



# CLEVELAND DIVISION OF POLICE

## GENERAL POLICE ORDER



EFFECTIVE DATE: <b>JULY 24, 2023</b>	CHAPTER: <b>4 - Field Operations</b>	PAGE: <b>1 of 3</b>	NUMBER: <b>4.06.09</b>
SUBJECT: <b>MEDICAL TRAUMA KITS</b>			
CHIEF: <b><i>Dornat A. Drummond, Chief</i></b>			

*Substantive changes are italicized*

**PURPOSE:** To establish procedures on the storage, use, resupply, and documentation of medical trauma kits.

**POLICY:** **It is the policy of the Cleveland Division of Police** to prioritize the safety of all persons. The Division shall make medical trauma kits accessible to members during the course of their duties. Members shall utilize trauma aid training to conduct lifesaving efforts prior to the availability of professionally trained medical personnel.

**PROCEDURES:**

I. Medical Trauma Kit Distribution

1. *All marked Division vehicles shall be equipped with a medical trauma kit. Unmarked Division vehicles may be equipped with a medical trauma kit if kits are available.*
2. The kit shall be stored in the netting attached to the underside of the trunk.
3. Members shall inspect the kit at the beginning of their tour to ensure the seal is intact.
4. Members who discover a damaged or unsealed medical trauma kit shall notify their Officer-in-Charge.

B. Spare medical trauma kits shall be maintained at each District *and/or the respective unit.*

1. Members who bad order a vehicle shall remove the medical trauma kit.
2. The medical trauma kit shall be returned to the spare kit location.

II. Medical Trauma Kit Contents

A. Each medical trauma kit is packaged by the Division of Emergency Medical Service (EMS) in a black, nylon, fabric bag, and is numbered and sealed.

B. The trauma kit contains:

1. Two (2) QuikClot® 1<sup>st</sup> Response 25 gram sponge.
2. One (1) sterile 5” x 9” abdominal pad.

PAGE: 2 of 3	SUBJECT: MEDICAL TRAUMA KITS	NUMBER: 4.06.09
-----------------	---------------------------------	--------------------

3. Four (4) pair Nitrile gloves size large.
4. One (1) roll ½” clear surgical tape.
5. One (1) 12 ply 4” x 4” sterile gauze pad.
6. One (1) pair Medstrom shears.
7. One (1) roll 4” x 4 yards sterile conforming bandage.
8. Five (5) Sani-Hands alcohol gel hand wipes.
9. One (1) Medstrom pocket mask with oxygen inlet.
10. One (1) 52” x 84” silver emergency blanket.
11. One (1) SOF tactical tourniquet.
12. One (1) HALO chest seal.
13. One (1) eye wash.

### III. Emergency Use

#### A. Member encountering a medical emergency shall:

1. Immediately request EMS to respond.
2. Based on the totality of the circumstances (e.g., the nature of the injury, location of the incident, proximity of the hospital and/or EMS) determine the best course of action including, but not limited to:
  - a. Waiting for EMS arrival.
  - b. Transporting the injured person to the hospital.
  - c. Providing trauma aid in the manner trained.

#### B. Upon the arrival of EMS or arrival at the hospital emergency department, members who used a medical trauma kit shall:

1. Inform medical personnel about the lifesaving efforts implemented.
2. Notify a supervisor that the medical trauma kit was opened and used.
3. Document the use of the medical trauma kit in the incident report.
  - a. In the “Detail” section of the report in field Based Reporting, select the ACTION TAKEN tab at the bottom of the screen.

PAGE: 3 of 3	SUBJECT: MEDICAL TRAUMA KITS	NUMBER: 4.06.09
-----------------	---------------------------------	--------------------

- b. Check the “Trauma Kit Used” box.
  - 4. Replace the opened kit with a spare kit from the storage location.
- IV. Damaged/Unsealed Medical Trauma Kits
  - A. Members who discover a medical trauma kit that is damaged or unsealed shall:
    - 1. Notify the Officer-in-Charge.
    - 2. Remove the damaged/unsealed kit and replace it with a spare kit.
  - B. The Officer-in-Charge shall:
    - 1. Conduct an inventory of the contents.
    - 2. Document and report the incident via the Division tracking software and forward through the chain of command.
- V. Inventory and Exchange
  - A. The Division of EMS will replenish any used, damaged, or expired medical trauma kit.
  - B. The District/*Bureau* Commander/Traffic Commissioner, or designee shall:
    - 1. Ensure an accurate and full inventory of medical trauma kits is maintained.
    - 2. Contact EMS headquarters, 1701 Lakeside Avenue, to arrange for an exchange of kits (one replenished kit for each used, damaged, or expired kit).

**THIS ORDER SUPERSEDES ANY PREVIOUSLY ISSUED DIRECTIVE OR POLICY FOR THIS SUBJECT AND WILL REMAIN EFFECTIVE UNTIL RESCINDED OR SUPERSEDED.**