63</u>
5.	Toilet Bowl Mops/Talco	Acrylic fiber, full head polyethylene handle Or approved equal or better. Price 100 per case. \$ <u>138.28</u> PER 100 EA Sample Required
6.	Toilet Bowl Brushes Talco or approved better or equal	Plastic handle whang-up 21" length price 100 per case \$ <u>199.00</u> PER 100 EA
7.	Mop Heads Talco or approved better or equal.	Wet mop head 24oz 10 ply high grade cotton. 11/4 12 per case. \$ <u>33.78</u>
8.	Johnny Mops Emsco/or approved equal or better	Cotton Swab, must be white in color, must be soft with Acrylic fiber and not to scratch the porcelain inside urinals or inside toilet bowl. 60 per case. PER 60 sample required. \$ <u>111.00</u> EA


 Daniel J. Jr, Sr VP
 marketing

SECTION D - TECHNICAL SPECIFICATIONS
2023-2026 DEPARTMENT OF FINANCE PURCHASE OF VARIOUS
TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

Category E. Cont.		
9.	Corn Lobby Brooms Rubbermaid	30" handle, color black, per case approved equal or better. \$ <u>67.03</u> CASE OF 12
10.	Rubbermaid Trash Receptacles or approved equal of better	Hand-Free Receptacles, last for a lifetime, most durable, crack -resistant plastic, easy to clean, resists dents, impact and corrosion. PRICE LIST/CATALOGS MUST PROVIDE ALL 3 SIZES a. 23 gallon, length 16" x width 16", height 34" \$ <u>31.57</u> b. 35 gallon, length 20" x width 20" height 33" \$ <u>50.50</u> c. 50 gallon, length 20" x width 20" height 41" \$ <u>121.70</u>

Bidders must provide price sheet/catalogs for all items in **Category E**, and required samples with sealed bid submission for each line item as specified above for testing and to determine lowest and best. Bidder must also include supporting documentation, material safety data information from the manufacture. Failure to provide this information will cause the bid to be non-responsive and rejected.

Bidder must bid all Categories A-E and items to be considered for an award. No split awards.

Exceptions to Technical Specifications- Section D:

Bidder must indicate yes or no:

Comply YES Exception NO

Bidder must indicate the Manufacture name/brands as specified.

Bidder must bid on all items in all groups to be considered for an award.

Any exceptions to the above specifications must be clearly stated on a separate sheet and include with sealed bid submission, if necessary.

Bidder GM Industrial
Bond 5%
Check \$

Bidder Friendly Wholesale
Bond 5%
Check \$

Bidder W.B. Mason
Bond 5%
Check \$

Bidder _____
Check \$

	Labor	Material	Total	Labor	Material	Total	Labor	Material	Total	Labor	Material	Total
1												
2		Adm (not included)		Adm (not included)			Adm (included)					
3							flash drive included					
4		SEE BID		SEE BID								
5												
6							SEE BID					
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27							Reader: W. Price					
28							Reorder: L. Drake					
29							monitor: D. Patterson					
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↑ ADDENDUM

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

Category A - Trash Can Liners & Industrial Paper Products

The supplier shall offer and provide a full-line variety of specialty-sized rubbish or trash liners, as specified or approved equal or better. Bidders must submit pricing for all items in Category A to be considered for award. No split awards will be made.

Trash liners or bags must be puncture-resistant and either flat-sealed or star-sealed at the bottom. Colors may vary depending on end-user requirements. The bidder must state the manufacturer's name on the bid schedule/items page. Bidders may provide samples for the items in Category A.

If samples are submitted, they must be clearly identified with the Invitation to Bid file number, item number, size, thickness, and weight on the outside of the package, and must include certified scale information. Bidders must meet the specified dimensions, size, thickness, and weight requirements for all liners. Samples must be provided upon request. Failure to deliver samples within 48 hours of request will result in the bid being considered non-responsive.

Additional line items may be selected for further sampling and testing, if necessary.

Bidders must also include supporting documentation and Material Safety Data Sheets (MSDS) from the manufacturer. Failure to provide this information will result in the bid being deemed non-responsive and rejected.

All samples will be retained to verify actual shipment from the successful bidder. Unsuccessful bidders may arrange to pick up samples after an award has been determined, unless the samples have been consumed or damaged during testing. The City of Cleveland assumes no financial or legal responsibility for the samples.

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

1-CATEGORY A: Trash Can Liners

Item	Dimensions	Thickness	Case Count	Density and Color	Weight Per Case	Capacity	Approx Quantity	Unit Price Per Case
1.	24 x 24	6 Micron	1000	High/Clear or Black	9.12	7-10 GAL		\$_____
2.	23 x 10 x 39"	1.5 MIL	200	Low/Black	24.4	33 GAL		\$_____
3.	23 x 10 x 39"	17 MICRON	200	High/Clear	12.25	33 GAL		\$_____
4.	23 x 17 x 46	2 MIL	100	Clear	24.7	35-45 GAL		\$_____
5.	26 x 23 x 48	1.7 MIL	100	Low/Clear or Black	28	45-55 GAL		\$_____
6.	30 x 37	13 MICRON	500	Low/Clear or Black	19.2	20-30 GAL		\$_____
7.	40" x 48"	14 MICRON	250	High/Black	18	35-45 GAL		\$_____
8.	23 x 17 x 48	14 MICRON	250	Low/Clear or Black	17.9	35 GAL		\$_____
9.	24 x 22 x 58	2 MIL	100	High/Black	35.0	20-45 GAL		\$_____
10.	24 x 32	0.50 MIL	500	Low/Black	13.3	10-33 GAL		\$_____
11.	24" x 33"	1.5 MIL	200	High/Black	9.12	17-21 GAL		\$_____
12.	24" x 48"	.14 MIL	250	Recycle/White	17.9	55-60 GAL		\$_____
13.	23" x 48"	14 MICRON	250	Recycled/High	17.9	55-60 GAL		\$_____
14.	38 x 58	3 MIL	250	High/Black	18	55 GA		\$_____

