



**City of Cleveland  
Department of Community Development**

**Contractor Pricing List  
And  
Contractor Rotation List**

**Request for Proposals:  
Due November 3, 2023**

**Justin Bibb, Mayor  
City of Cleveland**

**Alyssa Hernandez, Director  
Department of Community Development**

## **INVITATION AND ELIGIBILITY REQUIREMENTS:**

In accordance with the 2 CFR 200, the Department of Community Development is seeking proposals from contractors to participate in department rehabilitation programs to establish a contractor pricing list and contractor rotation list.

The list will be utilized in allocating projects to eligible contractors under the following three programs:

- Senior Homeownership Assistance Program (SHAP)
- Repair-A-Home program (RAH)
- Lead Hazard Control Program

Proposals are due no later than November 3, 2023.

The pricing and contractor rotation list will be established on or about November 5, 2023 and remain effective for a minimum of six months.

A fixed cost RFP for the above mentioned programs has been released/ posted October 23, 2023. Contractors' bids will be utilized in the development of a program fixed cost list in order to streamline the process of awarding home repair and lead projects to qualified contractors, provide equality to all participating contractors in the number of jobs awarded, establish equity in line item costs of each job, attract new Lead contractors and award jobs on a rotational basis among participating qualified contractors. The initial award rotation list will be developed by a random selection of the qualified Lead contractors submitting a notification of interest to participate in the lead award process. Any additional qualified Lead contractors are added to the end of the rotation schedule (beginning with the last position) upon receipt of interest notification and confirmation of qualifications.

Once awarded through the rotation a notification is sent to the contractor with a copy of the work specifications. A "pre-construction" meeting is held on site with the contractor and owner. The line item pricing scale is nonnegotiable, however final measurements and component counts (e.g. windows, doors etc.) are confirmed/adjusted before contract closing. Uncommon or custom items not initially covered in the cost schedule are discussed and agreed upon with awarded contractor.

To receive a copy of the request for proposal or have questions, please contact Department of Community Development, contact Acting Commissioner, AD Scott at 216-664-2961.

Technical Assistance and Information Sessions will be held:

- October 23, 2023 at 1pm, 601 Lakeside Ave, 3rd Floor, Room 320, Cleveland, OH 44114

## **ANTICIPATED TERM OF CONTRACT AND FUNDING:**

Selected HUD certified housing counseling agencies must comply with all guidelines and requirements in the attached Terms and Conditions document. Grantees must also comply with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards at 2 CFR Part 200.

The pricing list and contractor rotation list established as a result of this RFP will be effect on or about **November 5, 2023 and be effective for a period of not less than six calendar months.**

**ELIGIBLE RESPONDENTS:**

Contractors that have the capacity to perform rehabilitation work in the State of Ohio and have the necessary document listed under the Require Documents section below.

**Required Documents**

- Bid Document- All items completed
- Registration with the Department of Building & Housing as a General Contractor with the required bond
- Workmen Compensation Insurance
- Commercial Liability Insurance (\$2,000,000 aggregate/\$1,000,000 per occurrence) with the City of Cleveland name as additional insured.
- Auto Insurance \$1,000,000 Combined single limit for bodily injury and property damage, per occurrence and \$2,000,000 aggregate.

**Not required, but submit if available**

- Certification as a Lead Abatement Contractor with the State of Ohio
- Lead Hazard Reduction/Lead Pollution Insurance (\$2,000,000 aggregate/\$1,000,000 per occurrence) with the City of Cleveland name as additional insured. (Certificate Holder should state: Division of Neighborhood Services 601 Lakeside Ave, Room 302 Cleveland, Ohio 44114)

**PROPOSAL DEADLINE AND SUBMITTAL PROCEDURES**

Please submit excel price list and other require documents in person or electronically by **5pm on November 3, 2023** to Assistant Chief Michael Johnstone @ [mjohnstone@clevelandohio.gov](mailto:mjohnstone@clevelandohio.gov).

*Proposals received after the due date may be deemed NON-RESPONSIVE and are subject to rejection.*

Questions regarding the RFP may be directed to Assistant Chief Michael Johnstone @ [mjohnstone@clevelandohio.gov](mailto:mjohnstone@clevelandohio.gov).

# Work Write-Up

Price Revision

\* EXHIBIT 1 \*

Dated: 9/28/2023

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## **CUSTOMER INFORMATION**

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### **PREPARED BY**

bbuonamici@clevelandohio.gov

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\* NOTE \*

THE CUSTOMER AND CONTRACTOR MUST SIGN THE BOTTOM OF EACH PAGE ONLY IF

- 1) THIS WORK WRITE-UP BECOMES PART OF A CONSTRUCTION CONTRACT
- 2) THE UNDERSIGNED CUSTOMER AND CONTRACTOR HAVE REVIEWED, APPROVED AND AGREED TO THE WORK AND PRICES DESCRIBED IN THIS WORK WRITE-UP

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

## Location: Unassigned

CARPENTRY	Quantity	Units	Total
<b>1 - 001 Framing: 2X4 Studs Doubled</b> (1.0010)  Ensure frame integrity by doubling up on 2x4 studs.		LF	
<b>2 - RFP-Q1-23 001 Framing: Double Up Existing Floor Joists</b> (1.0020)  Double up existing floor joists. Install galvanized joist hangers with approved fasteners at joist ends and where joists meet intermediate beams.		LF	
<b>3 - 001 Framing: Double Up Existing Main Beam</b> (1.0030)  Existing main beam to be doubled up with another of the same size of the existing beam and must include all hangers and fasteners and should be installed into the beam pocket of the existing structure and sistered and connected to the existing beam.		LF	
<b>4 - 001 Framing: Enclosure of Plumbing - Bath Tub</b> (1.0040)  Enclose current bath tub plumbing.		SQ	
<b>5 - 001 Framing: Install / Replace Rough Opening Window</b> (1.0140)  Remove all materials that have aged or been degraded. Frame in a rough and level opening. To the code, add all headers, jacks, and sills.		EA	
<b>6 - 001 Framing: Interim Control Wall</b> (1.0220)  Wet scrape, clean, prime, and paint the interior walls. Clean and rinse after wet scraping all loose paint. Remove all paint chips and dust with a HEPA vacuum.		SF	
<b>7 - 001 Framing: Repair Subfloor</b> (1.0260)  Remove the material and replace it with new CDX plywood (c side up). Nail to joists with 8d common nails and glue. The surface must be uniform.		SF	
<b>8 - 001 Framing: Sister /Dbl Up Rafters</b> (1.0330)  Sister rafters with building material to match existing. All material to be crowned out. Toe nail to plates, beam and ledger boards.		LF	

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**9 - 004 Stairs: Install / Replace Handrail** (1.0450)

LF

Install or replace the railing using sturdy hardware. At 16" intervals, the rail must be fastened to wall studs or fastened to the necessary supports in the framing. Prime, then paint or stain as desired by the homeowner (2 coats minimum).

**10 - RFP-Q1-23 007 Porch: Install / Replace Handrail System** (1.0750)

LF

**PORCH HANDRAIL/BALUSTERS: INSTALL NEW WITH TREATED LUMBER.**

Existing balusters and a handrail should be removed, wrapped in poly, and disposed of. Install new handrails with top and bottom rails that are 2" X 4", balusters that are 2" X 2" and no more than 4" apart, a 5/4" X 6" cap that is curved and able to be grasped to allow the hand to hold or cup the railing system, and 4" X 4" posts spaced every 8' in accordance with local regulations. All lumber must be prepared for outside use, and all fasteners must be at least galvanized. **NEW LUMBER SHOULD BE SEALED BY OWNER WITH STAIN OR PAINT WHEN DRY.**

**11 - 007 Porch: Install / Replace Porch Ceiling** (1.0760)

SF

Pull the current porch ceiling's nails and install or replace it with new materials according to the instructions. Install using finish nails made of galvanized steel, add trim where the ceiling meets the house, and prime.

