



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
 601 Lakeside Avenue
 Room 128
 Cleveland, OH 44114

Buyer: Gregory Hart
 216-664-7076
 ghart@clevelandohio.gov

Requestor: Lakeisha Arnold
 216-664-7669
 larnold@clevelandohio.gov

Procurement Folder	RFB No.	RFB Description	
159652	RFB 5005 202600000000271	*REBID* Cleaning Services	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
June 01, 2026 3:00 PM		5005	June 01, 2026 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	Blanket Mills Health Center Cleaning Services		From To	

PLEASE SEE ATTACHED PDF

Ship To: Health Administration 75 Erievue Plaza, 2nd Floor Cleveland, OH 44114
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Vendor Response		
	Contract Amount	
	\$	

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID



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BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:
STREET ADDRESS:
CITY: STATE: ZIP CODE:
FED ID # / SSN #:
PHONE NO.: FAX NO.:
EMAIL ADDRESS:
PLEASE PRINT CONTACT NAME:
AUTHORIZED SIGNATURE: DATE:

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114

Effective Immediately: In accordance with Codified Ordinance 181.13 (I) the City shall receive competitive sealed bids through email. All City of Cleveland bids estimated to be less than 50K in value will be submitted and received electronically via email. All bids must be emailed to CityofClevelandbids@clevelandohio.gov. Upon receipt of your bid, you will receive a reply indicating your bid has been received.

Bidder's Instructions

See enclosed Terms & Conditions. Read and follow all terms and conditions of the bid.

Bids must be submitted to CityofClevelandbids@clevelandohio.gov, the Document ID Number and Buyer's Name must be identified in the email subject line. Also clearly state the Document ID Number, Bid Description, Buyer's Name and Closing Date.

PLEASE NOTE: Bids received after the Closing Date, Closing Time or sent to any other email address not identified in the Bidders Instructions cannot be considered.

Northern Ireland Affidavit must be completed, signed and included with each bid.

The bid must be submitted to: CityofClevelandbids@Clevelandohio.Gov

The bid documents must include:

- The Document ID Number and Buyers Name in email subject line
- PDF File of Request For Bid Form
- Terms & Conditions.
- Northern Ireland Affidavit.
- Wage Theft Form.

Contact the Buyer immediately at the number on the Bid Form if you do not have all the required documents.

Subject: Submission of NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

Each bidder and/or appropriate parties should complete the DISCLOSURE and submit it with the bid, if possible. If not submitted with the bid, it must be completed and submitted to the Commissioner of Purchases and Supplies prior to any contract being awarded by the City. If a bidder or appropriate parties fail to complete and submit it, they shall not be eligible for a contract award.

NORTHERN IRELAND FAIR EMPLOYMENT PRACTICES DISCLOSURE

INSTRUCTIONS: Pursuant to Codified Ordinance Sec. 181.36, the information requested on this page must be supplied by all Contractors and any Subcontractors having more than a fifty percent (50%) interest in the proposed contract prior to any contract being awarded by the City of Cleveland. Any Contractor or Subcontractor who is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract. For failure to cure such a default, the Contractor or Subcontractor shall be automatically excluded from bidding for the supply of any goods or services for use by the City for a period of two years.

CHECK WHICHEVER IS APPLICABLE:

A. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation of the undersigned is NOT ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph A. is checked, proceed to the signature line.)

B. () The undersigned or any controlling shareholder,* subsidiary, or parent corporation IS ENGAGED IN ANY BUSINESS OR TRADING FOR PROFIT IN NORTHERN IRELAND. (If paragraph B. is checked, please either check the stipulation contained in paragraph C. or attach documentation that shows that the undersigned has complied with the stipulation contained in paragraph C.

C. () The undersigned and all enterprises identified in paragraph B. are TAKING LAWFUL AND GOOD FAITH STEPS TO ENGAGE IN FAIR EMPLOYMENT PRACTICES WHICH ARE RELEVANT TO THE STANDARDS EMBODIED IN THE "MacBRIDE PRINCIPALS FOR FAIR EMPLOYMENT IN NORTHERN IRELAND." A copy of the MacBride Principles can be obtained from the Office of the Commissioner of Purchases and Supplies. In lieu of checking this paragraph, the undersigned must attach documentation which the undersigned believes shows compliance with the stipulation contained in this paragraph C.