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

2-CATEGORY A: Industrial Paper Products

No.	Product type	Description	MFG.	Size	Qty. per case	Qty. per case	Unit price per case
1.	Toilet Paper	White 2ply, 500 sheet per roll 96 per case. Must be premium and meet or exceed for post consumers material content or approved equal or better	Mfg.: Sample upon request	4.5"x4.5"	500 sheet per roll/96 per case	4000 cases	\$
2.	Paper Towels	Bleached white paper towels- Fit Universal Dispenser	Mfg.: Sample upon request	8"x 600", (12) 7 7/8" wide rolls	12 rolls per case	1000 cases	\$
3.	Single Fold Paper Towels	Bleached white paper towels	Mfg.: Sample upon request	9 ½ "x10 ¾"	250 per pack/ 16 per case	3000 cases	\$
4.	Jumbo bathroom tissue 2PLY	Bleached white tissue	Mfg.:	9" diameter roll size 1000ft long Y wide	12 rolls per case	3000 cases	\$
5.	C-Fold Hand Towels	Hand Towels bleached white	Mfg.:	10 ¼" x13 ¼" Towel size folded; max 9 ¼ "x3"	150 towels per pack, 16 packs per case	200 cases	\$

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

6.	C-Fold Recycled hand towels	100% Recycled hand towels meet or exceed federal guidelines for post and pre-consumer waste	Mfg.: Sample upon request	Same as item 5	Same as item 5	100 cases	\$
7.	Multi-fold hand towels	Bleached white towels High-(Absorbency) Price per case	Mfg.:	91/2"x9	250 towels per pack t3 pack per case	1000 cases	\$
8.	Toilet Seat Covers	Recycled t:>0% made for quick dissolving 100% biodegradable -half fold flushable, Including dispenser at no cost to the City	Mfg.:	Standard Toilet size	250 cover per pack 120 pack per case	5000 cases	\$
9.	Cloth Wipes	Laundered, bleached and sterilized white fleece t3". Material shall be cotton knit, no rayon or wool or synthetic, no buttons, hooks, eyes, patches, emblems or any foreign objects	Mfg.:	50lbs	50 lbs.	1000 cases	\$
10.	100% Roll Paper Towel Dispenser	Enmotion (trademark) touchless Quantities as reasonably requested.	Enmotion (units) Mfg.:	Units in good working condition	250 per package 16 per case	100 cost per model	\$

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

11.	Roll Paper Towel Dispenser Enmotion (trademark)	Touchless paper towel units. Or approved equal or better		Units in good working condition	N/A	100 cost per model	\$
12	Terri Wipes, POP-UPS White 4 ply nylon	Reinforced wiper, superior strength and tear resistance Embossed, extra case scrubbing power, absorbent excellent for grease, oil and water even when wet	Mfg.:	9.1"x16.8"	6-boxes per case, 900 per	2000 cases	\$

Category B – Industrial General Cleaning, Disinfectants and Floor Care

Bidders must submit price sheets or catalogs for all items in Category B, along with optional samples for each line item, in a sealed bid package as specified above. Samples will be used for testing and to determine the lowest and best bid.

Bidders must also provide supporting documentation and manufacturer material safety data information. Failure to provide the required information and samples will result in the bid being deemed non-responsive and rejected.

The supplier shall be a full-line distributor of:

Item	Example Products
1.	Zena Sheen or approved equal or better Cleaner/ Polisher specifically formulated for stainless steel, chrome, brass, bronze, copper, metal ally and aluminum. Must effectively remove marks, grease, tarnish, and oxidation from bright metals and guards, against future tarnish and oxidation. Must have a USDA approval rating of A.7. 20 oz. can 12 per case. Estimate quantity 50cases -Price per Case \$_____

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

2.	<p>Dyna Clean Stripper or approved equal or better. Concentrated floor wax stripper must contain</p> <ol style="list-style-type: none"> 1. Butyl cellosolve (C.A.S.#111-76-2) AT 5-15 2. Diethylene Glycol (C.A.S.#112-34-5) AT 1-5 3. Monoethanolamine(C.A.S. #141-43-5) AT 5-10 4. Isopropyl Alcohol (C.A.S. #67-63-0) AT 1-5 <p>Five gallons containers or approved equal or better. must not contain any harsh caustics. (i.e. sodium hydroxide, ammonium hydroxide or potassium hydroxide). Price per gallon pails \$_____</p>
3.	<p>Floor & Tile Wax 1gallon container, a. percent solid 25%, b. high gloss finish, (wet look) c. non-ammoniated, d. drying time 20 minutes, , non-yellowing or discolor, f. slip resistant, self-heating, g. can be ordered in 5-gallon pails, or approved equal or better, Estimate Qty. 300 / 1 gallon container \$_____</p>
4.	<p>Disinfectant Foam Spray or approved equal of better Hospital Grade, broad spectrum disinfectant cleaner. Must effectively clean shines, deodorizes and disinfects must prevent and control mold and mildew. Bactericidal, virucidal, fungicidal, kills HM and non-abrasive. Safe on chrome, plastic, enamel, porcelain, and fiberglass. 20 oz. cans. 12 per case. Estimate qty. 300 cases. \$_____</p>
5.	<p>Clorox, Commercial Solutions, disinfectant cleaner-up with Bleach, n o substitute or alternate, must Kill germs on hard, nonporous surfaces: Staphylococcus, Aureus, Salmonella Enterica, Pseudomonas, Aeruginosa, Rhinovirus, (Influenza A2) Hong Kong, 1 quart 32 FLOZ 946 ml. Estimate Qty. 400 cases price per case \$_____</p>

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

6.	<p>Clorox Bleach, or approved equal or better, 1 gallon, 6 per case</p> <p>Estimate 300 cases price per case \$_____</p>
7.	<p>Dial or Gold Lotion Soap or approved equal or better, Must have high lather, naturally thick rich soap with added emollients and conditioners, concentrated and contain at least 12% cocamide soap & 6% other natural soap, to contain mild PH 4 oz. bars.</p> <p>Estimate 30 cases Price Per Bar \$ _____ 100 Per Case \$ _____</p>
8.	<p>Multi-Purpose Cleaner size 1gal. Dilution varies by application, net weight 128 oz., container type bottle, color clear. Estimate Qty. 400 price per each \$ _____</p>
9.	<p>Urinal Block Deodorant: solubility in water, appearance solid block various odors; chemical identity: case no. 1303-69-4, Borax ; Urea-n/a ; Verene-N/A; QUATERNAY-139-08-01 : preferred cherry fragrance-n/a; pink dye/NA; Surfactant-non-toxic 9004-99-3 ; water-7732 18-5; polyglycol-25322-683, 4oz. with screens 12 per box. Estimate Qty. 50 Price Per Box \$ _____</p>
10.	Continued on Next Page