T-III plywood ship lapped siding

3/8" AC plywood with battens 2'-0" OC

Philadelphia Fence tongue and groove porch ceiling,

3/8" ADX plywood

**12 - 007 Porch: Install / Replace Porch Steps** (1.0800)

LF

Bring existing procedures up to code. Implement treated lumber. Include enclosed risers and stringers. post, 4" concrete pad, 4" gravel, and 5/4" x 6" treads; 42" deep footer across front where front stringer rests on slab. The width of the concrete slab must be sufficient to accommodate the steps' breadth. Every 3 feet, there should be an additional stringer that is equally spaced. An certified equivalent of Thompson Waterseal Waterproofer Plus or a clear external sealer must be used to seal all components of the stair system.

**13 - 004 Stairs: Repair Existing Basement Steps** (1.1049)

EA

Renovate the current basement stairs to meet code and add a handrail. Use fresh wood. Equally spaced, enclosed risers are required. To install a stair carriage inside a stringer or route one inside. All treads must have rubber tread mats and measure at least 5/4" x 10" or 2" x 10". assembling paint/stain in the color preferred by the homeowner (minimum 2 coats).

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

<b>14 - 005Siding: Repair Aluminum Siding</b> (1.1056)		LF	
Remove any siding that is faulty or damaged, then replace it with siding that matches the existing. matching paint color or existing decor. As required, add furring strips and foil. according to the manufacturer's instructions.			
<b>15 - 005Siding: Repair Vinyl Siding</b> (1.1058)		SF	
Remove all broken siding and replace with new to match. (Enter details here)			
<b>16 - RFP-Q1-23 005 Siding: Wrap Columns</b> (1.1060)		EA	
Wrap columns in aluminum or vinyl stock. All edges should be double folded, all seams caulked, and color coated nails used to match.			
<b>17 - 005Siding: Wrap Window Sill</b> (1.1062)		EA	
Current sill(s) will be wrapped in alluminum coil. All seams will be sealed and nails to match			
<b>18 - 007-Porch: House Numbers</b> (1.1071)		EA	
Replace current house numbers with new.			
<b>19 - 007Porch: Porch Joist:</b> (1.1092)		LF	
<p>REPLACE OR SISTER JOIST/ SECURE:</p> <p>Replace rotten, damaged, or degraded joists with fresh, treated lumber joists. changed joist size to (2X8 minimum). Joist must be sixteen years old "on center and offer frame members that are structurally adequate in terms of size and grade. Joist hangers and exterior-grade treated lumber screws can be used to secure. The slope required for porch framing is 1/4 "as of fall, L.F. Make sure that the post, columns, and all other points of bearing have sturdy framing. Before covering, make contact with an inspector to check the framing.</p>			
<b>20 - 009Doors: Install / Replace Attic Access Door</b> (1.1109)		EA	
Make a preliminary opening and frame it out with dimensional lumber. Put the plywood door on the "A" side only. Replace the case. Code-compliant opening. If there is no access to the kneewall area, provide and install an access door.			
<b>21 - 009Doors: Install / Replace Casing</b> (1.1112)		LF	
Remove the existing casing and replace it with a new casing that matches. All nail holes should be filled flush. Finish in the homeowner's preferred color.			

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

<b>22 - 009Doors: Install / Replace Insulated Storm Door (1.1118)</b>		EA	
Replace an insulated storm door with a maintenance-free aluminum exterior in the homeowner's preferred color.			

<b>23 - 009Doors: Install/Replace Historic Exterior Door (1.1129)</b>		EA	
Change the new entrance door that the Historic Preservation Review Personnel approved. To closely replicate the original door, the door will be made of solid core birch. feature a knob, a keyed lockset, a deadbolt, interlocking weatherstripping, and a sweep for the door (as needed). Add a glass insert or a peeper viewer (owners choice of location). All of the door's edges, trim, jamb, and casing should be primed before being painted or stained. The owner will be able to choose the hue unless the historic preservation authorities places restrictions on it. The installation includes any and all alterations and upkeep necessary for the removal and replacement.			

<b>24 - 010Windows: Replace Sill (1.1150)</b>		LF	
Exterior window sills that have deteriorated should be replaced, and siding should be repaired as necessary to match existing as closely as feasible.			

<b>25 - 010 Windows: Install / Replace Window Sashes- Double Hung (1.4400)</b>		EA	
2 window shashes will be replaced with ropeing, parting stops, casings and hardware as needed. Sashes will be painted or stained to match exsisting.			

<b>26 - 010 Windows: Replace Glass (1.4800)</b>		EA	
Remove broken glass and replace with obsured or clear glass. Include all mechanisms needed for instalation including putty and points. Bathrooms must be fitted with frosted or other non clear glass			

**Subtotal for CARPENTRY**

CONCRETE	Quantity	Units	Total
<b>27 - RFP-Q1-23 001 Walls: Pour Pier Footer (2.1151)</b>		EA	

According to approved drawings, dig and pour the footer for the inside basement post or pier. Rehab Inspector must be contacted by the contractor for a footer inspection before pouring.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_



<b>28 - 002Floors: Pour Concrete Floor</b> (2.1153)		SF	
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Put down a 4” thick slab of concrete on top of a 4” thick layer of gravel, and then use an expansion joint and vapor barrier with a minimum thickness of .004” mil visqueen everywhere the concrete will touch existing brick or stone. Use wire mesh measuring 6" x 6" to reinforce the slab. The Contractor must notify the Restoration Supervisor before beginning the pour. 6.5 Sac Add 7 percent air to the concrete mix. Aluminum float coating on a double trowel. A construction joint of at least 1 in. in depth should be cut with a saw or trowel throughout the whole length of the cellar floor and down the middle of the floor. Seal the membrane using a liquid, per ASTM-309 specifications. All concrete projects require a delivery ticket to be submitted. Before putting down slag or broken stone on the cellar floor, lay down some visqueen. Send the slop to the basement drains

<b>29 - RFP-Q1-23 003 Pads: Pour Suspended Concrete Porch Slab</b> (2.1159)		SF	
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With a 2" overlap, #4 rods spaced 12" o/c bearing wall to bearing wall in the center of the pour, and a 6" X 6" 10/10 wire mesh to contain 6.5 Sac mix concrete with 7% air entrainment, form and pour a suspended concrete slab on existing masonry walls. Double trowel with broom or aluminum float finish. Contractor must contact the rehabilitation inspector before pouring

<b>30 - 004Walks: Install / Replace Poured Concrete Steps</b> (2.1166)		LF	
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Demolish old steps and replace with concrete steps poured in place.

<b>31 - 004Walks: Repair Steps</b> (2.1176)		EA	
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Remove all damaged material and repair to match the surface's existing condition. (Specify maintenance)

<b>32 - 004Walks: Replace Public Walk</b> (2.1179)		SF	
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Replace old public sidewalk with a new four-foot "heavy 6.5 Sac Mix concrete with 7% air entrainment to incorporate the correct grading and compaction of slag or crushed stone to a 4 "Intensity. The owner may choose between an aluminum float finish or a broom finish for the double trowel-finished concrete. Build 1/2" x 4" flexcell expansion joints at maximum 20' intervals and in all locations where new concrete meets old concrete. After initial setting, weather allowing, apply a liquid membrane sealant/curing agent in accordance with ASTM-309. Provide the concrete delivery ticket together with the invoice for all concrete work.