Name of Contractor or Subcontractor
By: _____
Title: _____

*"Controlling shareholder" means any shareholder owning more than fifty percent (50%) of the stock in the corporation or more than twenty-five percent (25%) of the stock in the corporation if no other shareholder owns a larger share of stock in the corporation.



WAGE THEFT AND PAYROLL FRAUD DISCLOSURE

SUMMARY:

Bidders on certain City contracts, recipients of Assistance, and any of their prospective subcontractors must disclose any wage theft or payroll fraud violations over the last three years. Unless they receive a waiver from the City's Fair Wage Employment Board, violators are placed on the City's Adverse Determination List, which prevents them from entering into new contracts with or receiving Assistance from the City. This disclosure requirement and the waiver process are set forth in Chapter 190 of the Codified Ordinances of Cleveland, Ohio, 1976 ("Chapter 190").

INSTRUCTIONS:

Pursuant to Chapter 190, the information requested on this document must be provided by any person or entity bidding on or making a proposal for a Construction or Improvement Contract or a Service Contract, or applying for Assistance, and any of their prospective subcontractors.

Any person or entity that is deemed to have made a false statement shall be declared to have acted in default of its contract and shall be subject to the remedies for default contained in its contract.

DEFINITIONS:

"Adverse Determination" means a final action or adjudication that the person or entity in question has committed Wage Theft or Payroll Fraud and is further defined in Chapter 190.

"Assistance" means any form of City financial assistance, except for financial assistance provided for the development, rehabilitation or other means of providing residential housing. Assistance includes but is not limited to: grants; economic development loans; tax credits, incentives and abatements; subsidies; and bonds. Assistance does not include financial assistance which is received from another government or other entity with the City acting only as a conduit or fiscal agent for the funds, where the City exercises no control over the identity of any recipient or of the terms of the contract. Community Development Block Grant Funds are not considered conduit funds and, to the extent they otherwise qualify, are included as Assistance.

"Construction or Improvement Contract" means any contract entered into pursuant to Chapter 167 or Chapter 185 of the Codified Ordinances.

"Payroll Fraud" means concealing an entity's true payroll tax liability or other financial liability to a government agency from government licensing, regulatory or taxing agencies through misclassification of employees, failure to report or underreported



payment of wages, or executing a cash transaction while failing to maintain proper records of reporting and withholding.

“Service Contract” means any contract or subcontract between a person, business or corporation and the City of Cleveland that primarily involves the furnishing of services to the City (as opposed to the purchase of goods or other property or the leasing of property), and shall be limited to the following categories of services: food service, janitorial, security services, parking lot attendants, home health care, health care aides, waste management, automotive repair services, landscaping, towing contracts, building and maintenance services, carpentry, clerical services, urban forestry, housekeeping, street maintenance and repair, and sidewalk maintenance and repair. This includes services performed on City-owned premises including the following City-owned locations: airports, parking lots, municipal parks, recreational facilities, and City-owned buildings. Contracts that are primarily for the purchase of goods or other property are not considered Service Contracts.

“Wage Theft” means a violation of the Ohio Prompt Pay Statute, RC 4113.15; the Ohio Minimum Fair Wage Standards Act, RC Chapter 4111; Oh. Const. Art. II, Sec. 34a; RC Chapters 4109 or 4115; RC 4113.17, 4113.18, 4113.52 or 4113.61; or a violation of any substantially equivalent federal or state law; as any of these laws may be amended or superseded.

CHECK WHICHEVER IS APPLICABLE:

(A) () The undersigned person or entity HAS NOT had any Adverse Determinations within the last three (3) years.

(B) () The undersigned person or entity HAS had any Adverse Determinations within the last three (3) years.

If (B) is checked, then in an attachment(s) to this form, please disclose all Adverse Determinations within the last three (3) years.

Name of Person or Entity: _____

Signature: _____

Printed Name of Signatory: _____

Title of Signatory: _____

Date: _____

**CITY OF CLEVELAND
DEPARTMENT OF PUBLIC HEALTH**

Building Cleaning Services Specifications

The City of Cleveland, Department of Public Health (CDPH), wishes to enter a service agreement for cleaning of the Blanket Mills facility, 3466 St. Rocco Court, Unit #1, Cleveland, OH 44109 only per scope of work herein described. **The agreement is for one year of service, for days worked where services were provided.**

Please provide the daily, weekly and monthly rates.