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

10.	<p>Ready to use TB Disinfectant must be a one-step, hospital grade, EPA approved Cleaner, deodorizer, disinfectant, virucide, tuberculocidal, mildew state, fungicide, EPA Registered. The formula must be a general non-acid cleaner and disinfectant which kill 99.9% of germs and kills pandemic 2009 H1na Influenza A (formerly known as swine flu), Eliminate odors and meet OSHA Blood borne Pathogens Standards, for HM, HBV, BVDV & HCV. This product must be EPA approved as fungicide against Trichophyton Methicillin resistant (MRSA) and HEPATITIS B & C. EPA USDA, BIO Preferred. Packaged in twelve (12) quarts per case with lemon preferred fragrance. Estimate Qty. 60 cases. Price per case \$ _____</p>
11.	<p>Ready to Use Bowl Cleaner must be one step, EPA approved, hospital grade, disinfectants, cleaner, mildew stat, fungicide, virucide, deodorized, with a neutral ph. EPA Registered. Ready to use ,effective against influenza viruses, staphylococcus aureus methicillin resistant (MSRA), Trichophyton, Mentagrophytes, Hepatitis B & C virus, Herpes, simplex virus type 1&2 and more, product, must be EPA approved. pH of product in concentrate shall be 7.0+/-0.3 and contain a minimum of 0.086% active ingredients. Packaged in twelve (12) quarts per case and each bottle must have a flip top spout. Blue in color with fresh fragrance. Estimate Qty. 60 cases, Or Approve Equal or Better. Price per case \$ _____</p>
12.	<p>Neturzen Metered Various Scents with automatic dispensers or approved equal or better, long lasting, neutralizes malodors, dry spray, no fall-out, non-staining, non-chlorinated, 24 hour day, night key lock mechanism, on-off switch controlled, internal timer light. Metered Scents- ,7.S min, 16 min, 30 min. Estimate Qty. SO Price Per Each \$ _____ SO Dispensers Price per each \$ _____</p>
13.	<p>Sani-Cloth (not Sani-hands) or approved equal plus moist large 160 cloths in the tub 12 per case. Size 6"x6-3/4" contains 14. 85% Alcohol, EPA Registered. Approved equal or better – sample required with MSDS Estimated Quantity 100 Cases, Price Per Case \$ _____</p>

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

14.	<p>3 M -Stainless Steel Cleaner & Polish or approved equal or better designed to clean and polish elevators, kitchen sinks, clean and polish in one step leave no greasy build-up surface, pleasant scent, leave a light protective film, resist streaking non-flammable, does not contain petroleum distillates.</p> <p>Estimate Qty. 40 cases Price per case \$_____</p>
15.	<p>Spotlight Voe-Sealer -Spotlight floor seal or approved equal or better made for Airport Terrazzo floors, one-step advanced formula which include patent pending technology and is VOC Compliant with State of Ohio.</p> <p>Price per pail \$_____</p>
16.	<p>Hand Soap- Foaming hand soap in pink with a Cherry Fragrance, must fit current automatic soap dispensers at airports, 100 mil size 4 per case.</p> <p>Or approved equal or better sample required Estimate Qty. 100 case Price per case \$_____</p>
17.	<p>Foaming Purell Hand Sanitizer or Approved Equal or Better</p> <p>4oz. \$_____</p> <p>Dispenser \$_____</p> <p>8oz, \$_____</p> <p>Dispenser \$_____</p> <p>20oz. \$_____</p> <p>Dispenser \$_____ Estimate Qty. 50 cases</p> <p>Sample Required for 20oz with dispenser upon request</p>

SECTION D - TECHNICAL SPECIFICATIONS
 DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
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18.	<p>Lysol, or approved equal or better, Disinfectant Spray, net wt. 15 oz., EPA approved reg. no. 6763-4-74424 for Commercial , Industrial use only on hard, non-porous environmental surfaces, prevent mold and mildew in public places.</p> <p>Estimated Qty., 60 Cases Price per case \$_____</p>
19.	<p>Insecticide Aerosol Spray, insect killer of ants, bees, flies, hornets, and wasps, Ants, Horn 20 oz. per case EPA registered. Active Ingredients, Teteramethrin 0.10% Permethrin, 0.25%. Estimate Qty. 20 cases.</p> <p>Price per case \$_____</p>

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

Category C- Dusters, Heavy Duty Gloves & Cloth Rags, Sponges

Bidder must provide price sheets/catalogs for all items in Category C.

The supplier shall be a full line distributor of:

Item	Description	Example of Products
1.	Feather Dusters	Feather Duster with screw type handle 100% Ostrich Feathers; handle lengths 12" duster length 18" ; over length 30" Estimate 60 each cost per each \$_____
2.	Terry Cotton - Bar Towels	White or Green 100% Cotton 16" x 27" 50lb per case. 200 cases \$_____
3.	Towel Rags	Material Recycled Cotton, various sizes rags. \$_____ per lbs.
4.	Flock -Lined Latex	General Purposes Gloves, #8448 Series, 12",yellow, Length, .018 Mil. , Non-Slip, Resist Cuts, Lining. Must be available in all sizes, small, medium, large and extra-large 12 per pack/ price per case \$_____
5.	Disposable Gloves	Nitrile Powder -Free blue for latex free, non-sterile, 8.0 mil thickness, 9.5" length price 50 pairs per box 10 boxes price per case. \$_____
6.	Disposable Masks	N-95 Particulate Disposable Respirator or Approved Equal or better, provides help to protect respiratory protection. Filter efficiency level of 955 or greater against aerosols free of oil. Fluid resistant and disposable, must fit wide range of face sizes, contains, no components, made from natural rubber latex. 100 per box price per case. \$_____

SECTION D - TECHNICAL SPECIFICATIONS
 DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

Category D - Sweepers, Scrubber & Vacuums & Accessories

Bidder must provide price sheets/catalogs for all items in Category D.