**Subtotal for CONCRETE**

<b>ELECTRIC</b>	<b>Quantity</b>	<b>Units</b>	<b>Total</b>
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**33 - 002 Outlets/Switches: Install New GFCI (11.1405)**

	EA	
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Install new GFCI to code per specs and in line with local standards. All work must be performed by a certified electrician. The work must be permitted and inspected by a City of Cleveland Electrical Inspector.

**34 - 002 Outlets/Switches: Replace Receptacle (11.1414)**

	EA	
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Replace the existing outlet. Check for the presence of a proper work box.

**35 - 002 Outlets/Switches: Replace Wall Switch (11.1415)**

	EA	
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Change the existing wall switch. Check for the presence of a proper work box.

**36 - 001 Service: Install / Replace 220 Line to Range (1st Floor) (11.3880)**

	EA	
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Install or replace a 220 line and an outlet to bring the range up to code.

**37 - RFP-Q1-23 001 Service: Install / Replace Ground (11.3910)**

	EA	
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Replace the current ground rod and system with current NEC

**38 - RFP-Q1-23 001 Service: Rewire Basement ( 2 Family) (11.3960)**

	EA	
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Remove all existing basement conductors and rewire in conduit to meet code. Separate systems are required for each unit. Include supplemental ground and ground to water service entrance. Properly illuminate all areas of the basement, separate circuits for furnaces, grounded outlets at the laundry tray, and a light and wall switch in the cellar stairwell for each suite.

**39 - RFP-Q1-23 001 Service: Rewire Basement (Single Family) (11.3970)**

	EA	
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Remove all existing basement conductors and rewire in conduit to meet code. Include supplemental ground and ground to water service entrance. Properly illuminate all areas of the basement, separate circuits for furnaces, grounded outlets at the laundry tray, and a light and wall switch in the cellar stairwell for each suite.

**40 - 002 Outlets/Switches: Install New Ceiling Fixture (11.4020)**

	EA	
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Install a new ceiling fixture that will be controlled by a new wall switch. Check for the presence of a proper work box.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**41 - RFP-Q1-23 002 Outlets/Switches: Install Three-way Switches(One) (11.4100)**

	EA	
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Install new three-way switches, along with new wiring: (one light fixture) Check for the presence of a proper work box.

**42 - 004 Fixtures: Install Exterior Flood Lights (11.4250)**

	EA	
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Install dual flood lights with a three-way switch. Changed from the interior of the garage and house. Turn the lights on (specify)

**43 - 004 Fixtures: Install/Replace Bath Exhaust Fan Cover (11.4290)**

	EA	
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Remove and install new exhaust fan cover.

**Subtotal for ELECTRIC**

FLOORING	Quantity	Units	Total
<b>44 - 001 Covering: Install / Replace Carpet (3.1183)</b>			

Remove and properly dispose of existing carpet and all debris in accordance with HUD Lead Safe Housing Requirements. Prepare the floor so that it is smooth and uniform. Install or replace existing carpeting on the floor to create a clean, smooth, and uniform surface. Install new carpet with backing and pad as directed by the manufacturer. Install threshold transition strips in all adjacent areas.

**45 - 001 Covering: Install / Replace Ceramic Floor Tile (3.1184)**

	SF	
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Replace or replace ceramic tiles per the manufacturer's guidelines. Put shoe moulding along the outer border of the wall. (Specify the tile)

**46 - 002 Sheathing: Install / Replace Subfloor (3.1197)**

	SF	
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Install or replace all damaged materials, then match the new materials to the old.

**Subtotal for FLOORING**

HEATING & COOLING	Quantity	Units	Total
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**47 - 001Furnaces / Ductwork: Duct Insulation** (12.1435)

		LF	
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When running through unheated spaces, insulate all heating, ventilation, and air conditioning (HVAC) supply and return pipes (R-2) and ducts (R-4) with R-2 and R-4, respectively.

**48 - 001Furnaces / Ductwork: Install / Replace Basement Heat Run** (12.1444)

		EA	
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Without installing the plenum, install a new heat run in the basement. Include new register.

**49 - 001Furnaces / Ductwork: Install / Replace Blower Motor** (12.1446)

		EA	
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Replace or install a new blower motor.

**50 - 001Furnaces / Ductwork: Install / Replace Electrical Thermostat** (12.1449)

		EA	
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Install / replace a wall-mounted electrical thermostat, including wiring. (line voltage)

**51 - 001Furnaces / Ductwork: Install / Replace Programmable Thermostat** (12.1464)

		EA	
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Install or replace a new thermostat with a programmable efficiency rating and all necessary wiring. The contractor will provide the homeowner with a manual.

**52 - 001Furnaces / Ductwork: New Central Air** (12.1472)

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Install new central air to furnace, including condenser and pad, evaporator, liquid and suction line, and all necessary electrical, charging, and system operation.

**53 - 001Furnaces / Ductwork: Remove Obsolete Gas Lines** (12.1476)

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Remove and block all outmoded gas main lines.

**54 - 001Furnaces / Ductwork: Replace Register** (12.1477)

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New registers should be used in place of existing registers.

**Subtotal for HEATING & COOLING**

LEAD HAZARD CONTROLS (EXT)	Quantity	Units	Total
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**55 - 000Porch: PORCH FLOOR- REBUILD DECKING** (32.1731)

SF

Remove and discard the old decking off the porch deck. Reset and tighten the old joist. As directed by the manufacturer, attach new 5/4" X 6" treated lumber decking boards using outside deck screws. Place trim where it is required, then cut all boards' edges uniformly and neatly. OWNER TO SEAL DECKING WITH A THOMPSON DECKING STAIN AFTER WOOD DRIES.

**56 - 000Porch: REPLACE PORCH POST** (32.1732)

EA

Replace the porch post with a treated 4"x6" post. the temperature. Jack mechanism for current post support. Remove the current post, wrap it with 6 mil poly tape, and then discard it. Dust and paint chips should be HEPA vac'd. Replace the old treated post, then take the temporary support jacks down. When the wood is dried, the owner will stain the post.

**57 - 103Exterior door controls: Door, Exterior Casings: Enclose (wrap)** (32.1736)

Any loose casing should be secured where indicated. All outside casings should be enclosed and covered in coil stock. Meter swindlers As directed by the manufacturer, secure and nail the coil. Seal and caulk every water entry site. Dust and observable paint chips should be HEPA-vacuumed.

**58 - RFP-Q1-23 103 Exterior door controls: Remove and Replace the door unit** (32.1743)

EA

All repairs are made in accordance with HUD's Lead Safe Housing guidelines, and EPA regulations govern the removal of debris.

