



GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: MARCH 1, 2002	REVISED DATE:	NO. PAGES: 1 of 2	NUMBER: 6.2.05
SUBJECT: CARRYING A CONCEALED WEAPON (CCW) ARREST			
ASSOCIATED MANUAL: DETECTIVE, FUGITIVE UNIT		RELATED ORDERS: 4.1.07, 6.2.02	
CHIEF OF POLICE: <i>Edward F. Lohn, Chief</i>			

PURPOSE: To establish booking and follow-up guidelines for persons arrested for the offense of Carrying a Concealed Weapon (CCW).

POLICY: The Cleveland Division of Police shall vigorously enforce CCW laws and in these arrests the sector supervisor shall determine if the CCW offense is a felony or misdemeanor.

PROCEDURES:

I. Booking procedures:

If the CCW offense is a felony, the Fugitive Unit shall handle the investigation, consult the prosecutor, charge the suspect and complete post charging supplemental reports. If the offense is a misdemeanor the arresting officer shall consult the prosecutor prior to the next court date to obtain charges on the suspect.

II. Follow-up procedures, felony CCW with no other offenses:

The Fugitive Unit shall conduct the investigation and charge the suspect.

III. Follow-up procedures, felony CCW with other felony offenses:

Cases involving other felony charges, in addition to the CCW charge, shall be handled by the assigned district detectives. They shall handle the investigation, consult the prosecutor and charge the suspect (including any misdemeanor offenses related to the arrest).

IV. Follow-up procedures, felony CCW with misdemeanor offenses:

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In cases involving misdemeanor charges in addition to the felony CCW charge, the arresting officer shall consult the prosecutor and obtain papers on the misdemeanor(s). The Fugitive Unit shall handle the felony CCW charge and shall complete the investigation and charge the suspect (including any misdemeanor offenses related to the arrest).

V. Follow-up procedures, stolen firearms:

Firearms seized and found stolen shall be the Fugitive's Unit responsibility, except those weapons involved in a criminal investigation conducted by a detective unit (Bureau, Vice, Strike Force, etc). If notified a weapon is stolen, the Fugitive Unit shall inform the district detective unit in which the crime investigation originated who is responsible for follow-up.

VI. CCW reporting procedures:

All CCW arrests require Record Management System (RMS) reports. Indicate felony or misdemeanor on the report by entering (FEL) or (MIS) in parenthesis after CCW in the offense section.

VII. CCW evidence procedures:

- A. **The firearm and all arrested suspects shall be fingerprinted when a firearm is seized from a vehicle with more than one suspect.** To preserve print evidence and to avoid an officer adding prints to a firearm, the Crime Scene and Record Unit recommends that latex gloves be worn to handle the weapon. Place the firearm in an envelope or large paper bag with the completed gun bag and two copies of the RMS report attached to the outside. Enter the weapon into the district's property book and convey it to the Technical Section Monday through Friday in the A.M.
- B. A firearm observed in the possession of one suspect in the vehicle shall be forwarded to the Property Unit with the next property transfer. The firearm shall be properly tagged for identification with two copies of the RMS report attached to it.