The supplier shall be a full line distributor of:

Item	Description or Manufacturer	Example Products
1.	WET/DRY Vacuum Craftsman or approved equal or better	20 -gallon Max Power 6.5 peak HP, large capacity 20 -gallon drum, including 2-1/2 in. x 7ft. POS-I-LOCK DUAL FLEX HOSE, 2 EXTENSION WANDS, UTILITY NOZZLE, CAR NOZZLE, CREVICE TOOL, WET NOZZLE, MUFFLER/DIFFUSER, QWIK LOCK FILTER AND DUST COLLECTION BAG Model No. CMXEVBE17596 . Price per each \$_____
2.	Industrial Vacuum Sanitaire, or approved equal.	Industrial MODEL EURSC SC679J zipper bag, 7 amp, path 12" cord 50' wt. 191bs, Ergonomic handle , 2 speed, quiet mode, steel base and hood, price each. Meets OSHA Requirements. Price per each \$_____

SECTION D - TECHNICAL SPECIFICATIONS
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Category E - General Supplies & Specialty Hardware Equipment

Bidder must provide price sheets/catalogs for all items in Category E.

The supplier shall be a full line distributor of:

Item	Description	Example Products
1.	Bucket with Wringer 2 pieces Rubber Maid or approved equal of better	Heavy duty plastic bucket with side press wringer with stands for industrial use. Hold up to 32 oz. mop. 50,000 wring cycles, separates clean dirty water. Fits under wringer. *Bucket capacity 8.7 - 35 qt. overall 20x16x17 1/2" (Lx WxH), with winger: 23x16x25 1/4" (LxWxH), Total height with handles: 36 1/2" *Casters x 3" *Weight 191bs, *Removable Wringer. \$_____
2.	Mop Handle Rubber Maid or approved equal or better	Mop Handle 63" must have hinged with side latch, with roller adjusted, heavy duty, and color yellow, black, and orange. 6 per case. \$_____
3.	Janitor Cart, Rubber Maid or approved equal or better	Model No. 6173-88 Smooth, easy to clean cart, surface. Non marking, 8" wheels, and 4" casters \$_____
4.	Urinal Mats	Protects floors from stains and uric acid damage, contains fungicide (Busan 11-Mz) to fight germs. Non slip bottom. Last up to 6 weeks. 17 1/2 x 20 3/8. 6 per case. \$_____
5.	Toilet Bowl Mops/Talco	Acrylic fiber, full head, polyethylene handle Or approved equal or better. Price 100 per case. \$_____
6.	Toilet Bowl Brushes Talco or approved better or equal	Plastic handle whang-up 21" length price 100 per case \$_____
7.	Mop Heads Talco or approved better or equal.	Wet mop head 24oz 10 ply high grade cotton. 1 1/4 12 per case. \$_____

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2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

8.	Johnny Mops Emsco/or approved equal or better	Cotton Swab, must be white in color, must be soft with Acrylic fiber and not to scratch the porcelain inside urinals or inside toilet bowl. 60 per case. \$ _____
9.	Corn Lobby Brooms Rubbermaid	30" handle, color black, per case approved equal or better. \$ _____
10.	Rubbermaid Trash Receptacles or approved equal of better	Hand-Free Receptacles, last for a lifetime, most durable, crack -resistant plastic, easy to clean, resists dents, impact and corrosion. Price list/Catalogs – Must provide all (3) sizes 23 gallon, length 16" x width 16", height 34" \$ _____ 35 gallon, length 20" x width 20", height 33" \$ _____ 50 gallon, length 20" x width 20", height 41" \$ _____

SECTION D - TECHNICAL SPECIFICATIONS
DEPARTMENT OF FINANCE – DIVISION OF PURCHASES AND SUPPLIES
2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

Bidder must bid all Categories A-E and items to be considered for an award. No split awards.

Exceptions to Technical Specifications- Section D:

Bidder must indicate yes or no:

Comply_____ Exception_____

Bidder must indicate the Manufacture name/brands as specified.

Bidder must bid on all items in all groups to be considered for an award.

Any exceptions to the above specifications must be clearly stated on a separate sheet and include with sealed bid submission, if necessary.

CITY OF CLEVELAND
NON-MANDATORY PRE-BID CONFERENCE FOR FILE NO. 42-26 Janitorial Supplies
Tuesday, April 28, 2026
SIGN IN SHEET
PLEASE PRINT CLEARLY

COMPANY NAME	REPRESENTATIVE	PHONE NUMBER	FAX NUMBER & EMAIL ADDRESS
CITY OF CLEVELAND	LAUREN DRAKE	(216) 664-2627	ldrake@clevelandohio.gov
CITY OF CLEVELAND	STEVEN DECKER		
WB MASON	DAN & TIM		
CITY UNIFORM	MIKE CARSWELL		
AMAZON	JEFF KUHNS		
SAFE N CLEAR	LISA S.		
ALCO-CHEM	GRAYSON M.		
LEOPARDO	RACHEL & NATHAN		
RAPID LOGISTICS SOLUTIONS	VAN		

2026-2029 PURCHASE OF VARIOUS TYPES OF CLEANING/JANITORAL SUPPLIES
VARIOUS DIVISIONS OF THE DEPARTMENT OF FINANCE

SECTION C – DESCRIPTION OF PRODUCTS OR SERVICES

C-1 – SCOPE

The Department of Finance intends to use this invitation to bid and subsequent award to enter into a requirement contract for a period of two (2) years with an option to renew for one year. The options are exercisable by the Director of Finance for the City of Cleveland without any additional cost to the city.

The supplies shall meet all applicable state and federal guidelines for the various types and styles of products being purchased. The selection of specific items and the determination of applicability for the said items remains the responsibility of the city.

The Department of Finance reserves the right to enter a contract(s) after thorough evaluation of the bids. An award will be made for all items as a single contract, or by separate contract for each or any combination of the items. Bidder must provide the lowest and best pricing and offer a discount off a full-line online catalog. The catalog must offer a full line of janitorial inventory to determine awards.

Suppliers are strongly encouraged to bid on all Categories and all items to be considered for a single award.