Whenever necessary, submit a disposal manifest and final invoice. For further information on lead based paint test results and locations, please see the Lead Inspection report. All repairs must follow the performance Manual's requirements and local codes. Install new materials as advised by the manufacturer, taking inspections and obtaining licenses as necessary. Install a pre-hung steel door with all of the hardware for an outside door. The threshold, jambs, casings, and door slab should be removed and disposed of. Install a pre-hung, insulated, six-panel, pre-primed metal skinned door in accordance with the manufacturer's specifications. The door should also include magnetic weather stripping, an airtight threshold, a wide angle peephole, a deadbolt, and an entrance lockset. For proper operation, adjust the door. Any broken plaster should be patched. Any damaged plaster around the door should be patched up. Replace all of the casings. Seal off all joints. Spackle all nail holes, then sand the surface flat. With latex primer-paint, seal the door and all of its parts.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**59 - 103Exterior door controls: SEAL EXTERIOR DOOR** (32.1749)

	EA	
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Door, Exterior. Frame & seal outside door. Remove and discard the door and all of its parts. 16-inch frame opening with 2"x4" studs. Insulate the cavity with R-13 fiberglass insulation. Seal exterior with 1/2 inch silicon caulk "Exterior quality plywood Seal interior with 1/2 inch silicone caulk "drywall. Integrate the inside and outside surfaces. Fill all nail/screw holes and dimples, tape all seams with joint compound, and apply a minimum of two coats of finish. There must be no visible tape, joints, nail or screw holes, or dimples. Add baseboard for the door's sealed part. Remove all dust and apply a latex primer to the interior of the repaired area. The owner will apply the final coat of paint.

**60 - 105-Window Controls : Replace window exterior trim** (32.1754)

	LF	
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According to HUD's guidelines for lead-safe housing, remove the existing window trim and dispose of any debris.

Supply and install new primed pine outside trim (brick mould) and caulk as required, as well as white aluminum coil stock wrapping.

Clean areas in accordance with the three-step HUD process for final clearance compliance.

All repairs must adhere to the HUD Lead Safe Housing criteria, and debris must be disposed of in accordance with EPA regulations. As needed, provide the disposal manifest with the final invoice.

Please refer to the Lead Inspection report for additional information regarding the test findings and location of lead-based paint.

Any repairs must adhere to local codes and Performance Manual specifications. Install new materials in accordance with the manufacturer's instructions and with the necessary inspections and permits.

**61 - 107Exterior wall controls (siding etc.): PORCH TRIM: ENCLOSE WITH ALUMINUM COIL STOCK** (32.1759)

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Trim should be covered with tyvek and wrapped in aluminum coil as directed. Seal off all joints.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**62 - 109 Exterior trims controls (soffits, mouldings etc) :  
Enclose porch ceiling area (vinyl or alum. soffit) (32.1767)**

LF

Wet scrape all peeling and flaking paint from the external porch ceiling and encapsulate with Tyvek (or approved equivalent) per FHA Lead Safe Home regulations. As required, seal the perimeter with an acceptable glue and fasteners.

Install 1/2-inch J channel and vinyl or aluminum soffit (Alcoa, Mastic, Heartland or approved equal). Install per the manufacturer's instructions.

Clean the areas according to the three-step HUD procedure for final clearance compliance.

All repairs must adhere to the HUD Lead Safe Housing criteria, and debris must be disposed of in accordance with EPA regulations. As needed, provide the disposal manifest with the final invoice. Please refer to the Lead Inspection report for additional information regarding the test findings and location of lead-based paint.

Any repairs must adhere to local codes and Performance Manual specifications. Install new materials in accordance with the manufacturer's instructions and with the necessary inspections and permits.

***Subtotal for LEAD HAZARD CONTROLS (EXT)***

LEAD HAZARD CONTROLS (INT)	Quantity	Units	Total
<b>63 - 103 Interior door controls: Door Intrim controls (31.1682)</b>		EA	

All door and interior components must be wet-scraped, cleaned, and painted. Wet scrape off any loose paint from the door slab, jambs, and casings. Rinse and wash. Repair and fill all holes, then sand to a smooth finish. HEPA-vac all visible paint chips and dust. Seal all door components with latex primer-paint once the surface is dry. Do not paint any stained wood surfaces. Using polyurethane, seal stained woodwork.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**64 - RFP-Q1-23 103 Interior door controls: Encapsulate interior door only** (31.1686)

Interior doors must be completely enclosed with a lead barrier compound (elastomeric or other authorized materials) to a minimum dry thickness of 0.5mm (as required).  
To suit existing jambs without friction surfaces, the interior door must be wet-trimmed or planed (off site). Clean areas in line with HUD requirements for final clearance.

All fixes were made in accordance with HUD's Lead Safe Housing guidelines, and the EPA's trash disposal regulations. Send the final invoice and disposal manifest as needed. For more details on the location and results of the lead-based paint test, please see the Lead Inspection report.

All repairs must adhere to regional regulations and Performance Manual requirements. Install new materials in accordance with manufacturer guidelines, taking inspections and applying for permits as necessary.

**65 - 103Interior door controls: Enclose Threshold** (31.1688)

EA

Door Threshold: Cover the threshold with a commercial rubber tread. Clean the threshold by wet scraping any loose paint or grime. Clean and rinse. Install a commercial rubber tread cover to enclose the threshold after it is dry. Paint the threshold lip under the door with deck enamel, remove the paint, and then polyurethane-seal the surface before covering it with flat aluminum carpet rod.

**66 - 103 Interior door controls: Remove and replace the interior door unit** (31.1693)

Remove the existing interior door unit, including the jamb and casing, (specify area), in accordance with HUD Lead Safe Housing regulations, and dispose of all debris.

A prefinished, flush, luan, 1-3/8" solid core door with trim, a keyed lockset, and a doorstop should be provided and installed. Include any wall repairs made to restore them to their original state.

Every repair was done in accordance with HUD's Lead Safe Housing guidelines, and the EPA's debris disposal rules. Send the final invoice and disposal manifest as needed.  
For more details on the location and results of the lead-based paint test, please see the Lead Inspection report.

All repairs must adhere to regional regulations and Performance Manual requirements. Install new materials in accordance with manufacturer guidelines, taking inspections and applying for permits as necessary.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_



**67 - 105 Interior trim controls: Encapsulate int. window casing** (31.1696)

	LF	
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Enclose the window casing trim in accordance with the HUD Lead Safe Housing regulations (specify area). Peeling and loose paint should be wet scraped off before being covered in a lead barrier compound (elastomeric or other permitted materials) with a minimum dry thickness of 0.5mm. As required by HUD final clearance compliance, clean all affected locations.

Every repair was done in accordance with HUD's Lead Safe Housing guidelines, and the EPA's debris disposal rules. Send the final invoice and disposal manifest as needed. For more details on the location and results of the lead-based paint test, please see the Lead Inspection report.

All repairs must adhere to regional regulations and Performance Manual requirements. Install new materials in accordance with manufacturer guidelines, taking inspections and applying for permits as necessary.

**68 - 107-Controls for-Cabinets-Counters-Shelves: Replace Kitchen Base Cabnets** (31.1706)

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In accordance with HUD Lead Safe Housing requirements, Existing kitchen cabinets and counter top to be removed, All debris needs to be disposed of in a lead safe manner. New mid line base cabinets, non-fermaldehyde should be installed the full length of the lineal feet of removed cabinets and countertops. All work must be level, flush, and accurate. Cabinets must be attached to studs in the wall. All holes and openings to be sealed where pipes, wires and other materials may come through cabinets with removable material such as "Thumb Gum" or equivalent to repel any rodents. Cabinet fronts must be flat panel. Entire length of lineal feet of countecounter top (Formica or equivalent) laminated and securely attach to cabinets, caulk all seams where countertop meets walls. All repairs to walls must be brought back to original condition. Clean the areas according to the HUD three step process in preparation for final clearance.

