



City of Cleveland **Memorandum**
Justin M. Bibb, Mayor

DATE: February 3, 2023

TO: Lesly Camargo, CPA, Assistant Comptroller
Financial Reporting and Control

FROM: James DeRosa, Director
Mayor's Office of Capital Projects

cc: Bonita G. Teeuwen, Chief Operating Officer

SUBJ: 2022 Comprehensive Annual Financial Report (CAFR)
information

The information requested for the 2022 CAFR report is as follows:

The Division of Engineering & Construction (E&C) is composed of the Design, Construction, Permits & Sidewalks and Survey Sections. Its purpose is to manage the public right-of-way (ROW) in a manner that ensures safe travel for all modes of mobility through the design and construction of roads, bridges and sidewalks. In addition E&C reviews and approves application for street openings, sidewalk obstructions, streetscape permits, outdoor restaurants, over-sized vehicle permits, maintains lot plats, assigns house numbers, reviews lot split and consolidations, right-of-way descriptions and city boundaries.

1. The Division reconstructed over 7.4 centerline miles of roadway, added 6.36 lane miles of bicycle lanes, 13 enhanced crosswalk, 264 ADA ramps, and over 186,768 square feet of sidewalks while completing the following Major streets (secondary's and mains) as part of the city's Complete & Green Street Program in 2022:
 - a. Buckeye Road (Shaker Blvd to South Moreland Blvd)
 - b. East 18th (East 14th to Lakeside)
 - c. East 105th (Greenlawn to North Corp. Line) Phase 2
 - d. Union (Broadway to Kinsman)

2. In 2022, the Division resurfaced 125 asphalt streets and installed 354 American with Disability Act (ADA) ramps as part of the Residential Resurfacing Program. In addition, a number of other streets were resurfaced and ADA ramps placed as part of the Street Repair Program including:
 - a. Spring Road
 - b. Hamilton (East 13th to East 40th)
 - c. Lorain (West 20th to West 25th)
 - d. Train Avenue (Clark Avenue to Kinsman)
3. The Division through the Design Section performed 69 required inspections of bridges and completed the North Coast Pedestrian Lift Bridge which opened to the public in 2022.
4. The Division through the Sidewalk & Permits Section performed the following tasks:
 - a. Issued over 2,775 permits allowing for work in the ROW and subsequent inspection to ensure quality control.
 - b. Coordinated the installation and repair of over 75,730 square feet of sidewalks and 45 trees in 2022 as part of the 50/50 Sidewalk & Tree Damaged Sidewalk Programs.
 - c. Completed Horizontal Sidewalk cutting at 1400 locations as part of the Tree Damaged Sidewalk program.
 - d. Coordinated review of 100 schematic and conceptual designs as part of the new Planning, Engineering, Transportation, and Bureau of Traffic Control (PETBot) Committee, which help developers understand the city's permit requirements.
5. The Division through its Survey Section completed the following:
 - a. 170 survey reviews
 - b. 12 street vacations requests
 - c. 5 street dedications
 - d. 10 encroachments
 - e. 25 right-of-way monuments reset
 - f. 15 in-house field surveys

The Division of Architecture and Site Development furthered the city's neighborhood revitalization efforts through the implementation, construction and/or rehabilitation of city facilities and infrastructure. The division completed the following projects 2022:

2. Recreation – Division of Architecture and Site Development (DASD) maintains a robust program of repairs and improvements to parks and recreation facilities. Capital needs are developed in collaboration with Public Works - Division of Recreation and are based on periodic assessments. In addition to major renovations and items listed below, DASD recently completed the brand-new Frederick Douglass Recreation Center and is currently in construction for modernization of Clark Recreation Center. The division also conducts ongoing capital repairs throughout the system and in 2023 is embarking on the city's first comprehensive Parks and Recreation Master Plan.
 - a. Kovacic Recreation Center Renovation and Park & Playground Renovation
 - b. Meyer Pool Site Improvements
 - c. Park renovations at Mercedes Cotner, Orr, & Ambler Holton Parks
 - d. Playground replacements at Estabrook and Drakefield parks
 - e. Park repairs including 2 ball diamonds, 6 tennis courts, 2 basketball courts, 23 park signs, 2 gazebos and playground & safety surface repairs at 12 location.
 - f. Mechanical system improvements at Estabrook, Fairfax, Hamilton, Glenville, and Earle B. Turner Recreation Centers
 - g. Earle B. Turner Recreation Center digital learning center in collaboration with Verizon and JumpStart
 - h. Canal Basin Park Parking Lot
 - i. Arthur Johnston Park Gazebo

3. Public Safety Facilities – DASD conducts capital repairs and improvements to Police, Fire, and EMS facilities throughout the city. Capital needs are developed in collaboration with Public Safety and based on periodic assessments. In addition to the projects listed below, DASD is beginning construction this year on a new Fire Station 26 and is managing the design and construction process for the new Police Headquarters.
 - a. Fire Station #23 Storm & Sanitary Sewer Repairs
 - b. First Police District Parking Lot
 - c. Safety Town at Frederick Douglass Recreation Center
 - d. Fire Station 33 Roof Replacement
 - e. Fire Stations 4, 7, 13, 17, 24, 30, & 33, renovations for mixed-gender accommodations
4. Public Works Facilities – DASD is engaged in numerous improvement efforts for workplaces throughout city facilities, including major planning efforts such as a comprehensive workspace assessment of City Hall, Public Auditorium, 205 St. Clair and leased office space at Erieview.
 - a. Masonry restoration at 205 St. Clair
 - b. Site improvements at the Ridge Road Transfer Station
5. Marquee Facilities – DASD actively protects the City’s architectural and cultural heritage. We are currently working through critical improvements at West Side Market identified in a recent facility assessment and preparing for a comprehensive long-term capital campaign. We are also starting a facility master plan for the Rockefeller Greenhouse campus and roof and façade improvements for Public Auditorium.
 - a. West Side Market Electrical Service Upgrades
 - b. West Side Market Arcade Door Replacement
 - c. West Side Market Vendor Booth Upgrades
 - d. City Hall Vital Statistics Offices Renovation
 - e. City Hall Council Offices Renovation
 - f. Music Hall Roof Replacement Phase 2
 - g. Music Hall Air Handling Units Replacement

The Division of Real Estate managed the following transactions and real estate functions for various departments of the City of Cleveland:

1. Obtained tax exemption for City-owned and payment of real estate taxes for non-exempt City properties totaling \$1,235,555.
2. Continued oversight of right-of-way and real estate matters for roads and bridge reconstruction projects.
3. Handled real estate transactions needed for various public works and private development projects
4. Negotiated and completed leases or lease renewals with various entities
5. Oversaw and coordinated real estate matters for:
 - a. Cleveland Metropolitan School District's master facilities plan,
 - b. NEORSD Project Clean Lake infrastructure projects,
 - c. NEORSD storm water management projects,
 - d. Various projects with the Cleveland Metroparks and city's departments of Public Safety and Public Utilities.
6. Drafted and issued two RFPs, one for the Operations, Revitalization and Management of Highland Park Golf Course and the Police Headquarters.

Thank You