The Department of Finance desires to utilize a web-based electronic catalog concept for procurement of such supplies, utilizing a net-priced catalog custom tailored for the City of Cleveland, and protected by a security pin code-based on-line security system.

The successful bidder or bidder(s) will be required to maintain inventory levels of products to provide a Just-In-Time next day delivery for all basic items and/or frequently used items to be ordered on-line or release by a deliver order from their catalog/pricelist to any location in the City and specific long lead time items in the catalogs.

Bidder must provide with their sealed bid response a flash drive price list/catalog, online link with separate line items (sku's), and provide sample outlines of online catalogs to demonstrate capability and include price lists with discount off pricing for the duration of contract terms.

Bids without complete documentation shall be considered non-responsive and rejected.

C-2 – AUTHORIZED MANUFACTURER OR DISTRIBUTOR

~~Bidders offering items under this Bid/Contract must be manufacturers, authorized distributors or authorized representatives of manufactures for the items offered. Bidders shall include proof of such with their sealed bid submission. Proof consists of a letter from the manufacturer on manufacturer's letterhead signed by a duly authorized representative of the manufacturer.~~

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C- 2 - GENERAL BIDDER QUALIFICATIONS

Bidder shall have the following qualifications and /or certifications at the time of submitting their sealed bid:

1. Bidder shall be able to provide customer service hours during normal business hours 8:00am to 5:00pm. The Bidder shall respond to any email, phone messages with the same business day, if received prior to 3:00pm and by 10:00am the following day if received after 3:00pm.
2. The bidder shall maintain any certifications or licenses required by Federal, State, or Local government to perform and/or provide the services described herein.

Where specified, only the original manufacturers or their licensed agents will be considered, so that future support and up-grades, supplies, apparatus, and appurtenances will be available. Otherwise, any supplier that has reliable consistent access to a specified manufacturer's product line, either directly, or through another supplier, may bid on the group or item.

The supplier shall have a proven record of successfully providing safe and effective janitorial supplies, apparatus, appurtenances or equipment to public sector clients through requirement contracts or purchase orders. The supplier shall submit, as part of the bid, documents called for in C-4 Supplier Expertise and Customer Service and C-15 Documentation to be submitted with the Bid.

C-3 - BIDDER QUALIFICATION REQUIREMENTS FOR ORDERING

The City of Cleveland desires to utilize a web based electronic catalog concepts with a Just –In-Time online ordering and billing systems to support quick turn-around and deliveries. Bidder must state the number of delivery days after receipt of order (ARO) on the bid schedule of items page herein.

The successful bidder must be able to custom tailor their web based for the City of Cleveland to allow net –pricing off all catalog items, protected by a password or pin code –based online security system and provide demonstration of capability.

The supplier shall maintain a full-line catalog of janitorial supplies and equipment as outlined under the standards for General Industry and Construction by Occupational Safety and Health Administration, Labor.

The supplier must provide Safety Data Sheets (Material Safety Data Sheets) with training instructions on how to properly use or care for product.

Upon notice, demonstrations and training may be requested on certain groups or items.

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The supplier shall supply a customized flash drive, online catalog, or website links, which shall contain the frequently used items, listed on the Bid –Schedule of Items pages. The information will also include instructions which detail our internal purchasing procedures and policies for this contract, which may include an alternate method of ordering and billing. The items to be included in this information will be selected by designated individuals within the various divisions of City government.

C-4 - PRODUCT SAMPLES

Bidder (s) may be required to submit samples of the supplies being offered. The samples will be used in the evaluation process to determine the lowest and best responsive bidder. If not included as part of their sealed bid response, the bidder will be required to provide the samples within two business days after notification. Failure to provide the samples within the stated time will result in the bidder being deemed non-responsive. After award of the contract, the samples will be used as a basis of comparison with actual product delivered under contract. Any variations between samples and actual products being delivered that are due to manufacturers' changes may be acceptable and shall require prior written approval by the Commissioner of Purchases and Supplies or authorized designees.

C-5 - CONTRACT AWARD

The contract if any shall be awarded to the lowest and best responsive bidder by Category. A bidder must bid on every item in the category.

The contract shall be for a period of two years with an option to renew for one additional year, exercisable by the Director of Finance without any additional cost to the City.

C-6 - FIXED PRICE WITH ECONOMIC ADJUSTMENT

The contract price(s) will remain firm for the two years of the contract period. Thereafter, the Contractor may submit a written request for increase their prices to be effective 60 days after acceptance by the Commissioner of Purchase and Supplies or the Director of Finance. No price adjustment will be permitted prior to the effective date of increase received by the Contractor from his suppliers, or on delivery orders that are already processed, or on orders that have been filled and are awaiting shipment. If the Contractor's receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in cost of the finished supplies, due to increases in cost of raw materials, labor, freight, Workers Compensation and/or Unemployment Insurance, etc. but not to exceed 2 % percent of contract price and comparably matching the current market price. Detailed documentation shall include a comparison list of the

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contract items and proposed price increases, which must be submitted to support the requested increase.

Supportive documentation should include, but is not limited to: copies of the old and the current price lists, or similar documents which indicate the original base cost of products to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explain the source of the increase in such area as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished products due to general decline in the market or some other factor, the Contractor is responsible to immediately, notify the City of Cleveland, Commissioner of Purchases and Supplies or authorized City representative. The price decrease adjustment will be incorporated into the contract price, if lower than original bid price and effective on all delivery orders after the effective date of the decreases.