Location: 3466 St. Rocco Court, Unit #1, Cleveland, OH 44109 (Blanket Mills)

Work Hours: Mon – Fri. 7:30 am - 9:00 am PLUS

First Saturday of each month 7:30 am – 12:30 pm

Cleaning staff may schedule, with the Health Center Manager, deep cleaning and other specialty services (i.e. waxing, buffing) separate from above hours.

Total area square footage: 6,034 (includes both clinical and adjacent administrative space).

Clinical space: 4,712 square feet

Adjacent Administrative space: 1,322 square feet

All bids must include buffing and waxing.

There are two (2) restrooms inside the clinic and one (1) restroom inside the administrative space.

A non-mandatory site visit will be scheduled for vendors to view space.

Additionally, a maintenance guideline for flooring is attached.

Area Type: Entrance

Cleaning Frequency Standards: D = Daily W = Weekly M = Monthly

Frequency	Tasks
D	Walls clean and free of stains.
D	Ceilings cleaned and free of stains and dust.
D	Doors cleaned and free of streaks, smudges, or fingerprints.
D	Plate glass free of streaks, smudges, or fingerprints.
D	Metal frames cleaned and polished. Metal push bars and door handles clean.
D	Floors thoroughly cleaned, free of dust, mopped or vacuumed daily . Private offices mopped no less than once per week.
W	Vents cleaned and free of dust.
D	Baseboards and corners clean and free of dust.
D	Floors free of yellowing.

**CITY OF CLEVELAND
DEPARTMENT OF PUBLIC HEALTH**

Building Cleaning Services Specifications

- W Floors buffed and free of scratches, shoe marks, tar, gum and any other material that will affect the appearance of the floor.

**CITY OF CLEVELAND
DEPARTMENT OF PUBLIC HEALTH**

Building Cleaning Services Specifications

Area Type: Lobby/Corridors/Hallways
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Cleaning Frequency Standards: **D = Daily** **W = Weekly** **M = Monthly**

Frequency	Tasks
D	Baseboards clean and free of dust and/or soil.
D	Floors are clean and free of scuff marks and dust and/or soil.
D	Carpeting cleaned and vacuumed.
D	Ceiling vents clean and free of dust and/or lint.
D	Corners free of cobwebs.
D	Corners free of wax build-up or soil.
D	Vents around lights clean and free of dust and/or lint.
D	Bulletin board frames, and signs, clean and free of dust and/or lint.
D	Doors and doorframes, cleaned and free of dust.
D	Spot clean walls.
D	Fire extinguishers clean and free of dust.
D	Drinking fountains cleaned and polished.
D	Wall phones cleaned.
D	Waiting room furniture cleaned thoroughly.
W	Staircases are cleaned of litter, dust or any other material that may affect the appearance or safety of stairs. Steps mopped and disinfected.
W	Floors are buffed and free of scuffmarks, scratches, tar, gum and any other material that will affect the appearance of the floor.

**CITY OF CLEVELAND
DEPARTMENT OF PUBLIC HEALTH**

Building Cleaning Services Specifications

Area Type: Restrooms: Employee and Public
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Cleaning Frequency Standards: **D = Daily** **W = Weekly** **M = Monthly**

Frequency	Tasks
D	Mirrors cleaned and spotless, no smudges or streaks.
D	Sinks and shelves free from stains and spots.
D	Fixtures free from corrosions and stains.
D	Pipes under sinks cleaned.
D	Sink counters free and clean of soap film.
D	Soap dispensers cleaned and filled.
D	Towel dispensers cleaned and filled.
D	Toilets cleaned inside and out.
D	Metal fixtures polished, free of corrosion and odors.
D	Urinals free of odors, corrosion, and polished.
D	Partitions cleaned daily and free of odors.
D	Walls cleaned, free of spots, dust and stains.
D	Ceiling lights cleaned and free of dust.
W	Ceiling vents cleaned and free of dust.
D	Waste receptacles cleaned and free of odors.
D	Supplies properly stored.
D	Doors, doorknobs, kick plates, and doorframes cleaned and free of dust, stains and spots.
D	Baseboards and floors cleaned and free of soil.
D	Restrooms free of odors.
D	Spot clean for blood or other potentially infectious materials as needed.
M	Scrub all walls and floors using a disinfectant cleaner.

