



**Affidavit of Local Agent in Charge, Cleveland Codified Ordinances 365.02; and
Acceptance by Local Agent in Charge.**

I. Designation by Owner

As part of registration of a non-owner occupied residential unit or units under Cleveland Codified Ordinance 365.02, I designate myself to be the Local Agent in Charge. My address is:

Local Agent's Residence Address

Number and Street

City (must be in Cuyahoga County, Ohio, or a contiguous county)

As part of registration of a non-owner-occupied residential unit or units under Cleveland Codified Ordinance 365.02, I designate the following person to be the Local Agent in Charge:

Name of Local Agent in Charge

Age (must be at least 18 years old)

Local Agent's Residence Address

Number and Street

City (must be in Cuyahoga County, Ohio)

Phone Number

Email Address

I agree to indemnify my designee for any liability that my designee has under C.C.O. 365.01(k)(2) for the maintenance and management of the non-owner occupied residential units I am registering.

Signature of Owner

II. Acceptance of Designation as Local Agent in Charge

I, _____, agree to be the Local Agent in Charge for non-owner occupied residential units being registered, with addresses (attach separate sheet as needed):

I understand that I am being authorized by the owner to accept service of any Notice of Violations issued to the owner.

I understand that I am accepting joint responsibility with the owner for the maintenance, management, and repair of the units being registered, including criminal, civil or administrative liability, the City having the duty to make a good faith effort to hold the owner responsible before seeking to impose liability on me, as provided in C.C.O. 365.01(k)(2)

_____ I am a licensed real estate broker as defined in Ohio Revised Code 4735.01 and I have attached a copy of my license to this form.

_____ I am not a licensed real estate broker as defined in Ohio Revised Code 4735.01.

I swear that the address indicated above is my residence address.

Signature of Local Agent in Charge

State of Ohio, County of _____

Sworn to and subscribed in my presence this _____ day of _____, 20 _____

by

The person (s) herein described and having signed the above application and on oath swears, (or affirms) that all the statements herein made are true to the best of knowledge and belief.

Notary Public