All repairs are to be performed according to HUD Lead Safe Housing requirements with disposal of debris in accordance with EPA requirements. Disposal manifest to be submitted with final invoice per agency requirement. Refer to the Lead Inspection report for further guidance on lead based paint test results and locations.

Compliance with local codes and Performance Manual guidelines are madatory for all repairs. New materials to be installed according to manufacturer's specifications with all necessary inspections and permits.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**69 - RFP-Q1-23 109 Interior wall/ceiling controls: Encapsulate lead painted wall** (31.1710)

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According to HUD Lead Safe Housing requirements, encapsulate the wall section with a lead barrier compound to a minimum dry thickness of 0.5mm using elastomeric or above. Clean the area per HUD final clearance protocols.

All repairs according to HUD Lead Safe Housing requirements with debris disposal per EPA requirements. Disposal manifest to be submitted with final invoice as required. Refer to the Lead Inspection report for additional information on lead based paint test results and location.

Compliance with local codes and guidelines is mandatory. Install new materials as per manufacturer's specifications with inspections and permits when necessary.

**70 - 109Interior wall/ceiling controls: Remove Wall Paper/Paint** (31.1717)

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As per HUD's guidelines for lead-safe housing, the following areas were inspected and found to be free of lead.

(indicate location of wall(s))

Remove all existing paper using a commercial steamer until you reach the plaster. Remove any loose or damaged plaster or drywall, and dispose of any debris in a lead-safe manner.

Walls are "paint-ready" when they have been washed, any paste residue has been removed, and the surface has been patched.

Prepare the surface with a high-quality primer, and then apply one finish coat of flat latex, Sherwin Williams or an acceptable substitute.

Clean area per HUD final clearance compliance.

All repairs must adhere to the HUD Lead Safe Housing criteria, and debris must be disposed of in accordance with EPA regulations. As needed, provide the disposal manifest with the final invoice. Please refer to the Lead Inspection report for additional information regarding the test findings and location of lead-based paint.

Any repairs must adhere to local codes and Performance Manual specifications. Install new materials in accordance with the manufacturer's instructions and with the necessary inspections and permits.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**71 - 115Floor Coverings: Remove and Replace Wall to Wall Carpet** (31.1726)

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In accordance with HUD lead safe housing requirements, remove and dispose of existing carpeting in room. All debris must be disposed of in a lead safe manner. Clean the areas according to the HUD three step process in preparation for final clearance. The floor must be prepared and made smooth and uniform over the entire surface; install new carpet with all necessary backing and subflooring as per manufacturer's specification. Include needed metal threshold strips. There will be a material allowance of \$12.00 per square yard.

All repairs are to be performed according to HUD Lead Safe Housing requirements with disposal of debris in accordance with EPA requirements. Disposal manifest to be submitted with final invoice per agency requirement. Refer to the Lead Inspection report for further guidance on lead based paint test results and locations.

Compliance with local codes and Performance Manual guidelines are mandatory for all repairs. New materials to be installed according to manufacturer's specifications with all necessary inspections and permits.

**Subtotal for LEAD HAZARD CONTROLS (INT)**

LEAD HAZARD REDUCTION	Quantity	Units	Total
<b>72 - 001WINDOW: Casings</b> (15.1560)		EA	

Replace the window casings.

<b>73 - 001WINDOW: Fixed Window Up to 101u.i.</b> (15.1565)		EA	
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Window: 84 to 101 u.i. vinyl picture (fixed) window installation Remove and discard any storm windows, separating beads, painted inside stops, and existing sashes. Keep soiled stops. Place all trash in poly bags after wrapping. Scrape all stray paint with water. Dust and paint chips should be HEPA-vacuumed. If necessary, reset or replace the blind stops. As directed by the manufacturer, install new vinyl windows. Check to see if the window is square, level, and plumb. Fill up all spaces around windows with caulk and insulation. Use previously stained stops or install new stops that have been pre-primed. With latex primer-paint, cover all painted inside stops, jambs, casings, sills, and apron. Polyurethane should be used to seal all stained interior components.

<b>74 - 001WINDOW: Sash tracks</b> (15.1573)			
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Install quaker inserts as per manufacture instructions leave trim intact. retain casing., interior sill, sashes, and apron. Remove pulley assembly and weights, fill weight cavity with foam or fiberglass insulation , cover cavity opening.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

<b>75 - 001WINDOW: Window- Tempered Glass</b> (15.1584)		EA	
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Order window with tempered glass installation according to the manufacturer's instructions.

<b>76 - 002PAINT - INTERIOR AND EXTERIOR: EXTERIOR DOOR &amp; COMPONENT/STABILIZE/PRIME/PAINT</b> (15.1587)		EA	
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Stabilize the door, jamb, and threshold before priming and painting the door, jamb, threshold, and the interior and external casings.

<b>77 - 002PAINT - INTERIOR AND EXTERIOR: WALL INTERIOR PAINT</b> (15.1595)		SF	
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Wet scrape, clean, prime, and paint interior walls. Clean and rinse after wet scraping all loose paint. Sand, smooth, and patch any plaster that needs it. Hepa Vac any dust or apparent paint chipping. Apply latex primer-paint to the wall after surfaces have dried.

<b>78 - 003CARPENTRY: PORCH POSTS: STABILIZE, PRIME &amp; PAINT</b> (15.1605)			
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Sand the wood smooth after patching and preparing it. Clean off any loose paint from posts by wet scraping it. Dust and observable paint chips should be HEPA-vacuumed. Apply exterior latex primer-paint to coat the surface after it has dried.

<b>79 - 003CARPENTRY: REMOVE &amp; REPLACE INTERIOR DOOR</b> (15.1607)		EA	
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Dispose of all rubbish generated by the project. according to State of Ohio and EPA regulations, dispose of debris and discarded materials.

<b>80 - 007GENERAL REQUIREMENTS: SOIL: 4" MULCH COVER UNDER SWING-SETS</b> (15.1630)			
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Use untreated pinesingle shred mulch suited for playgrounds according to specification #40245=Sequence 0090.

<b>81 - 009VINYL SIDING: VINYL PORCH CEILING</b> (15.1640)		SQ	
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Install vinyl soffit and porch ceiling in accordance with lead regulations.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**82 - 010STEPS: Steps- Paint** (15.1643)

SF

Interior stairs: wet-scrape, clean, and deck enamel paint. Clean, then rinse after wet-scraping any loose paint. Dust and observable paint chips should be HEPA-vacuumed. Apply two coats of deck enamel to the steps after the surface has dried.

**83 - 011PAINT EXTERIOR: STEPS CLEAN & PAINT** (15.1648)

Clean and apply deck enamel. Stabilize, HEPA-vacuum, prime, and apply two coats of deck varnish.

**84 - 012PORCH ROOFING: ENCLOSE PORCH CEILING-VINYL** (15.1649)

SF

Enclose the porch ceiling and install vinyl soffits. Put vinyl soffits on the ceiling, together with the necessary accessories, according the manufacturer's instructions. When appropriate and practical, wrap components with aluminum coil.

**85 - 015WALL/CEILING REPAIR: ENCLOSE WALL - DRYWALL** (15.1661)

SF

Interior wall: enclose with 3/8 "finish drywall and prime it. Use 3/8 to enclose the current wall surface "drywall, fastened to the studs with glue, nails, or screws (screws are preferred). Complete the nail. dimples and screw holes Apply at least two coats of drywall compound to all seams before taping. fine sand. It must not be possible to see tape joints, nail or screw holes, or dimples. Remove all dust, then coat the wall with latex primer.