**CITY OF CLEVELAND
DEPARTMENT OF PUBLIC HEALTH**

Building Cleaning Services Specifications

Area Type: Office, Kitchen, Group Rooms and Classrooms

Cleaning Frequency Standards: **D = Daily** **W = Weekly** **M = Monthly**

Frequency	Tasks
D	Receptionist area work surfaces cleaned and free of dust.
D	Windows and windowsills cleaned inside and outside.
D	Trash cans empty and relined.
D	Chairs cleaned and base free of dust.
D	Telephones cleaned and free of dust.
D	Soap dispensers and paper towel dispensers filled and working properly.
D	Carpets thoroughly vacuumed from wall-to-wall.
D	Baseboards cleaned.
D	Bulletin boards, frames and mirrors clean and free from streaks and smudges.
D	Walls, ceilings, and vents clean and free of dust.
D	Pictures thoroughly cleaned.
D	Spot clean for blood or other potentially infectious materials as needed.
W	Floors buffed and free of scratches, shoe marks, tar, gum, and any other material that will affect the appearance of the floor.

**CITY OF CLEVELAND
DEPARTMENT OF PUBLIC HEALTH**

Building Cleaning Services Specifications

The City of Cleveland, Department of Public Health will provide the following:

- Minimal storage space for vendor equipment and supplies
- Paper towels
- Toilet paper

Vendor is to provide all additional supplies, chemicals and equipment required. All costs must be included in this bid; no additional expenses will be permitted.

Insurance: Vendor to maintain liability insurance available for review.

Ohio Workman's Compensation: Vendor to provide current certificate and maintain throughout the terms of service.

Blanket Mills – Maintenance Guidelines for flooring

Maintenance Checklist:

Floor cleaning:

Dry mop floor using a microfiber mop pad or appropriate floor vacuum to remove dust particles from the floor.

Spray a neutral pH cleaner onto the floor and use a microfiber wet mop pad to mop the floor with the cleaner. If the pad becomes dirty, please be sure to replace the pad with a new microfiber wet mop pad. Work the floor in sections.

Always rinse the floor by mopping it with water only to remove any remaining residue from the floor.

Avoid using mop and shine products on this flooring.

Routine Maintenance:

1. Remove dry soil.
 - Sweep, vacuum or dust-mop frequently to remove soil particles.
 - Dust mop treatments are not recommended since these products can transfer and attract soil.
 - Do not use vacuums with rotating beater bars on hard surfaces.
 - Cleaning with an auto scrubber or spray buffing with a spray/buff solution using a low (175 rpm) machine and red pad will remove scuff marks.
 - Spraying a neutral pH cleaner and working the floor in sections using a low rpm (175 rpm) buffer with a 3M red pad will remove residue film. Never dry buff.

Disinfection and Cleaning:

Important: Do not use quaternary ammonium salts on this flooring. It has been found to be harmful to this type of floor over time. Please use a neutral pH cleaner.

Do not use bleach as bleach will damage the wear layer of vinyl.

Wet Cleaning:

Always pre-vacuum or dry dust mop before wet cleaning.

Use a neutral pH floor cleaner.

Good systems to use are Microfiber wet mop or mop and two-bucket system with a red 3M pad.

Always rinse the floor with clean water. Do not use brown or black pad/brushes as they are too abrasive.

Any products containing bleach and steam mops are not recommended.

SUGGESTED FREQUENCY CHART FOR RESILIENT FLOOR CARE

Traffic level	Vacuum or Dust Mop	Spot Removal	Wet Mop or Auto-Scrub
Light <ul style="list-style-type: none"> • Private Offices • Cubicles 	2+ times per week	As needed	Wet mop weekly/scrub quarterly
Medium <ul style="list-style-type: none"> • Shared Offices • Secondary hallways • Conference Rooms 	1 time/day	As needed	Wet mop daily/scrub monthly
Heavy <ul style="list-style-type: none"> • Common entrances • Main hallways • Patient exam rooms • Break room • Waiting area 	1 time/day	As needed	Wet mop daily/scrub weekly