C-7– GENERAL CLEANING, JANITORIAL SUPPLIES & EQUIPMENT

The supplier shall be able to provide a wide variety of general janitorial supplies and equipment, including, but not limited to items in the following categories but not limited to:

- Trash Liners & Receptacles
- Floor Care Products
- Rubbermaid Janitor Carts & Receptacle
- Gojo & Dispensers
- Hand & Body wash Bio SPA(Antibacterial)
- Bulk Hand Soaps , All Purpose Industrial Cleaner
- Degreaser, Stainless Steel , Solvent Chemical Products
- Detergents – Laundry Care Products
- Bottles and Caps
 - a. Pints Bottles
 - b. Quart Bottles
 - c. Gallon Bottles
 - d. Bottle Caps & Trigger Sprayers
- Clorox Bleach, Oxy All
- Spic & Span
- Ajax Cleaner
- 409 Cleaner
- EPA & FDA Antibacterial , Steroidal Disinfectant , Diamond, Sani Cloth Wipes, Sanitizers
- Bowl cleaners
- Toilet Floor mats
- Trigger Sprayer
- Pads

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- Urinal Mats
- Floor Wax & Stripper
- Hard Surfaces
- Carpet & Upholstery Cleaners
- Various Types of Brooms Mops, Holders, Handle Mop Heads, and accessories
- Commercial Industrial Vacuums and accessories including bags
- Shop Vac
- Rubbermaid wave rack bucket/wringer
- Terri Cloth 100% Cotton Towels
- Various types of paper towels and toilet paper dispensers
- Tuberculocidal Air Freshener Sprays with Dispensers
- Purell with Dispensers
- Spill Control; Wet Floor Signs
- Heavy Duty Gloves and Protective Gloves & Masks
- Odor Control for Restrooms
- Environmentally Safe & Green Products
- Glass Cleaner

The supplier must offer a comprehensive selection of the above-mentioned items in a published catalog.

In addition to the catalog categories listed in Section D– Technical Specifications, to bid the supplier shall be able to provide the full-line of janitorial products and provide manufacturers names for approved equal or better.

C- 8 – PRODUCT ALTERNATE BRANDS/SUBSTITUTION OF ITEMS

During the term of any ensuing contract, the awarded contractor(s) may need to provide alternate Manufacturer Brand/Style/Items other than those indicated in the specifications. Prior to the provision of any alternate, however, the contractor shall notify and obtain permission from the Commissioner of Purchases and Supplies or authorized designee. The Division of Purchases and Supplies may require samples of the alternate substitute item(s). Failure to comply with this clause shall be considered an instance of contract default.

Any bidder that wishes to quote an alternate or substitutions shall list the manufacturer on the line item that they wish to replace and submit a catalog and price list with the bid. Bidders may be required to submit samples from alternate manufacturers as requested.

If a product or item is not available, the awarded contractor (s) may substitute with a competitive, comparable product equal or better. Product unavailability and substitution must have prior approval and shown as part of usage and vendor performance reports.

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C-9 - SUPPLIER EXPERTISE AND CUSTOMER SERVICE

The supplier shall provide customer service to Department of Finance. The services shall include but not be limited to the following:

1. Technical manuals for set up and operation of equipment
2. Telephone support service by a trained technical representative
3. A dedicated customer support representative to provide order entry service by accepting Release Orders
4. On-going technical and training service and assistance dealing with online catalog ordering.
5. Website online ordering capabilities

The bidder shall submit with the bid the name, phone number, FAX number, and email address of the dedicated individual in the customer service department that will provide the service detailed above. If, in addition, there will be an outside sales representative assigned to the account, their name, phone number, FAX number, and email address shall be provided as well.

C-10 - RELEASE DELIVERY ORDER

All purchases under this contract shall be initiated with a delivery order for an interim period or until online ordering is implemented. This delivery order authorizes the shipment of specific quantities of specific materials to a specified location, signed by the Director of Finance or his designee.

C-11 - APPROXIMATE QUANTITIES TO BE PURCHASED

The Department of Finance intends to use this specification, and the resulting requirement contract or contracts, to purchase sufficient supplies and equipment for approximately two thousand City employees. The quantities listed in the Bid - Schedule of Items are estimates only.

C-12 - PRICE TO BE BID AND METHOD OF AWARD

Unless otherwise specified, the price to be bid for all bid items in a category shall be the percent reduction from the manufacturers' current published list or current published catalog prices. We are requesting percent reduction, not markups, and only one reduction per full line catalog for all items, not multiple ones. Your bid may be deemed non-responsive otherwise.

Bid on groups where specific manufacturers are specified, the manufacturers list or suggested retail price sheets or books from each manufacturer shall be submitted. This allows Finance the

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greatest flexibility in selecting the appropriate items required to minimize exposure and comply with applicable regulations. If multiple prices are submitted for the same piece of equipment, the lowest of the prices will be accepted as the applicable price list.

Pricing on all items ordered under this contract must conform to the catalog price less the percent reduction. Only items specifically listed in the catalogs submitted with the bid are allowed to be ordered under this contract.

Ordering off-catalog items or any additional items that postdate the bid submission date of this bid or items not available through the submission of catalogs is expressly forbidden under the terms of the contract.

- **Exception:** The stated percentage reduction from the published list or catalog pricing shall not be adjusted throughout the life of the contract. If, during the bid process, prices for current equipment are inadvertently omitted from the bid package, Finance reserves the right to purchase those items. The price for those items will be the price as stated from the date the bid specs were submitted.

Unless otherwise specified, each category or group will be awarded to a single supplier based on the cumulative discount offered, based on the estimated values the department has associated with each item. The City reserves the right to award by category or group to the lowest and best bid received for these items. If variances in individual suppliers' own catalog prices could impact the selection of the low bidder, these catalog prices will be evaluated based on a selection of items the Division of Purchases has identified as likely to purchase.

If an item is listed in multiple catalogs or price sheets submitted, i.e. the suppliers' catalog and the manufacturers' catalog, the lower prices shall be charged by the supplier.

C-13 - DELIVERY (Supplemental to General Conditions B-14)

The supplier shall deliver the requested items within five (5) business days from the formal request for a shipment as detailed in a Delivery or Release Order. Delivery shall be by standard delivery service such as United Parcel Service or United States Postal Service, Company Owned Vehicle or by US DOT or Ohio DOT licensed common carrier.

Delivery to any location below shall be included within the price bid and shall be at the formal request by Delivery or Release Order of the Director of Finance or his designee. The Delivery or Release Order form shall be on City format and signed by Commissioner of Purchases and Supplies or authorized designee. Delivery shall be to the person detailed in the Delivery or Release Order. Any items that are damaged upon arrival shall not be accepted.

Locations or addresses are subject to change. Add-ons or deletions shall be allowed with the approval of the Commissioner of Purchases and Supplies.