**86 - 001 WINDOW: BASEMENT WINDOW: INSTALL SOLID GLASS BLOCK WINDOW** (15.5800)

No vent. Remove the current window and its parts, wrap them in 6 mm poly, and throw them away. Dust and paint chips are vacuumed with HEPA. Install fixed glass block windows in accordance with local codes and manufacturer recommendations. Each joint needs to be neatly tucked pointed. It was necessary to properly mortar the window sill and inside sides.

**87 - RFP-Q1-23 001 WINDOW: EXTERIOR PAINT STABILIZATION-Window** (15.6100)

EA

Stabilize, re-glaze, prime, and paint windows on the exterior. Glaze the window sash, wet scrape, and other window parts as necessary. Rinse and clean. Sand, prepare, and patch the wood. Dust and observable paint chips should be HEPA-vacuumed. After finishing, apply fresh glazing to the glass on the sash. Apply exterior latex paint to the window's full outside. With the exception of fixed windows, paint film must be cut at stops to ensure that windows are functional.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**88 - RFP-Q1-23 006 CLEANING: Final Clean Entire Room** (15.6160)

	EA	
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After the abatement is finished, wet clean all horizontal surfaces with a lead-specific detergent, then HEPA-vac all horizontal surfaces, including windows, casings, and the floor. HEPA-vac all horizontal surfaces once they have dried. Wax the ground. HEPA-vac at a rate of 4 minutes per square yard for carpets. Do not rinse, wash, or hose off basement walls; simply spray them. To remove any loose paint, wet scour the area. Furniture should be moved as needed, and cleaned with the proper household solution. As necessary, clean all cobwebs and dust from the ceiling fans. Standards for clearing must be met. The typical room is 12 by 12. There is a pantry or closet attached to the room.

**89 - RFP-Q1-23 006 CLEANING: GROSS CLEAN ENTIRE ROOM** (15.6170)

	EA	
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For unfinished basements and attics where achieving ultimate clean standards without sealing surfaces is impossible. Still required are containment and HEPA vac procedures. The typical room is 15' by 15'.

**90 - 009 VINYL SIDING: VINYL SIDING** (15.6410)

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Externally, enclose affix vinyl siding. Install tyvec barrier and foamboard where necessary to encapsulate all painted surfaces, seal off paint chips, and contain lead dust. Galvanized staples are required to secure the Tyvec. Foamboard needs to be secured with 1" plastic washers and galvanized nails. Use duct tape to seal any foamboard joints. Install vinyl siding as directed by the manufacturer, using the appropriate accessories. J-channel corners surrounding windows, doors, and other obstructions must all be mitered. 4 over 4 vinyl siding that is at least .040 gauge thick. Owners' preferred color. Barring the front wall of the house, casings may be leaped. Wrap all casings with coil stock along the front wall. Wrap any exposed painted surfaces with coil where casings are exposed. Unless otherwise specified, vinyl, coil, or soffit material must be used to enclose all fascia, soffits, porch components, balustrades, and ceilings. Apply caulk to all horizontal penetrations to seal them. final exterior cleaning required for clearance.

**91 - RFP-Q1-23 002 PAINT - INTERIOR AND EXTERIOR: INTERIOR WINDOW & COMPONENT-STABILIZE/PRIME/PAINT** (15.9200)

	EA	
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All deteriorating surfaces should be stabilized, HEPA-vacuumed, and sealed with one coat of primer and one coat of latex paint.

**Subtotal for LEAD HAZARD REDUCTION**

MASONRY	Quantity	Units	Total
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**92 - 001Block: Install / Replace Masonry Pier** (4.1200)

EA

Remove the footer up to the frost line and any existing masonry piers. (at least 42 inches) Install masonry piers to a depth below the frost line on the permitted footer (minimum 42 inches) To be a solid top block. All assemblies that are taller than 30 inches must have solid grout. New block should closely resemble existing. To confirm an acceptable likeness to the existing, the contractor must obtain inspectors' approval. To inspect the footer, the contractor will contact the rehab inspector. To be constructed in accordance with approved plans.

**93 - 001Block: Install / Replace Pier Post** (4.1202)

EA

Install or replace pier posts on approved footers in accordance with code. (Size minimum 6" x 6")

**94 - 001Block: Waterproof Exterior Walls** (4.1206)

LF

Excavate to the base (if no footers, excavate to the bottom of foundation wall). Prior to backfilling, the contractor must contact the Rehab Inspector for inspection.

To waterproof outside walls, PVC drain tile must be installed and connected to the downspout drain.

Clean and wash the wall.

Plaster the surface with cement.

Apply asphaltum-resistant coating and viscous.

Put gravel or slag on the bank to within one foot of the grade, then cover with 15-pound felt or visqueen.

Backfill using clean dirt to provide a grade that slopes away from the foundation wall.

Haul away debris.

(Work must be verified before installing bank gravel or clean stone.)

**95 - 002Brick: Parge** (4.1209)

SF

Tuckpoint all bad joints and parge with mortar according to the manufacturer's instructions. Prior to application, clean the surface.

**96 - 002Brick: Tuckpoint** (4.1215)

SF

To a depth of 3/4", eliminate all loose mortar, moisten the surface, and point joints. Color-match the existing mortar.

**Subtotal for MASONRY**

METAL	Quantity	Units	Total
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**97 - 001Metals: Install / Replace Chain Link Fence** (5.1220)

LF

Replace or install a new chain link fence. Include top rails, ties, line, and corner posts as directed by the manufacturer. All posts are concreted. Install in accordance with the approved drawings. The contractor will contact the Rehab Inspector to schedule an inspection.

**98 - 001Metals: Install Chain Link Gate** (5.1226)

EA

Install or replace a new chain link gate according to the manufacturer's instructions. Include all necessary hardware.

**99 - 001Metals: Metal Flashing** (5.1232)

LF

Install new metal flashing. (Specify location)

**Subtotal for METAL**

PAINTING	Quantity	Units	Total
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**100 - 001Interior: Paint Door** (10.1362)

EA

Prepare the surface before applying two (2) coats of high-quality paint. On both sides of the wall, paint all six surfaces of the door and door trim. Homeowners will choose the type and color of paint.

**101 - 001Interior: Paint Trim** (10.1363)

LF

Prepare the surface, then apply two (2) coats of paint. Homeowners choose the type and color of paint.

**102 - 001Interior: Prepare Walls and Paint Complete** (10.1367)

SF

Prepare the walls, ceiling, windows, doors, and trim for painting by repairing any imperfections. Prime if necessary and paint the entire space with a minimum of two coats of high-quality paint in accordance with the manufacturer's instructions. Finished surfaces must be flawless and defect-free. Homeowners must choose the type and color of paint.

**103 - 002Exterior: Paint Window** (10.1380)

EA

Scrape and scrub surfaces. Excellent scraping locations. Apply two (2) coats of quality paint in the color selected by the homeowner.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_



**104 - 002-Exterior: Power Washing** (10.1381)

	SF	
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Provide all of the necessary labor and materials, including Keeping in mind all of the lead safety precautions, cleaning every surface so that it is free of dirt, dust, and other contaminants. After power washing an area with a non-hazardous cleaning agent, thoroughly power rinse the whole area that was power washed. Completely clean up the affected area.

**105 - RFP-Q1-23 002 Exterior: Paint House Complete** (10.3760)

	SF	
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Prepare all surfaces properly, spot prime, and paint the entire house twice. The homeowner chooses the type and color of paint.  
 Install glazing points, take out all loose window putty, and reputty as necessary.  
 All window sashes and trim  
 Porches  
 Floors  
 Ceilings  
 Exterior side of all doors  
 Foundation(if previously painted)  
 All windows must open and close after painting is finished.  
 Caulking included in the installation  
 Existing aluminum siding must be prepared to paint manufacturer specifications before being painted.  
 Provide the manufacturer's instructions to the rehab inspector.  
 Notify the rehab inspector to conduct an inspection following preparation and priming before applying the finish coat.

**Subtotal for PAINTING**

PLUMBING	Quantity	Units	Total
<b>106 - 001 Waterlines: Install / Replace 1/2" Water Supply Lines</b> (13.4840)		LF	

Install / replace 1/2" water supply lines in accordance with code. Copper of type M.

**107 - 001 Waterlines: Install / Replace Shut-Off Valve** (13.4880)

		EA	
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Install or replace a new main shut-off valve in accordance with code.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**108 - 001 Waterlines: Replace Waterlines - Two Family (CPVC) (13.4920)**

	EA	
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Provide and install all new CPVC water lines throughout the whole structure and to each fixture, with the appropriate shut-off valves at each fixture and stop and waste valves at each riser in the cellar. Incorporate (2) side and rear sill cocks with stop and waste internal valves and frost-free outside valves. Expand the water pipes at the laundry tray's washing machine valves to add air chambers.

**109 - 001 Waterlines: Replace Waterlines - Single Family (CPVC) (13.4930)**

	EA	
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Provide and install all cpvc water lines throughout the structure and to all fixtures, including proper shut-off valves at each fixture and stop and waste valves at each riser in the basement. Include two (2) sill cocks on the side and back of the house, each with a stop and waste inside and an exterior frost free valve. Extend water lines at the laundry tray with automatic washer valves to include air chambers.

**110 - 002 Drains: Install / Replace Downspout Crock (13.4950)**

	EA	
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Replace the downspout crock and the immediately adjacent damaged drain tile, then cover with slag. Backfill and restore the surface to its original grade. Install sealed downspout again. Ensure proper drainage. Before backfilling, you should contact the Rehab Inspector for an inspection.

**111 - RFP-Q1-23 002 Drains: Install / Replace Main Stack (13.4990)**

	LF	
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Install / replace a new PVC main plumbing stack with a clean-out and a roof vent to code. Make all necessary wall repairs and restore to original condition.

**112 - 002 Drains: Install / Replace Trap (13.5010)**

	EA	
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To code, install / replace the new 'P' trap assembly.

**113 - 002 Drains: Open Sewer Lines (13.5040)**

	EA	
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Snake existing sewer lines mechanically. Snake out all sewer lines from the basement to the street. Check that the drains are open and draining properly.

**114 - 004 Fixtures: Install / Replace Faucet (13.5120)**

	EA	
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To code, install or replace washerless faucet. Include shut-off valve-equipped water supply lines.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

<b>115 - 005 Accessories: Install / Replace ADA Grab Bar</b> (13.5340)		EA	
Replace or install an ADA metal grab bar. Anchor securely to the wall according to the manufacturer's instructions.			
<b>116 - 006 Utilities: Install / Replace Washer Hookup</b> (13.5480)		EA	
Replace or replace the washer's hot and cold supply lines, including shutoffs and drain, according to code.			

**Subtotal for PLUMBING**

<b>RAMPS AND LIFTS</b>	<b>Quantity</b>	<b>Units</b>	<b>Total</b>
<b>117 - 011 Wheelchair: ADA Aluminum Wheelchair Ramp</b> (33.1778)		LF	

Give labor and materials to construct a wheelchair ramp made of aluminum. The ramp must be constructed to code and meet or exceed ADA specifications. Where needed, footing must be a minimum of 42 "deep. The ramp must have an anti-slip surface, a minimum clear width of 36 inches, a minimum landing width of 60 inches, and a minimum weight capability of 600 pounds. The incline of the ramp must not exceed 1 inch every 12 inches of length. Handrails are required, with a minimum of two "curb on both sides of the ramp. Send the Rehab Inspector with designs that have been authorized. The City Planning Commission must approve a site design that includes a wheelchair ramp and depicts the residence, sidewalks, and driveways with dimensions. This plan must be presented to the construction and housing department and authorized by the City Planning Commission.

<b>118 - 011 Wheelchair: Electric Wheelchair Lift</b> (33.1779)		EA	
Supply and install an electrical wheelchair lift with battery backup to accommodate the occupant's weight and the height of the service area. Installation will feature solid sides, a platform side, and a gate that automatically locks while the wheelchair lift is in operation, as well as guards, a ramp shroud, and an aluminum threshold from the entry door to the porch deck. Dedicated electrical circuit in electrical conduit, with disconnect service. Installation of the unit will include all controls and safety devices. Add concrete pad to suit unit size. The lift must meet ADA and safety standards. Contractors must present a five-year signed service/maintenance agreement from the manufacturer or a maintenance service expert recognized by the manufacturer. The unit must be installed by a certified/approved contractor or installer.			

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**119 - 011 Wheelchair: Provide/install 90 degree/ Lateral Wheelchair lift** (33.1780)

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Provide/install an electric wheelchair lift with an adjacent 90-degree platform. Lift system to include battery back-up to accommodate weight of occupant (750lb minimum) capacity. Installation to include solid sides, platform side gates, guards and ramp shroud top landing gate which automatically locks when lift is operating, separate up and down switches with key control. Automatically folding ramp with non-slip surface. Add an aluminum threshold at the front door and a dedicated electrical circuit with a service disconnect. Unit to include all controls and safety devices and a 5 year maintenance service warranty. Unit to be installed and serviced by a contractor/service provider certified by the manufacturer. Bid to include concrete pad to accommodate unit size. The lift must meet all applicable ADA and safety standards.

**120 - 011 Wheelchair: Wheelchair Ramp** (33.1781)

	LF	
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Build a wheelchair ramp according to code and ADA specifications. Add landscaping if the Zoning Board requires it. The foundation piers, posts, joists, decking, steps at porch expansion, and lattice panels at open sections must be constructed with pressure-treated wood per inspector's directions. Submit plans for approval. Add aluminum threshold ramps to the current door (s). Give drawing approval to the Rehab Inspector. Paint/stain assembly according to the homeowner's taste.

**121 - 010-Roof: Install EPDM roofing membrane over entire roof** (33.1782)

	LF	
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Apply EPDM roofing membrane over the whole roofing surface in accordance with the manufacturer's instructions. The membrane must have a minimum thickness of 0.45 ml and be placed using the screw fastened technique with attachment strips by a contractor certified and trained by the producer of the roofing material. Prepare and clean corroded or splintered metal surfaces. To ensure watertight seams, all holes cut for vents and other penetrations must be attended to according to the manufacturer's specifications. All components, including adhesive, indicated by the manufacturer must be utilized. The contractor must furnish the inspector with material specifications and a least 20-year warranty on the material. Our services are limited to manufactured homes that are no more than 25 years old.

**Subtotal for RAMPS AND LIFTS**

ROOFING	Quantity	Units	Total
<b>122 - 003 Elements: Cover Existing Box Gutters</b> (7.1288)		LF	

Cover existing box gutters with pitched metal flashing and/or sheathing to match existing decking, then seal and install new 5" O.G. seamless aluminum gutters throughout.