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Various Divisions or Locations

Distribution & Maintenance Attn: Central Warehouse 4600 Harvard Avenue Newburgh Hts., OH 44105	Crown Water Treatment Plant Attn: Storekeeper 955 Claque Road Westlake, OH 44145	Nottingham Water Treatment Plant Attn: Storekeeper 1300 Chardon Road Cleveland, OH 44117
Cleveland Division of Water Attn: Storekeeper 1201 Lakeside Avenue Cleveland, OH 44114	Baldwin Water Treatment Plant Attn: Storekeeper 11216 Fair hill Road Cleveland, OH 44104	Garrett A. Morgan Water Treatment Plant Attn: Storekeeper 2415 Division Avenue Cleveland, OH 44102

Cleveland Public Power

<p>Cleveland Public Power 2490 West 41st Street Cleveland, OH 44113</p> <p>1735 St. Clair Avenue Cleveland, OH44113</p> <p>743 East 140th Street Cleveland, OH 44110</p>

Water Pollution Control

<p>Water Pollution Control 12302 Kirby Avenue Cleveland, Ohio 44108</p>

Mayor Office of Capital Projects

<p>Division of Engineering and Construction 601 Lakeside Avenue Room 517 Cleveland, Ohio 44108</p>
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Department of Port Control

CHIA Central Receiving
5300 Riverside Drive
Cleveland, Ohio 44135

Department of Public Works

City Hall
601 Lakeside Avenue, Room 12
Cleveland, Ohio 44114

4150 East 49th Street, Building #1
Cleveland, Ohio 44105

Department of Building and Housing – Code Enforcement

601 Lakeside Avenue
Cleveland, Ohio 44114

C-14 - MANAGEMENT REPORTS

- A. The awarded contractor shall furnish monthly or quarterly reports for the following:
 - 1. Usage Reports by cumulative date of order, ship for each item/product listing by quantity by cost-by-cost center to be established for the various divisions or location of the City.
 - 2. Returns
 - 3. Back-ordered Substitutions of Unavailable
 - 4. Outstanding Invoicing or Billings
- B. The reports must be submitted within thirty-days following the date of delivery period to Steven Decker, Contract Supervisor email to: sdecker@clevelandohio.gov Failure to provide timely reports will be deemed as a violation of contract.
- C. Separate usage reports may be requested by other using departments.

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C-15 - NOTICE OF NON-CONFORMANCE

If material or equipment, delivered pursuant to a Release Order, does not meet the requirements of this specification, the requester shall notify the supplier within five (5) business days after receipt of the shipment at the point of destination.

C-16 - RETURNS/PHYSICAL DAMAGE /REJECT/SHORTAGE

The City of Cleveland procurement agents shall have a maximum of 10 business days, after receipt to report any shortages, physical damages or deficiencies. After ten days, the shipment shall be considered correct and billable. Awarded contractor shall not give credit, in partial or full, of any items reported as missing, damaged or deficient after the ten –day grace period.

C-17 - REMOVAL

If the material (or equipment) does not meet the requirements of this specification, the supplier shall remove it from the premises and replace it with satisfactory material (or equipment) as detailed in the delivery or release order document within five (5) days of notification from Department of Finance. The supplier shall pay shipping costs to return non-conforming items.

C-18 - INVOICING AND PAYMENT (Supplemental to General Conditions B-21)

The vendor must adhere to the terms set forth above under the C-14 Delivery and this section. Departments will review invoices upon receiving them. To perform this review, Departments requires all of the following documentation:

- relevant sections (e.g., the Schedule of Items section) of the contract with the vendor.
- a City of Cleveland Delivery Order (DO) that authorized the specific services /materials being invoiced;
- delivery documentation (e.g., Proof of Service/Delivery slip, Packing Slip, etc.) with an acknowledgement signature and date from an employee; and
- an accurate invoice.

The vendor is responsible for providing the delivery documentation at the time of delivery and for submitting the invoice. The City will provide the contract and DO copies. The employee will use the above four (4) documents to perform cross-checks to ensure accuracy in invoicing. If all is in order (e.g., delivered/invoiced items were authorized under the contract and DO, invoiced quantities were delivered, contract prices were invoiced, discounts applied, etc.), the requester will approve payment of the invoice through the City of Cleveland's internal processes. The City's Division of Accounts subsequently handles processing of the payment request, and the Division of Treasury issues the payment.

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The original invoice must be mailed to the “Bill to” address on the Delivery Order or to the cost center established for the various divisions of City government.

C-19 - PATENTS (Supplemental to General Conditions B-13)

The supplier shall pay all royalties and license fees and shall hold the City and its officers, agents, servants and employees harmless from liability of any nature or kind, including cost and expenses, for or on account of, any patented or unpatented invention, process, article or appliance manufactured or used in the performance of the contract, including its use by the City unless otherwise specifically stipulated in the contract documents. In this respect the supplier shall defend all suits or claims for infringement of any patent or license rights.

C-20 - WARRANTY (Supplemental to General Conditions B-29)

In addition to the manufacturer’s warranty, the supplier shall provide a warranty for all products supplied to the City under this agreement and such warranty shall provide that the products are free from defects in materials and workmanship for the term of the contract.

C-21 - DOCUMENTATION TO BE SUBMITTED WITH THE BID

Failure of the bidder to supply all data requested in this request for bid shall cause the bid to be incomplete and non-responsive.

Bidders must submit flash drives/price list or online links demonstrating that the bidder is an established full-line dealer providing various types of cleaning, janitorial supplies and equipment required for the various divisions of City government and in compliance with EPA /FDA regulations and that the bidder meets the requirements set forth in this specification.

Bidders for all groups that specify access to a specific manufacturer’s product line shall submit the manufacturer’s online catalogs and a corresponding price sheet in excel if prices are not listed in the catalog. To ensure consistency among bidders, pricing submitted shall be that which is most current.

Bidder must offer a discount on all items listed herein on the Bid Schedule of Items page and in published in their online catalog, flash drive, or online links.

Bidder must provide samples of on-line ordering format and may be requested to provide a demonstration to end-users to determine an award. Or proof of capabilities to allow electronic catalog orders i.e. website links or screen print of ordering and reporting reports.

The bidder shall submit with the bid a list of at least two (2) government entities to which the bidder provided cleaning and janitorial supplies and equipment without any unresolved incidents or un-satisfactory vendor reports that they propose to furnish under the terms of the bid. The list

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shall provide the name of the contract manager, the name of a technical contact, and a phone number for the technical contact.

The bidder shall submit with the bid the phone number, FAX number, and email address of the customer service department that will provide the services detailed above.

C-22 - PUBLIC LIABILITY, PROPERTY DAMAGE AND AUTOMOBILE INSURANCE

This provision shall apply only to those bidders that wish to utilize their own vehicles to deliver items from their facilities to various location of the City.

- A. The Contractor will maintain during the term of this contract such general liability insurance including but not limited to bodily injury, property damage, contractual liability, owners and contractors protective liability, products/completed operations coverage, and personal injury coverage wherein the City of Cleveland and Contractor will perform work under this contract shall be named as an additional insured. (Special hazards such as business automobile liability insurance are addressed below.) Coverage will protect the Contractor and any subcontractor performing work under this contract for claims for damage for personal injury, bodily injury, including accidental death, as well as for claims for property damage, which may arise from operations under this contract, whether such operations are by the Contractor or by any subcontractor or by anyone directly or indirectly employed by them. An original certificate of insurance and a copy of the additional insured endorsement naming the City and other additionally insured will be deposited with the Director of Finance prior to execution of the contract. Such documents will be satisfactory to and approved by the Director of Law as to form, coverage, carrier and limits. The additional insured coverage provided to the City under the Contractor's insurance policy (ies) will be primary with respect to Contractor's general liability notwithstanding other insurance covering the City. The amounts of insurance shall be as described below.

NOTE: Self-insurance is not acceptable.

- B. General Liability. Including but not limited to bodily injury, property damage, contractual liability, owners and contractors protective liability, products/completed operations and personal injury. Such policy or policies shall be in an amount not less than a combined single limit of one million (\$1,000,000.00) for bodily injury and property damage per occurrence and, in the aggregate, including but not limited to, contractual liability, owners and contractor's protective liability, personal injury as well as products/completed operations coverage of one million (\$ 1,000,000.00). Such coverage shall be on an occurrence basis. Coverage shall not be on a claim made, basis. If a deductible

SECTION C – DESCRIPTION OF PRODUCTS OR SERVICES

or self-insured retention is assumed, the deductible or self-insured retention shall not exceed fifty thousand dollars (\$50,000) per occurrence and in the aggregate.

This insurance shall include coverage for damage of property, of any nature in the care, custody, or control of the Contractor, or any property over which the Contractor is directly or indirectly exercising physical control by reasons of the work to be performed.

- C. Special Hazards. The following special hazards shall be covered during the life of this Contract by rider or riders to the policy or policies above required, or by separate policies of insurance in amounts as follows:

Business Automobile Liability. Business automobile insurance to cover each automobile, truck or other vehicle used in the performance of the Contract in an amount not less than a combined single limit of one million (\$ 1,000,000.00) for bodily injury, including death, and property damage per occurrence.

- D. Any policies or certificates provided shall contain a special provision requiring the insurer, no less than ten (10) days prior to material change in, cancellation, reduction, lapse or non-renewal of the insurance afforded by the policy or policies with respect to the contract involved, to give written notice by certified mail to the Director of Finance.

If the insurance company (ies) cannot or will not provide such notice, then the contractor shall notify the Director of Law, in writing, at least thirty (30) days before it cancels or reduces any insurance required above, and immediately upon receiving notice of any insurance by an insurance company.

The provision may not contain language such as "endeavor to" or "failure to-give such notice shall impose no liability or obligation of any kind on the company or its representatives" or any similar language limiting or abating the above requirement.

C-23 - NO WAIVER OF LEGAL RIGHTS

Neither acceptance of nor payments for the work, or any part of the work, nor any extension of time, nor any possession taken by the City shall operate as a waiver of any portion of the contract, nor shall a waiver of any breach of the contract be held to be waiver of any other or subsequent breach.

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C-24 - SECURITY

To ensure the safety and security of the water system, Departments of Port Control and Public Utilities requires that the winning bidder provide documentation demonstrating that the bidder has exercised due diligence in performing pre-employment personnel background checks that include, but are not limited to, Immigration and Naturalization Service Employment Status Verification, Criminal Background Records Examination, Work Record Verification, Education Record Verification, and Bureau of Motor Vehicle Record Verification; and for those bidders that wish to utilize their own vehicles to deliver items from their facilities to the DPU facilities, they must fax information to verify the identity of driver, as well as the license plate and make of the vehicle used in the pickup or delivery prior to each visit to DPU facilities.

C-25 -MATHEMATICAL ERRORS

- A. If a bidder makes any mathematical errors in the bid sheets such that some or all of the bid numbers are mathematically inconsistent with each other, the City shall correct such errors as follows. The lowest level values or unit prices shall be deemed as indicating the bidder's true intent and shall be accepted as correct.
- B. All further calculations shall then be corrected, and these corrected values shall be cascaded throughout the entire set of bid sheets, potentially affecting the bidder's final bid price. Calculations subject to such correction include, but are not limited to:
 1. The summing of labor and material unit prices into a total unit price;
 2. The multiplication of unit price times quantity to arrive at the extension cost;
 3. The summing of individual line items into totals or subtotals;
 4. The multiplication of any subtotals or other values by contingency percentages or other factors; and
 5. The transferring of subtotals or values from one sheet to another.

If the correction of any errors has an effect on the award of the contract, only the directly affected bidders will be notified in writing of the corrections and their affects.

C-26 - ALLOWANCE FOR FREIGHT

City of Cleveland does not pay freight all freight charge must be inclusive in unit price.

C-27 - OEO PARTICIPATION GOALS

Under Chapter 187.13C of the Codified Ordinances, the OEO participation goal for this requirement contract has been waived.

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C-28 - WRITTEN QUESTION CUT-OFF

All questions must be submitted in writing to ldrake@clevelandohio.gov or by fax 216-420-8825. The last date for written questions will be five business days prior to the original bid opening date. No additional questions will be considered or answered.

C-29- Non -Mandatory Pre-bid Conference & Sealed Bid Opening Date

All bids must be sealed and identified with bid file number, title of bid, and time-stamped before 11:59am on bid opening day.