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

<b>123 - 003 Elements: Install / Replace Aluminum Gutters</b> (7.1291)		LF	
Install or replace new 5" O.G. seamless aluminum gutters that are properly pitched to downspouts.			
<b>124 - RFP-Q1-23 003 Elements: Install / Replace Boot Flashing on Vent Stack</b> (7.1292)		EA	
Replace or install properly sized rubber boot flashing on the vent stack and seal.			
<b>125 - 003 Elements: Install / Replace Downspouts</b> (7.1295)		LF	
Install or replace metal downspouts that are 3" square. Seal into the downspout crock already in place or direct to splashblock far from the foundation wall.			
<b>126 - RFP-Q1-23 003 Elements: Install / Replace Flashing on Chimney</b> (7.1297)		EA	
Installing or replacing chimney flashing or counterflashing involves cutting a 1/2-inch hole in the mortar joint and caulking it with roof cement.			
<b>127 - 003 Elements: Install Continuous Ridge Vent</b> (7.1307)		LF	
Cut out the ridge and install the continuous ridge vent according to the manufacturer's instructions. There must be soffit and/or eave vents.			
<b>128 - RFP-Q1-23 003 Elements: Rebuild Existing Chimney</b> (7.1308)		EA	
Remove the existing chimney beneath the roof line and to the nearest solid course. Rebuild the chimney to a minimum height of 36" above the roof line at the highest point. Include the water table cap, as well as the screen/metal chimney cap and metal flashing. Replace the clay liner at least to the depth of the new build. According to a field inspection. Inspect the flue for any obstructions and clean the interior of the chimney from the cleanout door to the top.			
<b>129 - 003 Elements: Repair Chimney</b> (7.1309)		SF	
Un-listed chimney repair. (Specify task and location)			
<b>130 - 003 Elements: Install / Replace Rafter Tails</b> (7.3020)		LF	
Replace or install rafter tails to existing solid material. Sister new rafter tails not less than 3 LF to existing rafter. (This is done to provide a solid nailing surface for the gutter board and/or soffit.)			

**Subtotal for ROOFING**

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

SITWORK	Quantity	Units	Total
<b>131 - RFP-Q1-23 002 Site: General Repair</b> (8.1314)		EA	

(Specify repair)

<b>132 - RFP-Q1-23 002 Site: Spread Topsoil</b> (8.1324)		SF	
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Distribute a minimum of four inches of topsoil. The soil must be screened and clear of foreign matter.

<b>133 - RFP-Q1-23 002 Site: Trim Tree</b> (8.1325)		EA	
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Trim branches to make room for the structure. Remove any and all debris. Cuts will be coated with an approved coating.

<b>134 - 005IPM- FLEAS: Pest Mgt. Fleas</b> (8.1330)			
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Overseeing the IPM standards document. Utilize licensed pest control applicator. Covers four service visits within thirty days.

<b>135 - 007IPM- Bed Bugs: IPM - Bed bugs</b> (8.1334)			
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Within the 30-day period, treat for bed bugs in a single-family dwelling with no more than three bedrooms or five beds, a moderate infestation, and moderate clutter.

<b>136 - RFP-Q1-23 001-Pest Control: Pest Management Roaches</b> (8.1337)		EA	
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Ensure that adequate treatment for the management of roaches is carried out by a professional pest control firm that carries the appropriate licensing. When using pest control products, it is important to conduct research into all possible and typical harborages as well as breeding sites. Treatment that incorporates gel and bait. When using gel bait is not appropriate, apply borate powder instead. Make use of gel bait or any comparable agent and place it in an area that is out of sight and unlikely to come into touch with local inhabitants. Before beginning the process of pest management, each and every safety precaution must be performed.

**Subtotal for SITWORK**

WALLCOVERINGS	Quantity	Units	Total
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**137 - 001 Drywall: Finish Drywall** (9.1342)

SF

Tape all joints according to the manufacturer's instructions (3 coat process). All surfaces and nail holes should be sanded smooth. All new work should be primed.

**138 - 001 Drywall: Install / Replace Drop Ceiling** (9.1343)

SF

Replace the drop ceiling with new drywall and framing. Drywall edges are fastened to the framing. Tape all joints according to the manufacturer's instructions (3 coat process). All surfaces and nail holes should be sanded smooth. All new work should be primed.

**139 - 001 Drywall: Repair Drywall** (9.1348)

SF

Cut a square out of the damaged area, then place new drywall flush with the old. Use joint compound to tape all joints according to the manufacturer's instructions (3 coat process). sand all surfaces, including nail holes. priming every fresh work

**140 - 002 Plaster: Patch Plaster Holes Cracks** (9.1350)

Patch plaster or spackling, then smooth it out (walls).  
Patch plaster or spackling, then smooth it out (ceiling).

**141 - 008 Drop Ceiling: Install Suspended Ceiling** (9.1358)

SF

Install an interlocking "T" bar symmetrical grid system with equal spacing. Hang level by wires according to the manufacturer's instructions. Use ceiling tiles that are 2'x4' or 2'x2'.

**142 - 008 Drop Ceiling: Texture/Stipple** (9.1359)

SF

Texture existing region. (specify location and type)  
Stipple the current terrain. (specify location and type)

**Subtotal for WALLCOVERINGS**

WEATHERIZATION	Quantity	Units	Total
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

**143 - 001Insulation: Insulate Ceiling** (6.1237)

	SF	
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Spread 9 inches of cellulose uniformly throughout the attic; use dams to protect any soffit vents and heat-generating locations. Insulate unfinished attic using necessary baffles as follows:  
 Floor area (no flooring). R-30 factor, Owners-Corning blanket, or fiberglass blown-in.  
 Completed floor Drill and plug (or remove all floorboards) use blown-in insulation (replace floorboards);  
 Between rafters, install fiberglass batts, leaving an air gap between the insulation and roof sheathing.  
 R-13 insulation between studs of all vertical walls (if insulating between rafters).

**144 - 001Insulation: Insulate Unfinished Attic** (6.1245)

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Insulate unfinished attic using baffles as described below:  
 (General Specification requirements I-1 and II)  
 Floor area (no flooring). R-30 factor, Owners-Corning blanket, or fiberglass blown-in.

**145 - 006INTERIOR VENTS: BATH VENTILATION** (6.1270)

	EA	
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BATHROOM: INSTALL A 1.0 SONE, 70 CFM EXHAUST FAN, ENERGY STAR, VENTED TO THE EXTERIOR. BATHROOM FAN MUST COMPLY WITH ASHRAE 62.2 AND MAY ONLY BE WALL-OR CEILING-MOUNTED. LABOR AND MATERIALS TO INSTALL 99 CFM OR LESS UP TO 10' OF WIRING. EXHAUST FANS MUST HAVE INTEGRATED CONTINUOUS VENTILATION CONTROL TO MANAGE EXHAUST AIR FLOW PER HOUR.

**Subtotal for WEATHERIZATION**

	<b>Total</b>	
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Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_



**OWNER ACCEPTS SCOPE OF WORK**

I have read the contents of this work write up and received a copy. I fully understand the repairs to be made to my property.

X \_\_\_\_\_  
Owner: Date

**CONTRACTOR ACCEPTS SCOPE OF WORK**

I have read the contents of this work write up and agree to perform all work called for in accordance with the bid submitted on \_\_\_\_\_.

X \_\_\_\_\_  
Contractor Date

X \_\_\_\_\_  
Construction Specialist Date